

Community Appearance Commission - Meeting Minutes
6:30pm @ Archdale City Hall
Tuesday, April 6th, 2021

Members Present: (5) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Brooke Johnson, Helen Sikes
Members Absent: (2) Cheri Gray, Shirley Cheek
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the March minutes; Member Sikes made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Litter Sweep

Matthew Wells opened up the meeting by informing the Commission that the Litter Sweep had been approved for Saturday April 24th. Mr. Wells had spoken with the management of McDonald's and made them aware of the sweep. Mr. Wells also stated that he had been contacted about a large amount of trash behind the South Main Street Sheetz and planned to send a group there. Additionally, Mr. Wells stated that he planned to focus on Aldridge Road and the Main Street and I-85 interchange. Mr. Wells also stated that he had also been contacted by a pair of citizens hoping to perform an independent cleanup at Westhaven Lane and Trinity Road.

Miscellaneous

- **Yard of the Season** - Mr. Wells inquired if the Commission would be interested in continuing the Yard of the Season program - to which they unanimously agreed to. Chairwoman Matthews suggested that they reach out to the *Salt of the Earth Boutique* for potential sponsorship of the Spring Yard of the Season.
- **Current Rezoning Cases** - Chairwoman Matthews inquired about the potential "brewery" located at the old firehouse on N. Main St. Mr. Wells informed the Commission that a local individual planned on using the location for a commissary and "family-friendly" taproom/bar. The applicant would need to first have a special-use permit, which would be approved by City Council. Mr. Wells went on to say that there was an additional rezoning request for commercial lots on N. Main St. and S. Main St. Mr. Walser stated that the rezoning for the N. Main St. property included developments plans for a multi-unit restaurant.
- **Code Enforcement** - Member Sikes inquired about the status of the former *IDK Coffee* location on N. Main St. Mr. Wells stated that it was being used as a

residence, which is a zoning violation, but remedying the violation had proven difficult due to the eviction moratorium.

- **Art Projects** - Mr. Wells informed the Commission that the Planning Department had been working with Jocelyn Moon from the Parks Department regarding potential arts projects tied to a grant application. Mr. Walser stated that a handful of different ideas had been proposed, such as painting the concrete sewer collars, but at the time, a specific project hadn't been chosen.
- **Park Questions** - Member Sikes then inquired if the City could charge a separate rate for non-Archdale residents to access the park, stating that she was concerned after seeing non-residents using park facilities and preventing citizens from using them. Mr. Walser informed her that the online rental portal for the park did check the applicants address and would apply an additional fee if they weren't a citizen, but enforcement of this policy was difficult. Chairwoman Matthews then expressed concerns about large groups of teenagers being a potential nuisance on park trails and that a police presence may be beneficial. Mr. Walser informed her that there has been discussion of adding a police substation at the current Senior Center location if renovations of the main park building were to occur.
- **New Committee Creation** - Mr. Wells informed the Commission that Zeb Holden planned to meet with Council members regarding the creation of a new committee that may involve or influence the CAC. Mr. Wells went on to say that he would have more information for the CAC at their next meeting. Chairwoman Matthews then suggested that the City's Facebook page be used to promote the upcoming litter sweep.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.