



Archdale . . . Crossroad of Progress

A community strategically located in the heart of North Carolina that treasures its heritage, conveys a positive image, and embraces the future by promoting a progressive environment for families, businesses, and civic organizations to prosper through careful stewardship of its natural, cultural, human, and financial resources.

PRINCIPAL OFFICIALS



Mayor
Lewis Dorsett



Larry
Warlick
Ward I



Roger
Blackwell
Ward II



Robert (Trey)
Gray III
Ward III



John
Glass
Ward IV



Kelly
Grooms
At Large
Mayor Pro-Tem



William
Wood
At Large

Matthew Christian City Manager
 Beth Koonce City Attorney
 Susan Swaim Assistant City Manager
 Amy Myers City Clerk
 Mark Barnhardt Finance Director
 David Jones Chief of Police
 Lloyd Wilson Public Works Director
 Jason Miller Planning Director
 Brian Clodfelter Parks & Recreation Director
 Donald Eddins Facilities & Grounds Director
 John Harrison IT Director
 Rob Welborn Human Resources Director

**THE CITY OF ARCHDALE
FY 2025-26 BUDGET**

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307 Balfour Drive
P.O. Box 14068
Archdale, North Carolina 27263
www.archdale-nc.gov

Manager's Budget Message

Fiscal Year 2025-2026 (FY26)

Honorable Mayor
Ward I Councilman
Ward II Councilman
Ward III Councilman
Ward IV Councilman
At Large Councilman
At Large Councilman

Lewis Dorsett
Larry Warlick
Roger Blackwell
Robert "Trey" Gray
John Glass
Kelly Grooms
William Wood





Dear Mayor and Members of City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes, I am pleased to present for your consideration the City of Archdale's proposed budget for Fiscal Year 2025-26 (FY26). This budget has been prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The budget is balanced and represents a continued effort to serve the citizens of Archdale in an efficient and sustainable manner.

The recommended fund budgets are as follows:

FUND	MANAGER RECOMMENDED BUDGET
General Fund	\$15,257,944
Water and Sewer Enterprise Fund*	\$5,688,751
Stormwater Enterprise Fund	\$723,300
Total	\$21,669,995

**includes W/S Capital Reserve Fund (\$500,000)*

The proposed budget, as presented, is balanced using the current property tax rate of \$0.31 per \$100 of assessed valuation. Based on current valuations, \$0.01 generates \$160,896 of revenue.



INTRODUCTION

The City of Archdale stands at the threshold of meaningful and sustained growth. With a strong foundation built by a dedicated staff and the steady leadership of City Council, we are well-positioned to meet the demands of this next chapter. The FY26 budget reflects our shared commitment to responsible planning, sound financial management, and high-quality service delivery for a growing community.

As we look ahead, our greatest strength continues to be our people. Last year, City Council took bold action by implementing a comprehensive Pay and Classification Study—bringing compensation in line with market conditions and recognizing the value of the public servants who keep our City running. The results speak for themselves: turnover is low, employee morale is strong, and Archdale is now positioned ahead of the curve rather than playing catch-up.

The FY26 budget builds on that momentum. This year, the City conducted a focused salary review of Police and Public Works positions—two areas that represent nearly half of our workforce and face especially competitive labor markets. Based on that review, modest adjustments are recommended for nine employees across three job classifications. All other employees are proposed to receive a 3% cost of living adjustment. These recommendations reflect a thoughtful, data-informed approach—and they reinforce that last year’s decisions were both timely and effective.

In addition to competitive pay, benefits continue to be a cornerstone of our total compensation strategy. Last year’s move to eliminate the employee contribution toward health insurance premiums for participants in the wellness program was more than a budget decision—it was a statement of long-term commitment. The FY26 budget continues to fully support that commitment, recognizing that when we invest in our employees, they are better able—and more willing—to invest their careers in Archdale.

The FY26 budget also advances quality-of-life priorities that matter to our residents. Parks and recreation are consistently among the City’s most valued services, offering spaces, programs, and opportunities that enrich daily life. A citywide Recreation Needs Assessment is now underway, focused on understanding the evolving needs of the community and charting a path forward for the City’s Recreation Center—whether through expansion or new construction. At the same time, Aldridge Park is moving forward, with construction expected to begin before the end of FY25 and substantial completion anticipated during FY26. The addition of a second major park is a generational milestone for Archdale—one that reflects Council’s forward-thinking investment in the health, wellness, and vitality of our city.

The FY26 budget also reflects continued progress on the City’s long-term strategic plan, Plan Archdale. Guided by the Plan Archdale Committee, this vision has helped steer investments and shape policy decisions across departments. While progress can sometimes feel incremental, the City has made meaningful strides in implementing the plan’s priorities. Notable land acquisitions, infrastructure improvements, and enhancements to key sites like Bonnie Place are laying the groundwork for a more vibrant and connected community. Significant resources have been allocated to these efforts, and the results—though often gradual—are both intentional and lasting.

Across departments, the City continues to make steady progress. Whether through high-visibility projects or behind-the-scenes improvements, we are modernizing operations, strengthening services, and preparing for the future. Preventative maintenance, updated technology, and capital improvements all play a role in ensuring that the City can continue meeting the expectations of a growing population.

That future-oriented mindset is especially critical when it comes to infrastructure. Meeting state permit requirements for water distribution, sewer collection, and stormwater management remains essential. The FY26 budget continues our strong track record of investment in these areas, prioritizing repairs, maintenance, and future capacity planning. With targeted upgrades to sewer lines and preparations for water system expansion, Archdale is taking the steps necessary to ensure reliable service and regulatory compliance for decades to come.

Below are some highlights of the proposed FY26 General Fund, Water/Sewer Fund, and Stormwater Fund budgets:

GENERAL FUND

The General Fund supports traditional government services such as public safety, recreation, planning, and general administrative services. It is funded by ad valorem taxes, sales and use taxes, and locally generated fees such as solid waste collection, park rentals, program fees, zoning applications, etc. Highlights from the proposed budget are noted below:

General Fund Revenues

- While consumer spending is showing signs of leveling off in some parts of the State, it remains strong in our region. It is expected that FY26 will bring modest growth in sales tax with \$4.88M in revenue.
- Ad Valorem tax revenues are anticipated to grow modestly as a result of development around the City. Ad Valorem taxes represent approximately 32% of the General Fund's revenue.
- State issued Powell Bill funds are utilized for ongoing street maintenance. Revenue in FY26 is expected to be \$420,000.
- Revenue from Solid Waste and Recycling fees will increase slightly as a result of a proposed ~5% increase.
- The City was awarded a total of \$950,000 in State Capital and Infrastructure (SCIF) grants in FY22 and FY23. These projects were substantially completed in FY23, FY24, and FY25. The remaining project is expected to be completed in FY26. A \$3.6M water and sewer infrastructure appropriation grant of American Rescue Funding was awarded in FY23. In FY24, a \$7M appropriation of state funding for water and sewer infrastructure was set aside for the City. Additionally, a \$500,000 Parks & Recreation Trust Fund Grant and a \$180,000 Rural Transformation Grant were awarded in FY24. All of these monies are accounted for in separate multi-year grant funds, and therefore are not reflected in the proposed FY26 budget.

General Fund Expenditures

- The total cost of health insurance for employees will increase by 2.98% in FY26.
- A 3% cost of living adjustment (COLA) is proposed for all full-time employees. This year's targeted salary review focused on Police and Public Works classifications. The remaining employee classifications will be reviewed in FY27, with the intention of continuing a rolling review cycle to ensure compensation remains competitive and current.
- Construction on Aldridge Park is expected to begin in the near future, marking a major milestone in the City's effort to expand recreational access. The project will provide a second signature park facility for residents and is anticipated to be substantially complete during the FY26 fiscal year.
- A Recreation Needs Assessment is underway to guide future investment in the Creekside Recreation Center. This process will help determine how to best meet the needs of the community and provide a framework for facility expansion.
- The FY26 Parks & Recreation budget includes funding for the continued provision of program support for youth and senior programming.
- The FY26 budget includes funding to initiate the replacement of the Old Plank Road bridge over Muddy Creek—a critical link in the City's park and trail system. This initial allocation will support

professional services for design, engineering, and construction planning. These efforts will help establish a full project scope and budget, enabling the City to move forward with procurement and implementation in future phases.

- The Facilities & Grounds Department continues to budget proactively for potential HVAC system failures. In addition, the department plans to evaluate the purchase of a larger skid steer with a forestry mulching head. This equipment would support greenway clearing and vegetation management throughout the park system. Given the cost, staff will pilot the equipment through a short-term rental in FY26 before making a full purchase request.
- The FY26 CIP for Public Works includes the funding for the replacement of aging fleet vehicles and the purchase of essential equipment needed to support core operations. These investments ensure that staff can continue delivering high-quality services across street maintenance and other critical public works functions. Maintaining a reliable fleet and proper tools is fundamental to sustaining the department's strong performance and responsiveness to community needs.
- The North Carolina Local Government Employees' Retirement System (LGERS) Board of Trustees amended the base employer contribution rates, effective July 1, 2025. The law enforcement rate will increase from 15.04% to 16.08%, while the non-law enforcement rate will move from 13.69% to 14.44%.
- In keeping with its annual vehicle replacement plan, the Archdale Police Department (APD) intends to place three new patrol vehicles into service during the coming year. Due to ongoing supply chain challenges, staff have worked proactively to identify available units early in the cycle.
- The Archdale Police Department (APD) will continue upgrading tactical and investigative equipment. FY26 includes funding for the third phase of night vision equipment purchases, further enhancing officer safety and response capabilities. In addition, the department will acquire a crime scene processing system that will allow officers to more accurately document incidents and present stronger, more compelling cases in court.
- IT system upgrades will continue in FY26, including replacement of servers, firewalls, access points, and switches across multiple departments. These upgrades will enhance speed, improve network security, and ensure compliance with CJIS and PCI standards. Computer hardware replacements and Software as a Service (SaaS) licenses are also included in department budgets across the organization.
- Security enhancements at City facilities began in FY25 and will continue into the upcoming year, including expansion of surveillance systems in strategic locations.
- The City's clean-up events continue to be a popular and well-received public service. The FY26 budget supports two community clean-up weeks along with electronic recycling and document shredding events.
- The City will continue its annual street paving program with a combined investment of \$700,000—\$500,000 from Powell Bill funds and \$200,000 from the General Fund. This level of funding aligns with the recommendations of the Pavement Condition Survey completed in FY24 and is part of a long-term strategy to preserve roadway conditions. Management recommends continuing this funding model until the next pavement assessment is conducted in 5–6 years.

