

I. Objective

The purpose of this policy is to promote partnerships between the City of Archdale and other government or non-profit organizations for the benefit of Archdale residents, while ensuring government funds are used for a Public Purpose.

II. Applicability

This policy applies to any such entity that seeks City support by requesting direct budget appropriations.

III. Constitutional and Statutory Authority and Requirements

A. Article V, Section 2(7) of the North Carolina Constitution permits the General Assembly to authorize local governments to “contract with and appropriate money to any person, association, or corporation for accomplishment of public purposes only.”

B. The monies must be expended by all entities only on projects, services, or activities that the local government has statutory authority to support directly.

C. All public funds, no matter their source, must be expended for the benefit of the citizens of Archdale generally, and not solely for the benefit of particular persons or interests.

D. NCGS § 55A-16-24 requires any corporation that receives over \$5,000 of public funding within a fiscal year, including the amount of grants or loans and the value of any in-kind contributions to provide its latest annual financial statements and IRS tax filing upon written demand from any member of the public.

IV. General

A. Eligibility:

1. Non-profit organizations with a 501(c)(3) designation that regularly comes together for the purposes of promoting, providing, or supporting services, and is described by one or more of the following: uses a location within Archdale’s corporate limits for its primary service place, has an office in Archdale, has a majority of Archdale residents in its service population, or conducts a majority of its activities and programs in Archdale. Regional organizations which focus a significant program in Archdale, but otherwise conduct operations outside of Archdale, may be considered for support or sponsorship for Archdale-based services.

2. Organizations serving the Archdale area that report to another local government agency.

B. Organizations may apply for funding assistance by submitting a completed Outside Agency Program Funding Application packet during the City’s annual budget planning process. Typically, completed applications will be due by 5:00 P.M. on or about March 31 of each year.

C. The City Manager will present a proposed budget to the City Council that includes a recommendation for outside agency funding using the criteria listed below. City Council will advertise and conduct a public hearing on the proposed budget. The City Council will determine which organization funding requests to include in the annual budget ordinance based on the applications, the Manger’s recommendation, and public input.

D. The City Council may allow an exception to the funding policy where it is shown that the policy requirements would result in a practical difficulty or unnecessary hardship to the applying agency.

V. Funding Criteria

A. Do the mission and services of the organization match those of the City of Archdale? Will funds be expended for a Public Purpose?

B. How many Archdale citizens are served by the organization?

C. Does the organization’s service fill a gap in community needs?

D. Are the organization’s services available to all Archdale citizens?

E. What is the impact on Archdale citizens who benefit from the organization’s service?

F. What would the community impact be if the organization could no longer provide its services within Archdale?

G. Does the organization have audited financial statements?

H. Does the organization have good leadership and a history of providing services to the community?

I. Each budget year is evaluated independently and previous funding does not guarantee funding in future years.

VI. Funding Usage

A. Funds distributed by the City of Archdale may only be spent as indicated in the application for which the funds were awarded. Proof of respective expenditures including actual receipts may be requested as verification by the City of Archdale.