WATER AND SEWER ENTERPRISE FUND

Revenue in the Water and Sewer Enterprise Fund has shown modest gains in recent years. However, expenses—particularly those driven by rising utility costs, regulatory demands, and system maintenance—have increased at a much faster pace. Though residential, commercial, and industrial growth all appear imminent, the City continues to budget conservatively to account for potential slowdowns. Maintaining the financial strength of this fund is essential—not only for day-to-day operations and regulatory compliance, but also to prepare for significant long-term capital expenses that are beginning to take shape. Archdale's ongoing participation in regional utility partnerships will require sustained investment, and this budget reflects the City's commitment to responsible financial planning.

The FY26 budget includes a proposed 7.0% increase in utility fees to defray increasing commodity costs and to support upcoming major capital expenditures. The effect of this increase on a customer's minimum bill is shown below.

<i>Utility</i>	<i>Current</i>	<i>Proposed (7% increase)</i>
Water	\$18.49	\$19.79
Sewer	\$22.37	\$23.93
<i>Total</i>	<i>\$40.86</i>	<i>\$43.72</i>

*represents a minimum bill of ≤ 2,000 gallons

Archdale has long been a leader in regional utility service. Our partnerships with the City of High Point, Davidson Water, and the Piedmont Triad Regional Water Authority (PTRWA) reflect decades of collaboration. Long before regionalism became a buzzword, Archdale was building and maintaining strategic relationships that benefit the broader region. With the growing emphasis on regional solutions across the state, the City will remain fully engaged in these discussions while also working to ensure that Archdale's longstanding investments are protected and honored. The 7% utility rate increase included in the FY26 budget is grounded in these realities—positioning us to meet local needs while preparing for major regional capital obligations.

A utility rate study is currently underway and is expected to be completed prior to next year's budget cycle. The findings of this study will provide critical guidance as City Council considers future rate adjustments to support long-term system sustainability.

The City of Archdale currently owns 1,559,000 gallons per day of treated water capacity from PTRWA, with 915,000 gallons billed on a "take or pay" basis. The remainder is available and paid for as needed. Archdale is also participating in the ongoing PTRWA expansion project to secure its full allocation of 2.45 million gallons per day. This expansion represents one of the most significant capital investments in the City's history and will secure long-term water supply for future growth.

Archdale also owns a ~10% share of the Eastside Wastewater Treatment Plant in High Point, with 2.5 MGD of treatment capacity available. All of the City's wastewater is treated at this facility. In addition to managing more than 80 miles of gravity sewer lines, the City operates 10 pump stations that require ongoing preventative maintenance to meet permit requirements and ensure reliable service. The FY26 budget continues to prioritize these needs, with several targeted initiatives detailed below:

- PTRWA has noted that annual rate increases are necessary to keep pace with rising operational costs. The FY26 rate reflects a 4% increase in dues and a 4% increase in commodity costs, resulting in a per-thousand-gallon rate of \$1.31.
- Wastewater treatment costs at the Eastside Plant will increase by 10% in FY26, putting additional pressure on the water/sewer fund. High Point has also forecast several upcoming capital improvement projects, which will further impact future expenditures.

- Preventative maintenance (PM) on the City's 10 sewer pump stations, generators, and automatic transfer switches will remain a top priority. Rehabilitation of aging wet wells will continue to extend asset life and reduce risk of failure.
- Continued investment in smoke testing has proven to be one of the most effective tools for identifying leaks and unauthorized connections in the sewer system. These efforts improve system efficiency and reduce long-term treatment costs.
- Archdale will maintain its preventive maintenance cycle for the City's elevated water tank, ensuring this critical infrastructure continues to function reliably and meet safety standards.
- The FY26 budget supplements the \$150,000 AIA grant award with additional local funding to support modeling of the City's primary sewer trunk line upstream of the Weant Road Pump Station. This project will help assess current capacity and inform future planning efforts.
- The installation of magnetic flow meters on the City's forcemain to High Point will provide accurate flow data for operational management, system optimization, and billing purposes.



STORMWATER ENTERPRISE FUND

Stormwater utility fees are used to support compliance with Federal and State stormwater regulations. The revenue allows the City to perform maintenance and repairs to City-maintained stormwater pipes and ditches. Stormwater fees are also used to fund the costs of street sweeping, leaf and limb collection, citizen education/outreach, and the grinding of collected vegetative debris annually.

Since the origin of the stormwater program in 2008, no increases have been sought to the monthly utility fee. Once again in FY26, it is proposed that the utility fee remain unchanged. As a result, revenues are expected to show modest growth.



CLOSING

The FY26 budget reflects the City's continued commitment to thoughtful planning, sound fiscal management, and sustained investment in the people and infrastructure that serve our community. As Archdale enters a period of meaningful growth and opportunity, this budget provides a stable foundation for both present needs and future priorities.

City Council's leadership remains focused on long-term stewardship—balancing day-to-day service delivery with strategic initiatives that enhance quality of life. The decisions reflected in this document are grounded in shared values: responsibility, transparency, and a belief in responsive local government. This budget positions the City to move forward with confidence while remaining adaptable to evolving needs and opportunities.

Public input and engagement will continue to play a key role in shaping the City's path forward. The FY26 budget is one step in a broader process of aligning resources with the goals of the community, guided by Plan Archdale, our strategic partnerships, and the direction of Council.

Above all, this budget reflects the strength of the organization behind it. Archdale is fortunate to have an exceptional team of public servants who carry out the City's mission every day. From maintaining infrastructure and supporting public safety to managing development and serving residents face-to-face, staff consistently deliver high-quality services with professionalism and pride. Archdale operates with a lean team, and that makes their contributions even more significant. The FY26 budget continues to prioritize the tools, compensation, and support necessary for staff to succeed in their roles and serve the community effectively.

This document is the product of close collaboration across departments, guided by clear policy direction and shaped by the diligent work of the Finance team. Special thanks go to Finance Director Mark Barnhardt, Financial Services Manager Elizabeth Godfrey, and their staff for their careful coordination throughout this process. Additional appreciation is owed to Assistant City Manager Susan Swaim, whose deep knowledge of the organization and steady leadership have been invaluable throughout this transition. Her support has helped ensure continuity and made it possible for the City's work to move forward without interruption. The City looks forward to working with Council and the community to review, refine, and adopt a budget that supports Archdale's continued progress.

The following schedule is proposed for your consideration of the FY26 budget:

Tuesday, May 6, 2025	Budget Submitted to Council and Public
Thursday, May 8, 2025	Budget Meeting #1 @ 9:00am in Council Conference Room
TBD	Budget Meeting #2 @ TBD (if necessary)
Tuesday, May 27, 2025	Public Hearing on Budget/Targeted Adoption of Budget

Respectfully Submitted,



Matthew Christian, ICMA-CM
City Manager



**CITY OF ARCHDALE
OPERATING BUDGET ORDINANCE
FISCAL YEAR ENDING JUNE 30, 2026**

BE IT ORDAINED by the City Council of the City of Archdale, North Carolina that the following anticipated fund revenues and expenditures by function, together with a financial plan, certain Fee and Charge Schedules, and with certain restrictions and authorizations are hereby appropriated and approved for the operation of City government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

GENERAL FUND	\$15,257,944
WATER & SEWER FUND	\$5,188,751
WATER & SEWER PROJECTS	\$500,000
STORMWATER FUND	\$723,300
TOTAL EXPENDITURES	\$21,669,995

Section 1. General Fund

ESTIMATED REVENUES

Ad Valorem Taxes	4,900,720
Interest Income	585,000
Interest Income – Powell Bill	20,000
Rev. Concessions Park & Rec.....	500
Ballfield Concessions	5,000
Miscellaneous	36,000
Donations – Police	3,000
Credit Card Transaction Fees.....	9,000
Utility Sales Tax	728,500
Powell Bill	420,000
Sales Tax	4,880,000
Beer and Wine Tax	48,000
ABC Board	3,000
Police Department Grant.....	5,000
Zoning Permits	4,000
Zoning & Annexation Application Fees	3,000
Subdivision/TRC Fees	30,000
Solid Waste	892,000
Recycling	275,000
Solid Waste Disposal Tax Distribution	9,250
Recreation Revenues	318,500
Rent – Recreation	31,000
State Funds from Randolph County – Library	12,000
Revenue from Non-Government - Restricted	200,000
TDA Grant Reimbursement.....	19,000
Fund Balance Appropriated	- 336,926
Restricted Fund Balance Appropriated	261,400
Assigned for Capital Fund Balance Appropriated	1,896,000
TOTAL	\$ 15,257,944

APPROPRIATED EXPENDITURES

Governing Body	54,390
Administration	597,070
Information/Communications Technology	870,525
Finance	643,125
Legal	50,000
Facilities and Grounds	834,155
Police	5,109,017
Fire Inspections	52,200
Planning and Zoning	743,820
Streets	1,106,720
Streets – Powell Bill	623,000
Sanitation	1,216,800
Parks and Recreation	2,705,255
Senior Adults	19,450
Library	194,500
Community Promotions	427,917
Non-Departmental	10,000

TOTAL **\$ 15,257,944**

Section 2. Water and Sewer Funds

ESTIMATED REVENUES

Interest	185,000
Application Fee	14,000
Returned Check Fee	1,000
Sale of Meters/Transponders.....	15,000
Water/Sewer Extension Review.....	500
Water Charges	2,100,000
Sewer Charges	2,800,000
Water and Sewer Taps	10,000
Hydrant Meter Rental.....	500
Cell Tower Rental Revenue	31,100
Late Fee	55,000
Nonpayment Fee.....	30,000
Fund Balance Appropriated	-203,349
DEQ Grant	150,000

TOTAL **\$ 5,188,751**

APPROPRIATED EXPENDITURES

Water and Sewer Operations	5,188,751
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TOTAL **\$ 5,188,751**

Section 3. Water and Sewer Special Revenues Fund

ESTIMATED REVENUES

Interest	6,700
Connection Fees	25,000
Appropriated Net Assets	-31,700

TOTAL **\$ 0**

Section 4. Water and Sewer Capital Project Fund

ESTIMATED REVENUES

Interest Income	96,000
Appropriated Net Assets	404,000
TOTAL	\$ 500,000

APPROPRIATED EXPENDITURES

Water and Sewer Capital Project	500,000
TOTAL	\$ 500,000

Section 5. Stormwater Fund

ESTIMATED REVENUES

Interest	37,000
Stormwater Charges - Residential	267,000
Stormwater Charges – Commercial	235,000
Appropriated Net Assets	184,300
TOTAL	\$ 723,300

APPROPRIATED EXPENDITURES

Stormwater Operations	723,300
TOTAL	\$ 723,300

Section 6. Levy of Taxes

There is hereby levied, for fiscal year 2026, an Ad Valorem Tax Rate of \$0.31 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 01, 2025, for the purpose of raising the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations.

Section 7. Levy of Taxes

There is hereby levied, for fiscal year 2026, a Tax on Gross Receipts derived from retail short-term motor vehicle leases or rentals of one and one-half percent (1½%) of the gross receipts from the short-term lease or rental of vehicles to the general public as defined in Section 105.871.1 of the North Carolina General Statutes.

Section 8. Fees Schedule

There is hereby established for the fiscal year 2026, various fees as listed in the Business License, Planning and Zoning, Parks and Recreation, Sanitation and Stormwater Fee Schedules.

Section 9. Utility Fees and Payment Applications, Temporary Service, and Seasonal Service

There is hereby established, for fiscal year 2026, utility fees and charges as well as payment application policy as listed in the Water and Sewer Fee Schedule.

Section 10. Authorized Positions

There is hereby established, for fiscal year 2026, a schedule of authorized positions. Position authorizations are initially established by the annual budget ordinance. Changes to this schedule may occur during the fiscal year, as authorized by the City Council.

Section 11. Assignment of Classes to Grades

There is hereby established, for fiscal 2026, the Assignment of Classes to Grades with the schedule of minimum and maximum salary ranges.

Section 12. Purchase Orders & Capital Outlay

All purchase orders will be pre-audited in accordance with the Local Government Budget and Fiscal Control Act and issued on all purchases greater than \$1,000. All purchases greater than \$5,000 will be properly capitalized according to the City’s policies.

In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of North Carolina law, the City of Archdale hereby self-certifies the following micro-purchase thresholds:

- A. \$30,000, for the purchase of “apparatus, supplies, materials, or equipment”; and
- B. \$30,000, for the purchase of “construction or repair work”; and
- C. \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
- D. \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the City has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$0.

Section 13. Budget Officer – Special Authorization

- A. The budget officer may transfer amounts between object-of-expenditures within a department without limitation and without a report being requested.
- B. The budget officer may transfer amounts of up to \$10,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the City Council.
- C. The budget officer may not transfer amounts between funds.

Section 14. Budget Ordinance Utilization

- A. This ordinance shall be the basis of the financial plan for the City of Archdale during fiscal year 2026. The budget officer shall administer the budget and ensure that the operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.
- B. The Finance Department shall establish and maintain all records which are in agreement with this ordinance and the Local Government Budget and Fiscal Control Act of the State of North Carolina (Chapter 159 of the General Statutes).

Section 15. Re-appropriation of Funds Encumbered in FY 2025

Operating funds encumbered in the financial records as of June 30, 2025, are hereby re-appropriated to Fiscal Year 2026.

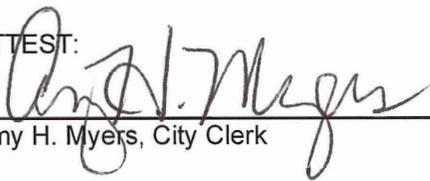
Section 16. **Budget Implementation**

Copies of this Budget Ordinance shall be furnished to the City Clerk, City Manager, and Finance Director for their direction and implementation.

This the 27th day of May, 2025.



Lewis Dorsett, Mayor

ATTEST:


Amy H. Myers, City Clerk



FEE SCHEDULE A

Itinerant Merchant	\$ 100.00
Peddler by foot (per individual)	\$ 10.00
Peddler by vehicle (per vehicle)	\$ 25.00
License Application Fee	\$ 20.00

FEE SCHEDULE B - As determined by State Statute

Beer (off premises)	\$ 5.00
Beer (on premises)	\$ 15.00
Malt Beverage Wholesaler	\$ 37.50
Wine (off premises)	\$ 10.00
Wine (on premises)	\$ 15.00
Wine Wholesaler	\$ 37.50

Each additional license of the same type to the same person is 110% of the basic license.
The license year is May 1 through April 30.

CHILD CARE - AFTER SCHOOL AND SUMMER DAY CAMP

	RES.	NON-RES.
After School (Per Month – Payable September through May).....	\$ 210	\$ 310
Week	\$ 65	\$ 85
Single Day (full).....	\$ 25	\$ 31
Weekly Summer Day Camp.....	\$ 120	\$ 145
\$10 nonrefundable deposit will be collected at registration for each week of summer camp.		
The deposit will be applied to the weekly cost of camp.		
Early-Bird Summer Camp Registration on or before May 1 (includes T-shirt while supplies last)	\$ 10	\$ 10
Summer Camp Registration on or after May 2 (includes T-shirt while supplies last)	\$ 40	\$ 40
Late Fee	\$ 10	\$ 10
Late pick up fee (per child) is \$1.00 per minute after hours (one time 5 minute grace period)		
City employees pay resident childcare fee.		

YOUTH ATHLETICS

	RES.	NON-RES.
Mighty Mites Basketball	\$ 60	\$ 70
Hoopsters Basketball	\$ 60	\$ 80
Jammers Basketball	\$ 60	\$ 80
T-Ball	\$ 55	\$ 75
Coach Pitch	\$ 65	\$ 80
Mustang	\$ 70	\$ 85
Bronco	\$ 75	\$ 90
Pony	\$ 75	\$ 90
Girls Spring Volleyball	\$ 55	\$ 75
Boys Volleyball.....	\$ 45	\$ 65
Girls Summer Sand Volleyball	\$ 50	\$ 70
Cheerleading (Plus \$80 for cheer supplies if needed).....	\$ 40	\$ 60

ADULT ATHLETICS (per team)

Adult Fall Softball	\$ 425
Adult Summer Softball	\$ 425
3 on 3 Basketball	\$ 300
30/Over Basketball	\$ 500
Co-Ed Volleyball	\$ 300
Sand Volleyball	\$ 300
Adult Kickball.....	\$ 300

ALL-STAR TOURNAMENT

Gate Fee – 18 and over.....	\$5
Adult Pass.....	\$8
Gate Fee – 12-17.....	\$2
Child Pass.....	\$3

FACILITY RENTAL CHARGES FOR PRIVATE EVENTS

RECREATION CENTER (per hour)

	RES.	NON-RES.
Conference Room	\$ 25	\$ 35
Small Activity Room	\$ 35	\$ 45
Large Activity Room	\$ 40	\$ 50
Gymnasium	\$ 50	\$ 60
Entire Recreation Center	\$ 125	\$ 155
Gymnasium and Small Activity Room	\$ 70	\$ 90

RECREATION CENTER HOLIDAYS & AFTER-HOURS RENTALS (per hour) *

	RES.	NON-RES.
Conference Room	\$ 40	\$ 50
Small Activity Room	\$ 50	\$ 60
Large Activity Room	\$ 55	\$ 65
Gymnasium	\$ 65	\$ 75
Entire Recreation Center	\$ 170	\$ 200
Gymnasium and Small Activity Room	\$ 100	\$ 120

* There will be a 2 hour minimum for holidays and after-hour rentals.

SHELTERS (per hour)

	RES.	NON-RES.
Volleyball Picnic Shelter	\$ 15	\$ 25
Small Picnic Shelter	\$ 15	\$ 25
Large Picnic Shelter	\$ 25	\$ 35
Mini Picnic Shelter Near Gazebo	\$ 10	\$ 15
Two Mini Picnic Shelters in Playground Area	\$ 20	\$ 30
Volleyball Picnic Shelter & Volleyball Court #2 Combo	\$ 30	\$ 50

SENIOR CENTER (per hour)

	RES.	NON-RES.
Refundable Security Deposit *	\$ 50	\$ 50
Senior Building – <i>First two hours</i> (Minimum)	\$ 115	\$ 135
Each additional hour after two hour minimum.....	\$ 20	\$ 20

* Security deposits will be refunded 10 – 14 days after rental date.

PUBLIC/PRIVATE GROUP EVENT RENTALS

Event Application Fee (non-refundable)	\$ 50
----------------------------------------------	-------

AREA RENTAL:

	RES.	NON-RES.
Disc Golf (per round)	\$ 100	\$ 120
Trail System (2 hours).....	\$ 100	\$ 120

OTHER AREAS:

Same as hourly rental fees.

ALL RENTAL APPLICATIONS ARE AVAILABLE THROUGH THE PARK.

OUTDOOR ATHLETIC FACILITY RENTALS (per hour)

	RES.	NON-RES.
Ballfield Only	\$ 25	\$ 50
Ballfield w/Lights	\$ 30	\$ 60
Sand Volleyball (Court #2 Only)	\$ 20	\$ 30

OTHER RENTALS (per hour)

	RES.	NON-RES.
Leecia Lax Gazebo Area.....	\$ 25	\$ 35
Old Trotter's Mill Stone Wall Area.....	\$ 15	\$ 25
Open Space Rentals (Old Plank Rd, Mose Drive, Old Tobacco Barn Lawns).....	\$ 25	\$ 35

TOURNAMENTS (per day)

BASEBALL/SOFTBALL

1 st Field	\$ 200
2 nd Field	\$ 175
3 rd Field	\$ 150
Additional Maintenance (Per Field)	\$ 100
Tournament application fee (due 21 days in advance with application)	\$ 50

	RES.	NON-RES.
DISC GOLF	\$ 100	\$ 120
SAND VOLLEYBALL (Both Courts)	\$ 200	\$ 250

TENNIS COURT RESERVATION (per hour)

Per Court	\$ 4
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COMMUNITY EVENTS

FOURTH OF JULY VENDOR FEES – SPACE RENTAL

10' x 10' Space	\$ 100
10' x 20' Space	\$ 180
10' x 30' Space	\$ 200
Additional Late Registration Fee after June 20	\$ 50

FARMER'S MARKET *

Daily Rate	\$	5
Half Market Bundle (per scheduled days)	\$	4
Full Market Bundle (per scheduled days)	\$	3

* Fees are paid in advance, and they are non-refundable.

FIELD OF HONOR – MEMORIAL DAY

Memorial Flag Sponsorship	\$	20
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OTHER

Vendor options and prices vary by event.

Special event admission prices vary by event.

Creekside Christmas vendor fee.....	\$	25
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GENERAL FEES

General Rezoning/Processing & Advertising	\$ 500.00
Special Use/Conditional Use Rezoning	\$ 600.00
Miscellaneous Amendment to SU/CU Permit	\$ 350.00
Text Amendment	\$ 350.00
BOA – Variance, Special Exception or Appeal	\$ 350.00
Voluntary Annexation	\$ 350.00
Voluntary Annexation with Rezoning	\$ 500.00
Street Closing	\$ 700.00
Land Use Plan Amendment	\$ 350.00

ZONING FEES

Zoning Permit	\$ 40.00
Common Signage Plan Review	\$ 50.00
Thoroughfare Overlay Plan Review	\$ 50.00
Certificate of Occupancy Inspection	\$ 50.00
Zoning Letter/Zoning Compliance Permit	\$ 25.00
Building Demolition Permit	\$ 50.00
TRC (includes planning, stormwater & soil/erosion control reviews) (plus \$15 per 1000 sq. ft.)	\$ 500.00
Group Developments/PUDs (plus \$15 per 1000 sq. ft.)	\$ 500.00

SUBDIVISION FEES

TRC (includes planning, stormwater & soil/erosion control reviews) (plus \$15 per lot)	\$ 500.00
Final Plat	\$ 50.00
Minor Plat (plus \$10 per lot)	\$ 50.00
Exclusion Map	\$ 25.00

ENGINEER REVIEW FEES

TRC (construction drawing review)	\$ 500.00
Water/Sewer Extension Review (plus \$5 per 100 ft.).....	\$ 100.00
Driveway Permit	\$ 40.00
Soil and Erosion Control Review (greater than 1 acre and not requiring a TRC)	\$ 200.00

ENFORCEMENT FEES

Mowing Fee	cost of service
Mowing Administrative Fee	\$ 150.00
Late Fee (if not paid within 30 days of billing date)	\$ 20.00
Lot Clean-Up Fee (per man hour)	\$ 50.00
Lien Filing Fee	\$ 176.00

WIRELESS TELECOMMUNICATIONS FACILITIES

All fees are set amount/flat fees and must be paid to the City prior to the work being done for which the fee is paid.

City Application Fees:

New Tower or Support Structure Application & Staff Review/TRC	\$ 1,500.00
Eligible Facility Application & Staff Review/TRC	\$ 500.00

Expert Assistance Fees:

New Tower or Support Structure or Substantial Modification	\$ 7,500.00
Eligible Facility (any co-location or Non-Substantial Modification):	
Technical Review and Analysis	\$ 1,000.00
DAS Nodes (up to 3 nodes may be submitted simultaneously as a single application, if attached to existing structures – per node cost)	\$ 1,000.00
Expedited Review and Analysis (two-week turnaround).....	\$ 2,500.00
Amendment Request (per requested amendment)	\$ 500.00

BUDGET ORDINANCE

SANITATION AND STORMWATER

Included on Utility Bill

GARBAGE COLLECTION

Weekly Trash Pick-Up (Monthly per cart charge) \$ 14.75

RECYCLING COLLECTION

Bi-Weekly Recyclables Pick-Up (Monthly per cart charge) \$ 5.25

STORMWATER

Residential (Monthly) \$ 5.00

Commercial (Monthly per ERU) \$ 2.50

MULCH SALES

Resident (In-City Utility Customer)..... Free

Available by appointment only.

WATER AND SEWER RATES

	WATER	SEWER
First 2000 gal. with up to 1" meter	\$ 19.79	\$ 23.93
First 2000 gal. with 1 1/2" meter	\$ 28.42	\$ 29.89
First 2000 gal. with 2" meter	\$ 44.98	\$ 47.86
First 2000 gal. with 3" meter	\$ 77.89	\$ 82.24
First 2000 gal. with 4" meter	\$ 118.06	\$ 125.46
First 2000 gal. with 6" meter	\$ 224.84	\$ 239.34
First 2000 gal. with 8" meter	\$ 449.68	\$ 478.68
Irrigation/Pool Meters (includes 2000 gal. minimum)	\$ 19.79	
Each 1000 gal. above 2000 gal. minimum	\$ 5.94	\$ 8.94
System Emergency Connection per 1000 gal. (no minimum)	\$ 5.94	

Consumers receiving service outside of the city limits will be charged double rates.
 Rate change is effective starting with utility bill due September 20.

TOTAL MINIMUM BILL

	INSIDE	OUTSIDE
Water & Sewer	\$ 43.72	\$ 87.45

FLAT RATE SEWER

Residential	\$ 50.46	\$ 100.91
Commercial	\$ 58.86	\$ 117.73

OTHER FEES

Application Processing Fee (per property)	\$ 25.00
Late Fee	\$ 10.00
Nonpayment Fee	\$ 50.00
Returned Check, Draft or Other Payment	\$ 25.00
Meter Calibration (waived if meter is malfunctioning)	\$ 25.00
Hydrant Water (per 1,000 gallons)	\$ 9.00
Deposit for 3/4" meter	\$ 150.00
Daily rental fee	\$ 1.00
Monthly rental fee	\$ 30.00
Deposit for 3" meter	\$ 1,000.00
Daily rental fee	\$ 3.00
Monthly rental fee	\$ 90.00
Trash/Recycling Absent Cart Fee (per cart)	\$ 75.00
Sprinkler Re-installation Fee	\$ 100.00

* Utility System: Phone payments will be charged a fee by a third-party provider based on a percentage of the transaction.

TAP FEES

WATER:

¾" Tap	\$ 930.00
Larger Sizes	cost + 15%

SEWER:

4" Tap	\$ 1,400.00
Larger Sizes	cost + 15%
Bore (if required)	cost + 15%

SYSTEM DEVELOPMENT FEES (SDFs)

	WATER	SEWER
Meter Size (flow ratio)		
¾" Meter (1.0)	\$ 630.00	\$ 350.00
1" Meter (1.7)	\$ 1,060.00	\$ 590.00
1 ½" Meter (3.3)	\$ 2,120.00	\$ 1,190.00
2" Meter (5.3)	\$ 3,390.00	\$ 1,900.00
3" Meter (10.0)	\$ 6,360.00	\$ 3,580.00
4" Meter (16.7)	\$ 10,600.00	\$ 5,900.00
6" Meter (33.3)	\$ 21,200.00	\$ 11,900.00
8" Meter (53.3)	\$ 33,900.00	\$ 19,000.00
10" Meter (140.0)	\$ 89,000.00	\$ 50,000.00
12" Meter (176.7)	\$ 112,000.00	\$ 63,000.00

EQUIPMENT CHARGES

Meter	at cost - subject to change
Transmitter	at cost - subject to change

PAYMENT APPLICATIONS

The utility bill includes charges for garbage, recycling, stormwater and water and sewer services. A customer's payment will be applied to the bill in the following order:

- 1) Payment plan agreements
- 2) Late charges, nonpayment fees, application fees, convenience fees, and returned check fees.
- 3) Past due amounts in the same order as shown below
- 4) Garbage and recycling service
- 5) Stormwater fees
- 6) Sewer service
- 7) Water service

COLLECTION AND ENFORCEMENT OF UTILITY FEES

All utility fees are charged within the contractual agreement under which the City agrees to provide utility services and the customer agrees to make timely payments for services received. The City enforces the collection of these fees by involuntary disconnection of services followed by civil debt collection procedures. The City of Archdale opts out of the criminal enforcement remedy afforded by G.S. 14-4 for collection of utility fees. Tampering is considered a criminal act and G.S.14-151 applies.

30-DAY TEMPORARY UTILITY SERVICE

The property owner must fill out an application for a temporary residential or commercial utility service account. A \$25.00 service fee will be added to the first bill. A typical bill for temporary utility service will include water, sewer, trash, recycling, and stormwater charges, based upon the available services and rates at the property location. The temporary service term is for 30 days and must be paid prior to use of the service. Any amounts of water or sewer service used over a minimum bill must be paid at the end of the 30-day period. A property owner who fails to pay by the bill due date will be subject to a late fee charge, and a new 30-day temporary service account will not be available until the past due balance is paid in full. Extensions beyond 30 days on a temporary service account are not permitted.

SEASONAL OFF AND ON SERVICE

Seasonal off and on service will not be allowed for any utility service. An active service account will be closed, and the returning customer must apply for a new service account.

BUDGET ORDINANCE

AUTHORIZED POSITIONS

	FY 2025-26
ADMINISTRATION	
City Manager	1
Assistant City Manager	1
City Clerk	1
Human Resources Director	1
IT & COMMUNICATIONS	
IT Director	1
IT & Network Administrator	1
IT & Communications Specialist	1
FINANCE	
Finance Director	1
Assistant Finance Director	1
Financial Services Manager	1
Accounting Specialist	1
BUILDING	
Facilities & Grounds Director	1
Facilities & Grounds Technician II	2
Facilities & Grounds Technician I	2
Housekeeper	1
POLICE	
Police Chief	1
Police Captain	2
Police Lieutenant	5
Police Sergeant	2
Master Police Officer II	2
Master Police Officer I	2
Police Officer II	6
Police Officer I	9
Police Cadet	1
Police Administrative Services Coordinator	1
Telecommunicator Trainer	1
Telecommunicator II	1
Telecommunicator I	3
PLANNING & ZONING	
Planning Director	1
Planning Administrator	1
GIS Analyst	1
Planning Officer	1

BUDGET ORDINANCE

AUTHORIZED POSITIONS

	FY 2025-26
STREET	
Public Works Director	1
Public Works Supervisor	1
Public Works Technician III.....	1
PARKS & RECREATION	
Parks & Recreation Director	1
Recreation Program Leader	1
Marketing & Events Coordinator	1
Athletic Program Leader	1
Administrative Coordinator	1
Program Assistant	1
Athletic Assistant	1
Park Keeper I	1
WATER & SEWER	
Customer Service Manager	1
Utility Billing Specialist	1
Customer Service Representative II	1
Public Works Sewer System Supervisor	1
Public Works Technician III	1
Public Works Technician I	7
STORMWATER	
Program Manager	1
Public Works Technician III.....	1
Public Works Technician II.....	1

General Employees Pay Scale 2025-2026

GRADE	CLASSIFICATION	MINIMUM	MIDPOINT	MAXIMUM
11	NOT ASSIGNED	\$32,136	\$41,777	\$51,418
12	FACILITIES & GROUNDS TECHNICIAN I HOUSEKEEPER I PARK KEEPER I PUBLIC WORKS TECHNICIAN I	\$33,743	\$43,866	\$53,988
13	ADMINISTRATIVE COORDINATOR CUSTOMER SERVICE REPRESENTATIVE I FACILITIES AND GROUNDS TECHNICIAN II HOUSEKEEPER II PARK KEEPER II PUBLIC WORKS TECHNICIAN II	\$35,430	\$46,059	\$56,688
14	ATHLETIC ASSISTANT CUSTOMER SERVICE REPRESENTATIVE II FACILITIES AND GROUNDS TECHNICIAN III HOUSEKEEPER III PARK KEEPER III PROGRAM ASSISTANT PUBLIC WORKS TECHNICIAN III	\$37,201	\$48,362	\$59,522
15	TELECOMMUNICATOR I UTILITY BILLING SPECIALIST PUBLIC WORKS TECHNICIAN IV	\$39,062	\$50,780	\$62,498
16	TELECOMMUNICATOR II	\$41,015	\$53,319	\$65,623
17	ATHLETIC PROGRAM LEADER MARKETING & EVENTS COORDINATOR POLICE RECORDS & EVIDENCE SPECIALIST I RECREATION PROGRAM LEADER TELECOMMUNICATOR TRAINER	\$43,065	\$55,985	\$68,905
18	POLICE RECORDS AND EVIDENCE SPECIALIST II	\$45,219	\$58,784	\$72,350
19	ACCOUNTING SPECIALIST	\$47,480	\$61,723	\$75,967
20	CUSTOMER SERVICE MANAGER POLICE ADMINISTRATIVE SERVICES COORDINATOR PUBLIC WORKS SEWER SYSTEM SUPERVISOR PUBLIC WORKS SUPERVISOR PUBLIC WORKS WATER SYSTEM SUPERVISOR	\$49,853	\$64,810	\$79,766
21	PLANNING OFFICER	\$52,346	\$68,050	\$83,754
22	IT & COMMUNICATIONS SPECIALIST	\$54,963	\$71,453	\$87,942
23	NOT ASSIGNED	\$57,712	\$75,025	\$92,339

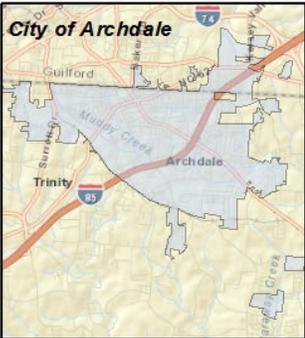
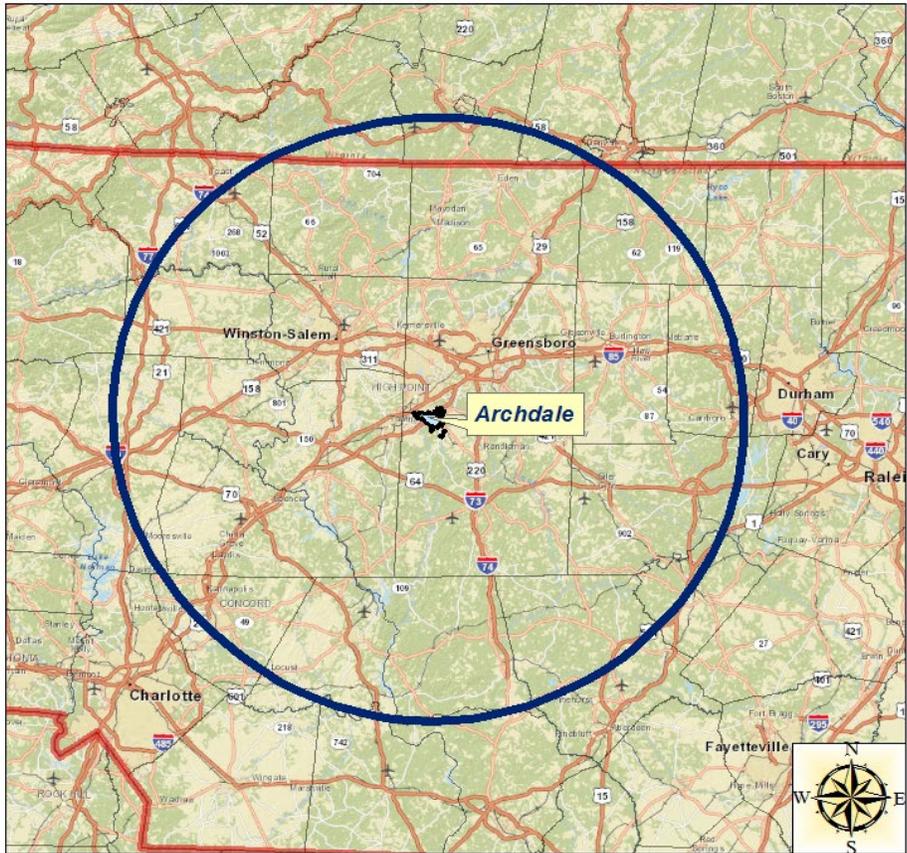
General Employees Pay Scale 2025-2026

GRADE	CLASSIFICATION	MINIMUM	MIDPOINT	MAXIMUM
24	CITY CLERK FINANCIAL SERVICES MANAGER GIS ANALYST PLANNING ADMINISTRATOR	\$60,597	\$78,776	\$96,956
25	IT NETWORK ADMINISTRATOR	\$63,627	\$82,715	\$101,803
26	STORMWATER PROGRAM MANAGER	\$66,808	\$86,851	\$106,893
27	FACILITIES & GROUNDS DIRECTOR	\$70,149	\$91,194	\$112,238
28	NOT ASSIGNED	\$73,656	\$95,753	\$117,850
29	ASSISTANT FINANCE DIRECTOR	\$77,339	\$100,541	\$123,743
30	NOT ASSIGNED	\$81,206	\$105,568	\$129,930
31	NOT ASSIGNED	\$85,266	\$110,846	\$136,426
32	HUMAN RESOURCES DIRECTOR PARKS & RECREATION DIRECTOR PLANNING DIRECTOR PUBLIC WORKS DIRECTOR	\$89,530	\$116,389	\$143,248
33	NOT ASSIGNED	\$94,006	\$122,208	\$150,410
34	FINANCE DIRECTOR IT DIRECTOR	\$98,706	\$128,318	\$157,930
35	NOT ASSIGNED	\$103,642	\$134,734	\$165,827
36	NOT ASSIGNED	\$108,824	\$141,471	\$174,118
37	NOT ASSIGNED	\$114,265	\$148,545	\$182,824
38	ASSISTANT CITY MANAGER	\$119,978	\$155,972	\$191,965
39	NOT ASSIGNED	\$125,977	\$163,770	\$201,564
40	NOT ASSIGNED	\$132,276	\$171,959	\$211,642

Law Enforcement Officers Pay Scale 2025-2026

GRADE	CLASSIFICATION	MINIMUM	MIDPOINT	MAXIMUM
99	POLICE CADET	\$46,000	\$59,800	\$73,600
100	POLICE OFFICER I	\$48,300	\$62,790	\$77,280
101	POLICE OFFICER II	\$50,715	\$65,930	\$81,144
102	MASTER POLICE OFFICER I	\$55,787	\$72,522	\$89,258
103	MASTER POLICE OFFICER II	\$58,576	\$76,149	\$93,721
104	POLICE SERGEANT	\$64,433	\$83,763	\$103,093
105	POLICE LIEUTENANT	\$67,655	\$87,952	\$108,248
106	NOT ASSIGNED	\$71,038	\$92,349	\$113,661
107	NOT ASSIGNED	\$74,590	\$96,967	\$119,344
108	POLICE CAPTAIN	\$78,319	\$101,815	\$125,311
109	NOT ASSIGNED	\$82,235	\$106,906	\$131,576
110	NOT ASSIGNED	\$86,347	\$112,251	\$138,155
111	NOT ASSIGNED	\$90,664	\$117,864	\$145,063
112	NOT ASSIGNED	\$95,197	\$123,757	\$152,316
113	NOT ASSIGNED	\$99,957	\$129,945	\$159,932
114	POLICE CHIEF	\$104,955	\$136,442	\$167,928
115	NOT ASSIGNED	\$110,203	\$143,264	\$176,325

Archdale: 50 Mile Radius



- Universities**
 - High Point University
 - UNCG
 - NCA & SU
 - Bennett College
 - Guilford College
 - Greensboro College
 - Salem College
 - UNC School of the Arts
 - WSSU
 - Wake Forest
 - Elon
 - Catawba College
 - Livingston College
 - Pfeiffer University
 - UNCC
 - Queens University
 - JCSU
 - Davidson College
 - UNC Chapel Hill
 - Duke University
 - NCCU
 - NCSU
 - Meredith College
 - Peace University
 - Campbell University
- Hospitals**
 - High Point Regional Health System
 - Wake Forest Baptist Medical Center
 - Forsyth Memorial Hospital
 - Moses Cone Health
 - Wesley Long Hospital
 - University of North Carolina Hospitals
 - Duke University Hospital
- Airports**
 - Piedmont Triad International
 - Raleigh – Durham International
 - Charlotte – Douglas International
- Interstate Corridors**
 - Interstate 85
 - Interstate 40
 - Interstate 74
 - Interstate 73
 - Interstate 77
- 50 Mile Radius**
 - Blue = Inside
 - Red = Outside

DEMOGRAPHICS

Archdale is conveniently located with its City limits adjoining the City of High Point and 12 miles south of the City of Greensboro along I-85. Archdale is located primarily in Randolph County, with a portion extending into Guilford County. These counties are part of the Piedmont Triad region of North Carolina, with the Blue Ridge Mountains about 100 miles to the west and the Atlantic Ocean within 200 miles to the east.

HISTORY

Archdale, formerly known as Bush Hill, was settled by the Quakers in 1786. The small rural community was known as a ‘Beehive of Industry.’ The tannery was built in 1825 by Josiah Tomlinson. W.C. Petty, D.M. Petty and Moses Hammond manufactured saddles, leather goods, doors, mantels, moldings, and furniture as well as house building. Wagon making, smithing, and shoe & boot manufacturing were also done here. When the war started the Quakers manufactured shoes for the army. In 1887, the town was renamed ‘Archdale’ in honor of John Archdale, Quaker Governor of the Colony. The City of Archdale was incorporated in July 1969.

GOVERNMENT

The City operates under a Council-Manager form of government. The City Council is the policy-making and legislative body of City government and includes a Mayor and six council members. One Council member is elected from each of the City's four wards and two Council members are elected at-large. Members serve four-year staggered terms. The Mayor is the presiding officer of the Council and votes only when a Council vote results in a tie.

The City Manager is appointed by the Council as the Chief Executive Officer and is responsible for carrying out the policies and ordinances of the Council. The Manager appoints department directors to assist with the administration of the daily operations and programs of the City.

FUNDS

The City is organized by enterprise funds and general government departments. Departments provide specific services for Archdale citizens and businesses.

BUDGETARY BASIS

All budgets are prepared using the modified accrual basis of accounting. An annual budget is adopted for the general fund, the water and sewer enterprise fund, the water and sewer capital project fund, the water and sewer special revenue fund, and the stormwater enterprise fund.

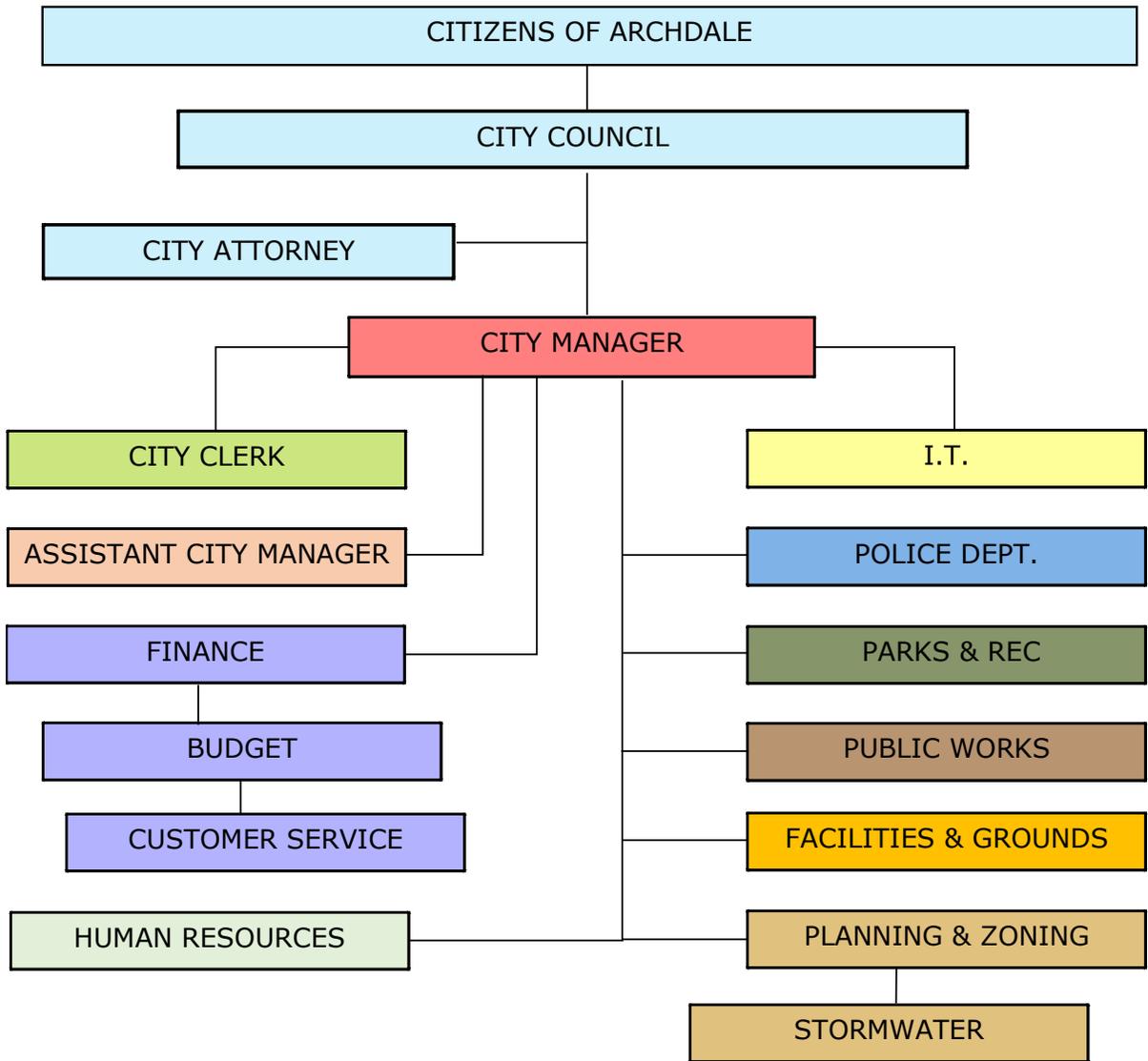
The City's budgets are adopted as required by The Local Government Budget and Fiscal Control Act of the North Carolina General Statutes. The City Council authorizes funding at the department level for general governmental services. Expenditures may not legally exceed appropriations at the fund level for enterprise funds. All annual appropriations lapse at fiscal-year end. Any outstanding encumbrances are reported as reservations of fund balances, rather than expenditures or liabilities since the commitments will be reappropriated in the subsequent fiscal year.

BUDGET PROCESS

The budget process begins with department requests to update to the five-year capital and professional services spending plan. This forecast includes new and replacement capital purchases as well as one-time professional services contracts exceeding \$5,000. The plan is adopted by the City Council with the understanding that the amounts shown in the first fiscal year will be included in the next annual budget proposal.

Each department prepares an annual operating budget request. Department personnel meet with the finance department and the City Manager, who is the Budget Officer for the City. The Budget Officer is required by State law to present the budget to City council and comment on the budget recommendations by June 1. A public hearing on the budget must be held. The budget ordinance shall be adopted by the City Council by July 1.

Multi-year grant project ordinances were adopted for special revenue funds received by the City from the American Rescue Plan Act (ARPA) and North Carolina State Capital and Infrastructure Fund (SCIF) budget appropriations. They are not a part of the annual budget ordinance.



**City of Archdale
ORGANIZATIONAL CHART**

Fund Balance of Governmental Funds
Last Five Fiscal Years
(modified accrual basis of accounting)

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Fund Balance					
General Fund					
Nonspendable:					
Prepaid items	11,162	11,584	40,720	15,237	15,237
Restricted:					
Stabilization by State Statute	1,367,630	1,585,605	1,735,395	1,839,035	2,403,323
Streets - Powell Bill	655,803	620,497	599,986	617,656	688,132
Public Safety	213,185	170,907	187,959	300,038	390,611
Assigned:					
Economic Development	626,621	651,621	676,621	670,484	695,484
Capital	1,934,500	2,500,000	2,000,000	5,669,164	6,121,900
Subsequent Year's Expenditure	1,514,072	877,199	3,342,430	3,357,820	3,470,370
Unassigned	<u>4,539,905</u>	<u>5,354,722</u>	<u>4,377,754</u>	<u>5,871,114</u>	<u>5,262,754</u>
Total general fund	<u>10,862,878</u>	<u>11,772,135</u>	<u>12,960,865</u>	<u>18,340,548</u>	<u>19,412,311</u>
All other governmental funds					
Restricted:					
Stabilization by State Statute	37,190	-	-	-	-
Grant Project Funds	-	-	838	16,846	12,669
Assigned:					
Grant Project Funds	<u>79,171</u>	<u>-</u>	<u>3,163</u>	<u>-</u>	<u>1,527,591</u>
Total all other governmental funds	<u>116,361</u>	<u>-</u>	<u>4,001</u>	<u>16,846</u>	<u>1,540,260</u>

GENERAL FUND**REVENUES**

	2024-25 Budget	2025-26 Budget
Ad Valorem Taxes	\$ 4,713,180	\$ 4,900,720
Unrestricted intergovernmental		
Sales tax.....	4,600,000	4,880,000
Utility sales tax	637,900	728,500
Beer and wine tax	48,000	48,000
ABC Board	<u>2,600</u>	<u>3,000</u>
Total	\$ 5,288,500	\$ 5,659,500
Restricted intergovernmental		
Powell Bill	415,000	420,000
Solid waste disposal tax.....	9,700	9,250
Revenue from other governments	50,000	-
Revenue from Non-Government – Restricted.....	200,000	200,000
Police Department Grant.....	5,000	5,000
Randolph County for library	12,000	12,000
Economic Development Grant	142,300	-
TDA Grant	<u>18,500</u>	<u>19,000</u>
Total	\$ 852,500	\$ 665,250
Permits and Fees		
Zoning permits	3,000	4,000
Zoning & Annexation application fees.....	4,000	3,000
Subdivision/TRC fees.....	<u>40,000</u>	<u>30,000</u>
Total	\$ 47,000	\$ 37,000
Interest Income		
Interest income.....	763,000	585,000
Interest – Powell Bill.....	<u>26,600</u>	<u>20,000</u>
Total	\$ 789,600	\$ 605,000

Continued . . .

GENERAL FUND**REVENUES**

... Continued

	2024-25 Budget	2025-26 Budget
Sales and Services		
Concessions.....	500	500
Ballfield concessions.....	5,000	5,000
Recreation revenues.....	296,900	316,000
Rent – recreation.....	30,000	31,000
Holiday and Special Events.....	2,100	2,500
Solid waste and recycling.....	<u>1,100,000</u>	<u>1,167,000</u>
Total	\$ 1,434,500	\$ 1,522,000
Miscellaneous		
Miscellaneous.....	45,025	36,000
Credit Card Transaction Fees.....	9,000	9,000
Donations-Police.....	<u>5,000</u>	<u>3,000</u>
Total	\$ 59,025	\$ 48,000
Fund Balance		
Fund balance appropriated.....	-467,145	-336,926
Restricted fund balance.....	159,800	261,400
Assigned for capital.....	<u>4,484,554</u>	<u>1,896,000</u>
Total	\$ 4,177,208.87	\$ 1,820,474
Total Revenue	\$ 17,361,514	\$ 15,257,944

GENERAL FUND

GOVERNING BODY

Activities: All legislative functions of the city government rest with the City Council. These powers include policy formulation, ordinance writing, appropriations, and oversight of all municipal operations.

	2024-25 Budget	2025-26 Budget
Salaries	39,700	40,900
FICA	3,040	3,130
Travel and training	1,000	1,000
Meetings	2,560	2,560
Supplies.....	2,000	2,000
Contracted services	2,500	2,500
Public official insurance.....	2,300	2,300
Board of election	<u>4,000</u>	<u>-</u>
Total Governing Body	\$ 57,100	\$ 54,390

GENERAL FUND

LEGAL

Activities: The legal department provides legal counsel and advice to the Governing Board and staff, and is served by an attorney on retainer to the City. The attorney also serves as the parliamentarian to the board during meetings.

	2024-25 Budget	2025-26 Budget
Professional services	<u>50,000</u>	<u>50,000</u>
Total Legal	\$ 50,000	\$ 50,000

GENERAL FUND

ADMINISTRATION

Activities: Fully implements the goals, policies, and directives of the Governing Board in an effective and efficient manner. Administration also includes human resources activities of recruiting, training and development, compensation, benefits, and ensuring the safety and welfare of City staff.

	2024-25 Budget	2025-26 Budget
Salaries	463,000	477,000
Salary reallocation.....	-85,290	-101,360
Allowances	3,600	6,000
FICA	35,600	37,000
Group insurance.....	35,000	36,500
Retirement.....	63,200	69,000
Supplemental retirement.....	23,150	24,000
Unemployment insurance	2,500	4,500
Total personnel	\$ 540,760	\$ 552,640
Communications	2,500	1,250
Postage	200	200
Travel and training	4,500	16,000
Employee Meetings/Events.....	11,610	11,610
Advertisement	600	600
Supplies.....	1,060	1,000
Contracted services	500	500
Professional services	2,700	7,200
Dues and subscriptions.....	3,000	3,320
Insurance.....	2,400	2,500
Workmen's compensation.....	170	250
Total operating	\$ 29,240	\$ 44,430
Total Administration	\$ 570,000	\$ 597,070

GENERAL FUND

INFORMATION/COMMUNICATIONS TECHNOLOGY

Activities: Responsibilities of this department include reliability and security of information technology infrastructure, data storage and related policies. The department provides support and service to all other City departments.

	2024-25 Budget	2025-26 Budget
Salaries	310,000	319,800
Salary reallocation.....	-43,500	-55,540
FICA	23,800	24,500
Group insurance.....	26,250	27,500
Retirement.....	42,500	46,200
Supplemental retirement.....	15,500	16,000
Total personnel	\$ 374,550	\$ 378,460
Communications.....	68,425	70,035
Postage	200	200
Travel and training	18,870	12,870
Supplies.....	3,575	4,000
Non-capitalized equipment.....	33,100	31,500
Contracted services	9,700	9,000
Maintenance and software licensing.....	262,500	319,310
Dues and subscriptions.....	50	100
Insurance.....	3,500	3,850
Workmen’s compensation.....	170	200
Total operating	\$ 400,090	\$ 451,065
New equipment and software.....	170,263	41,000
Total capital	\$ 170,263	\$ 41,000
Total Info/Communications Technology	\$ 944,903	\$ 870,525

GENERAL FUND

FINANCE

Activities: Responsibilities of this department include implementing accounting and financial policies and procedures that comply with the Local Government Budget and Fiscal Control Act and other state statutes, which results in financial reporting in accordance with generally accepted accounting principles. The department provides support and service to all other City departments.

	2024-25 Budget	2025-26 Budget
Salaries	378,000	415,600
Salary Relocation	-86,410	-97,990
FICA	29,000	31,800
Group insurance.....	35,000	36,500
Retirement.....	45,500	51,500
Supplemental retirement.....	17,200	17,900
Total personnel	\$ 418,290	\$ 455,310
Communications	1,250	1,250
Postage	1,260	1,400
Travel and training	23,600	20,000
Supplies.....	7,225	2,500
Contracted services	85,000	106,000
Professional services	65,764	45,820
Dues and subscriptions	725	1275
Insurance.....	9,700	9,300
Workmen's compensation.....	220	270
Total operating	\$ 194,744	\$ 187,815
Total Finance	\$ 613,034	\$ 643,125

GENERAL FUND

FACILITIES AND GROUNDS

Activities: Provides janitorial, maintenance, landscaping, and other services for the City’s general and administrative properties.

	2024-25 Budget	2025-26 Budget
Salaries	258,000	308,700
Part-time maintenance salaries.....	28,000	36,120
FICA	25,800	26,400
Group insurance	43,800	55,000
Retirement	46,100	48,400
Supplemental retirement	13,000	15,500
Total personnel	\$ 414,700	\$ 490,120
Communications	4,660	4,660
Utilities – Duke	27,000	27,500
Utilities – PNG	9,000	8,000
Utilities - Water	1,900	1,900
Stormwater Fees	625	625
Travel/Training	6,000	9,000
Building maintenance.....	43,000	77,500
Groundskeeping	20,000	22,000
Building Fund allocation	-37,000	-39,800
HVAC maintenance	68,560	30,000
Equipment rental	5,500	14,100
Vehicle/Equipment maintenance	18,000	33,000
Gas and lubricants	17,500	17,500
Supplies	18,970	22,700
Supplies – Office	10,734	8,000
Non-capitalized account	9,482	11,500
Uniforms	10,200	12,700
Contracted services	10,750	14,650
Rental maintenance and management.....	5,000	5,000
Professional services	12,000	12,000
Dues and subscriptions.....	400	500
Insurance.....	25,000	27,500
Workmen’s compensation	5,400	6,500
Total operating	\$ 292,681	\$ 327,035
Land Purchase	21,063	-
Capital	126,000	17,000
Total capital	\$ 147,063	\$ 17,000
Total Facilities and Grounds	\$ 854,444	\$ 834,155

GENERAL FUND

FIRE INSPECTIONS

Activities: The mission of the department is to enforce the State Building Code Fire Section in accordance with North Carolina laws. Enforcement of the State Building Code is the only state mandated service the City performs. The Guil-Rand Fire Department will be performing fee-based building inspections for the City this year.

	2024-25 Budget	2025-26 Budget
Contracted services	<u>32,945</u>	<u>52,200</u>
Total Fire Inspections	\$ 32,945	\$ 52,200

GENERAL FUND

POLICE

Activities: The mission of the Archdale Police Department is to protect life and property by providing exceptional municipal police services to the community in partnership with the citizens of Archdale. The department places the needs of the community first when performing duties.

	2024-25 Budget	2025-26 Budget
Salaries	2,600,000	2,691,800
Separation allowance	157,000	143,000
K-9 and Drug Seizure Salaries	19,400	15,800
FICA	226,000	215,400
Group insurance	315,000	330,000
Retirement	390,000	428,600
Supplemental retirement	<u>131,000</u>	<u>135,400</u>
Total personnel	\$ 3,838,400	\$ 3,960,000
Communications	91,765	120,875
Postage	400	400
Utilities – Duke	12,000	12,000
Utilities – PNG	4,000	3,000
Utilities – Water	1,700	1,700
Stormwater fees	500	500
Travel and training	5,000	7,500
Educational reimburse	7,000	11,000
Building – janitorial	94,000	19,000
Equipment maintenance	6,500	6,500
Vehicle maintenance	49,525	45,000
Gas and lubricants	100,000	90,000
Supplies	12,489	12,000

Continued . . .

... Continued

	2024-25 Budget	2025-26 Budget
Weapons and ammo	13,500	10,000
Drug seizure non-capitalized.....	43,000	27,000
IT non-capitalized	54,500	88,400
Uniforms	32,600	32,600
Contracted services	17,850	20,300
IT support	176,042	110,942
Community Policing Events/Supplies	16,000	17,000
Professional services	7,000	8,000
Dues and subscriptions.....	500	600
Insurance.....	89,000	98,000
Workmen’s compensation.....	36,000	45,000
Investigation expense	3,000	2,000
Debt service principal.....	<u>27,526</u>	<u>56,700</u>
Total operating	\$ 901,397	\$ 846,017
Drug seizure equipment.....	54,000	36,000
New equipment.....	266,317.59	82,000
Police vehicles	<u>83,589.70</u>	<u>185,000</u>
Total capital	\$ 403,907	\$ 303,000
Total Police	\$ 5,143,704	\$ 5,109,017

Activities: The mission of the department is to ensure orderly development for the current and future growth of our city and to provide a better quality of life for our citizens.

	2024-25 Budget	2025-26 Budget
Salaries	307,000	341,300
Special compensation	6,480	6,480
FICA	24,000	26,600
Group insurance.....	35,000	36,500
Retirement	42,000	49,300
Supplemental retirement.....	15,400	17,100
Total personnel	\$ 429,880	\$ 477,280
Communications	2,500	2500
Postage	1,500	1,500
Travel and training	24,000	24,000
Educational Reimbursement.....	4,000	2,500
Meetings	1,500	3,000
Vehicle maintenance.....	2,000	2,500
Advertisement	4,000	4,000
Gas and lubricants	1,500	1,500
Supplies.....	2,580	3,500
Plan Archdale Commission	2,000	-
Contracted services	12,000	16,500
Professional services	160,000	130,000
Dues and subscriptions.....	3,540	4,240
Insurance.....	3,500	3,900
Workmen's compensation.....	2,600	3,900
Total operating	\$ 227,220	\$ 203,540
New equipment	17,500	63,000
Computer equipment and software.....	18,000	-
Total capital	\$ 35,500	\$ 63,000
Total Planning and Zoning	\$ 692,600	\$ 743,820

GENERAL FUND

STREET

Activities: The mission of the department is to maintain all City streets, signage, and shoulders for safe vehicular traffic.

	2024-25 Budget	2025-26 Budget
Salaries	230,800	246,300
FICA	18,000	18,900
Group insurance	26,300	27,500
Retirement.....	31,600	35,600
Supplemental retirement.....	11,600	12,400
Total personnel	\$ 318,300	\$ 340,700
Communications	3,050	2,750
Utilities	11,000	12,500
Utilities – propane/PNG	6,100	6,000
Utilities – water	2,100	2,100
Stormwater fees	1,210	1,210
Travel and training	1,500	1,500
Building maintenance	36,600	20,000
Equipment and vehicle maintenance	17,000	15,000
Street lights	200,000	203,000
Gas and lubricants	20,000	18,000
Supplies.....	7,080	7,000
Non-capitalized account.....	4,000	4,000
Uniforms	3,600	4,400
Contracted services	255,060	207,060
Professional services	500	500
Insurance	26,000	29,000
Workmen’s compensation.....	4,200	5,000
Total operating	\$ 599,000	\$ 539,020
Land Improvements.....	201,589	10,000
New equipment	125,000	170,000
New vehicles.....	-	47,000
Total capital	\$ 326,589	\$ 227,000
Total Street	\$ 1,243,889	\$ 1,106,720

GENERAL FUND

STREET – POWELL BILL

Activities: The mission of the department is to construct and maintain streets and sidewalks as permitted by North Carolina Powell Bill statutes.

	2024-25 Budget	2025-26 Budget
Maintenance	365,000	515,000
Snow and ice removal.....	8,000	8,000
Sidewalk construction	100,000	100,000
Equipment	<u>12,000</u>	<u>-</u>
Total Street – Powell Bill	\$ 485,000	\$ 623,000

GENERAL FUND

SANITATION

Activities: The mission of the department is to promote a clean environment through garbage collection and recycling services. Once per year, the city also sponsors a spring clean-up event, allowing citizens the opportunity to dispose of bulky items normally not accepted in household trash collection.

	2024-25 Budget	2025-26 Budget
Postage	5,300	5,300
Contracted services	766,000	815,000
Recycle service	265,000	275,000
Condo services	92,000	97,000
Spring and Fall cleanup	15,200	16,000
Billing fees	<u>10,500</u>	<u>8,500</u>
Total Sanitation	\$ 1,154,000	\$ 1,216,800

GENERAL FUND

PARKS AND RECREATION

Activities: The mission of the department is to enhance the quality of life for citizens, by offering year-round diversified recreational opportunities ensuring that all citizens have equal opportunity and participation. The department also provides after-school care and a summer program, Camp Creekside.

	2024-25 Budget	2025-26 Budget
Salaries	430,000	433,600
Part-time maintenance salaries.....	14,500	15,000
Special compensation	113,000	138,000
Officiating umpire/referee.....	46,700	73,000
FICA.....	63,000	44,900
Group insurance.....	70,000	73,000
Retirement	59,000	62,600
Supplemental retirement	21,500	21,700
Total personnel	\$ 817,700	\$ 861,800
Communications	2,500	2,500
Postage	200	200
Utilities	52,000	59,000
Utilities – PNG.....	9,000	8,000
Utilities – water.....	12,500	13,500
Stormwater fees	2,505	2,505
Travel and training	8,100	3,220
Building maintenance	10,000	11,200
Groundskeeping	39,000	14,000
Ballfield maintenance	30,000	14,000
HVAC maintenance	36,400	4,000
Vehicle maintenance.....	5,000	5,000
Advertisement	14,050	17,000
Gas and lubricants	5,000	5,000
Office supplies.....	4,215	4,500
Supplies – programs	29,300	33,000
Supplies – athletics	70,000	99,000
Supplies – building maintenance	10,000	12,000
Ballfield concessions.....	4,000	4,500
Non-capitalized account.....	13,500	13,500
Uniforms	1,350	1,350
Contracted services	32,620	43,620
Fireworks	22,900	23,800
Special events/trips.....	46,000	54,600

Continued . . .

GENERAL FUND

PARKS AND RECREATION

... Continued

	2024-25 Budget	2025-26 Budget
Professional services	30,760	57,760
Dues and subscriptions	12,000	1,200
Insurance	39,000	43,500
Workmen's compensation	<u>9,300</u>	<u>11,000</u>
Total operating	\$ 551,200	\$ 562,455
Facility improvements	445,000	400,000
Building purchase/construction	2,620,000	770,000
Building improvements	87,000	97,000
Computer equipment and software	36,844	14,000
New Vehicles	<u>165,000</u>	<u>-</u>
Total capital	\$ 3,353,844	\$ 1,281,000
Total Parks and Recreation	\$ 4,722,744	\$ 2,705,255

GENERAL FUND

SENIOR ADULTS

Activities: The mission of the Archdale Senior Center is to promote and enhance the physical and emotional well-being of senior adults in order to assist them in remaining a vital and active part of the community.

	2024-25 Budget	2025-26 Budget
Telephone	1,600	1,600
Utilities	6,100	6,300
Utilities – water	1,500	1,500
Stormwater fees	150	150
Maintenance and janitorial	8,000	8,000
Supplies	650	700
Insurance	<u>1,100</u>	<u>1,200</u>
Total Senior Adults	\$ 19,100	\$ 19,450

GENERAL FUND

LIBRARY

Activities: The mission of the Archdale Branch of the Randolph County Public Library is, in cooperation with the Randolph County Library System, to enhance the community’s quality of life by providing educational, cultural, and literary resources.

	2024-25 Budget	2025-26 Budget
Utilities.....	19,000	19,000
Utilities - PNG.....	4,500	4,500
Utilities - water.....	1,800	1,800
Stormwater fees.....	700	700
Building maintenance.....	8,300	7,300
HVAC maintenance.....	14,700	1,500
Books.....	5,000	5,000
Contracted services.....	1,000	1,200
Payment to Randolph County.....	138,000	145,000
Insurance.....	<u>7,500</u>	<u>8,500</u>
Total Library	\$ 200,500	\$ 194,500

GENERAL FUND

COMMUNITY PROMOTIONS

Activities: This department provides funding to those agencies that support the City of Archdale with state and national legislation development, council and staff training, economic development, transportation planning, and annual membership dues for the municipality.

	2024-25 Budget	2025-26 Budget
Marketing & Advertising.....	22,000	22,000
NCLM.....	12,900	12,900
School of Government.....	1,997	2,000
RCEDC.....	22,000	22,000
Chamber of Commerce.....	9,000	9,000
High Point MPO.....	4,244.74	2,900
PTRC.....	2,600	2,600
Senior Adults.....	29,991	35,000
Other community promotions.....	12,000	11,000
Economic development.....	<u>450,817</u>	<u>308,517</u>
Total Community Promotions	\$ 567,550	\$ 427,917

GENERAL FUND

NON-DEPARTMENTAL

	2024-25 Budget	2025-26 Budget
Contingency	<u>10,000</u>	<u>10,000</u>
Total Non-Departmental	\$ 10,000	\$ 10,000
Total General Fund	<u>\$ 17,361,514</u>	<u>\$ 15,257,944</u>

WATER AND SEWER FUND**REVENUES**

	2024-25 Budget	2025-26 Budget
Interest income.....	202,000	185,000
Miscellaneous	11,000	-
Application fee.....	15,000	14,000
Returned Check Fee Revenue.....	1,000	1,000
Sale of Meters/Transponders.....	15,000	15,000
Water/Sewer Extension Review.....	1,000	500
Water charges.....	2,010,000	2,100,000
Sewer charges	2,600,000	2,800,000
Water and sewer taps	5,000	10,000
Hydrant Meter Rental.....	500	500
Cell tower rental revenue	30,500	31,100
Late fees.....	70,000	55,000
Nonpayment Fee.....	35,000	30,000
Appropriated net assets	373,741	-203,349
DEQ Grant.....	<u>242,000</u>	<u>150,000</u>
Total Water and Sewer	\$ 5,611,741	\$ 5,188,751

WATER AND SEWER FUND

EXPENDITURES

Activities: The mission of the department is to distribute safe, quality drinking water; maintain fire hydrants and fire flow pressures; and to recollect wastewater for distribution to the City of High Point’s Eastside Treatment Plant. In order to provide our citizens with the highest quality water possible, our water is tested on a regular basis to ensure compliance with all of the North Carolina Department of Water Quality standards and regulations.

	2024-25 Budget	2025-26 Budget
Salaries	543,000	582,000
Salary reallocation.....	182,980	209,420
FICA	41,500	45,000
Group insurance.....	87,500	110,000
Retirement	74,000	84,500
Supplemental retirement.....	27,000	29,500
Total personnel.....	\$ 955,980	\$ 1,060,420
Communications	18,381	19,890
Postage	23,500	23,500
Utilities	75,500	78,000
Travel and training	23,550	23,800
Building maintenance.....	2,500	2,500
Occupancy	27,800	30,000
Equipment and vehicle maintenance.....	28,000	28,000
Pump station maintenance.....	364,706	326,000
Gas and lubricants	17,000	16,000
Supplies	276,206.50	194,029
Office supplies.....	2,500	2,500
Non-capitalized account.....	2,500	2,500
IT non-capitalized equip & supplies	13,400	16,700
Uniforms	8,400	10,150
Contracted services	318,000	134,000
IT support.....	60,300	63,525
Contracted services on-line	2,000	2,400
Billing and credit card fees.....	38,500	40,900
High Point Agreement Principal	26,290	26,290
High Point Agreement Interest	1,315	1,315
Davidson Water Principal.....	10,461	10,834
Davidson Water Interest.....	2,384	2,012
PTRWA admin. & operating.....	94,500	97,020
High Point Sewer Reimbursement.....	750,000	258,000
Professional services	418,000	309,340
Water purchases	438,200	453,900
Sewer treatment.....	777,000	840,000
Dues	7,360	7,510
Insurance	50,000	55,000
Workmen’s compensation	10,000	12,000

Continued . . .

WATER AND SEWER FUND**EXPENDITURES**

... Continued

	2024-25 Budget	2025-26 Budget
PTRWA principal	308,720	314,096
HP Incinerator Rehab Project Debt – Principal.....	92,190	94,673
HP Incinerator Rehab Project Debt – Interest.....	49,620	47,138
PTRWA principal – Expansion Int	-	12,000
PTRWA interest	<u>21,720</u>	<u>16,309</u>
Total operating.....	\$ 4,360,504	\$ 3,571,831
New Equipment.....	18,000	17,500
IT Capital.....	12,000	82,200
New Vehicles.....	20,000	-
Water/Sewer: Pump Stations.....	245,257	456,800
Total capital	\$ 295,257	\$ 556,500
Total Water and Sewer	\$ 5,611,741	\$ 5,188,751

WATER AND SEWER SPECIAL REVENUES FUND**REVENUES**

	2024-25 Budget	2025-26 Budget
Interest.....	5,500	6,700
Connection fees	25,000	25,000
Fund balance appropriated	<u>-30,500</u>	<u>-31,700</u>
Total Special Revenues Fund	\$ 0	\$ 0

WATER AND SEWER CAPITAL PROJECT FUND

REVENUES

	2024-25 Budget	2025-26 Budget
Interest	119,000	96,000
Appropriated net assets	<u>461,000</u>	<u>404,000</u>
Total Capital Project Fund	\$ 580,000	\$ 500,000

WATER AND SEWER CAPITAL PROJECT FUND

EXPENDITURES

	2024-25 Budget	2025-26 Budget
Water/Sewer extensions	80,000	-
Sewer Lines	<u>500,000</u>	<u>500,000</u>
Total Capital Project Fund	\$ 580,000	\$ 500,000

STORMWATER FUND**REVENUES**

	2024-25 Budget	2025-26 Budget
Interest	44,000	37,000
Stormwater charges	267,000	267,000
Stormwater charges – commercial	233,000	235,000
Net assets appropriated	<u>56,406</u>	<u>184,300</u>
Total Stormwater	\$ 600,406	\$ 723,300

STORMWATER FUND**EXPENDITURES**

Activities: The mission of this fund is to comply with the City’s NPDES permit by providing stormwater run-off management, street sweeping, leaf and limb collection, and environmental protection and awareness education.

	2024-25 Budget	2025-26 Budget
Salaries	209,000	212,700
Salary reallocation.....	32,220	45,470
FICA	16,000	16,300
Group insurance.....	26,300	27,500
Retirement	28,600	30,800
Supplemental retirement.....	<u>10,500</u>	<u>10,700</u>
Total personnel	\$ 322,620	\$ 343,470
Communications.....	2,450	2,650
Postage	2,900	2,900
Travel and training	5,000	5,000
Occupancy	9,200	9,800
Vehicle maintenance.....	40,000	40,000
Gas and lubricants	30,000	17,000
Supplies.....	15,951	20,000
Non-capitalized account.....	500	1,000
Uniforms	3,400	3,400
Contracted services	22,135	29,900
Street sweeping	27,800	27,800
IT support	9,900	14,350
Billing & credit card fees.....	5,000	4,400
Grinding & yard waste disposal	50,000	55,000
Professional services	16,550	17,030
Dues and subscriptions.....	1,800	2,000
Insurance.....	26,000	28,600
Workmen’s compensation.....	<u>4,200</u>	<u>5,000</u>
Total operating	\$ 272,786	\$ 285,830
Vehicle Purchases	<u>5,000</u>	<u>94,000</u>
Total capital	\$ 5,000	\$ 94,000
Total Stormwater	\$ 600,406	\$ 723,300