

MINUTES

City Council
Pre-Agenda Session
Tuesday, March 24, 2020

Members Present: Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Robert (Trey) Gray, and Larry Warlick.

Members Absent: Bert Lance-Stone; Tim Williams.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Travis Snider, Community Resource Officer; and Susan Swaim, City Clerk.

Media Present: None.

Mayor Pro Tem Blackwell asked if there were any additions, deletions, or changes to the agenda as presented. City Manager Holden asked that an item be added to the Consent Agenda as Item J - Approval of Audit Contract. He reviewed several items on the agenda with Council including Item 7 which addresses the possible suspension of water service fees due to the COVID-19 pandemic. Manager Holden further reviewed various items on the consent agenda.

Manager Holden advised that other City board meetings, such as Planning Board, Parks & Recreation Advisory Board, and Community Appearance Commission have been suspended until further notice. He shared some staff are working from home and even though City Hall is closed to the public at this time, it has been "business as usual". Manager Holden praised John Harrison, IT Director, and his staff for addressing and coordinating the technical issues associated with staff being able to work remotely.

With no further discussion, Mayor Pro Tem Blackwell adjourned the March 24, 2020 Pre-Agenda session.

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Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Travis Snider, Community Resource Officer; and Susan Swaim, City Clerk.

Media Present: None

Item 1. Call to Order.

Mayor Blackwell called the meeting to order, welcomed everyone, and asked Officer Snider to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Councilman Warlick gave the invocation and Councilman Dorsett led those present in the pledge of allegiance to the flag.

Item 3. Council Action to Accept or Amend the Agenda.

Councilman Dorsett made a motion to amend the Consent Agenda to add Item J- Approval of Audit Contract. The motion was seconded by Councilman Warlick and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

- A. Approval of the Minutes for the February 21-22, 2020 City Council Retreat.
- B. Approval of the Minutes for the February 25, 2020 City Council Meeting.
- C. Financial Summary Report.
- D. Resolution to Amend Section 2 of Resolution Designating Official Depositories.
- E. Resolution of Intent and Certificate of Sufficiency to Annex Property Located at 629 Liberty Road, being Guilford County parcel #7719601848.
- F. Request for service from existing water main located at 629 Liberty Road, being Guilford County parcel #7719601848.

- G. Resolution Reaffirming City of Archdale City Council Support Regarding Implementation of A Compliant MPDES MS4 Stormwater Program.
- H. Summer Camp Program Fee Increase.
- I. Formal Acceptance of Land Donation, being Guilford County parcel #7719300695.
- J. Approval of Audit Report.

Councilman Dorsett made a motion to approve the Consent Agenda as amended. The motion was seconded by Councilman Warlick and was approved unanimously.

Item 5. Public Comment Time.

There was no one to speak during this time.

Item 6. Public Hearing: Request by Farmers & Merchants Bank to rezone property from Guilford County Agriculture (AG) to Highway Business (HB), for property located at 1633 Kersey Valley Road and 6950 Cecil Farm Road, being Guilford County parcel #s 7729333881 & 7729433412.

Manager Holden addressed Council on this item. Manager Holden stated Farmers & Merchants Bank wishes to rezone two parcels which total approximately 11 acres. He reminded Council that these properties were annexed into the City at the January City Council Meeting and must be given an Archdale Zoning Designation. Manager Holden advised that staff recommends approval of this rezoning request.

Mayor Pro Tem Blackwell then opened the public hearing and asked if there was anyone in attendance to speak in support or opposition of the proposed rezoning.

With no one to speak, Mayor Pro Tem Blackwell closed the public hearing and turned the matter over to Council for discussion and possible action.

With no further discussion, Councilman Dorset made a motion to approve the request to rezone property located at 1633 Kersey Valley Road and 6950 Cecil Farm Road from Guilford County Agriculture (AG) to Archdale Zoning Highway Business (HB), and to adopt the associated consistency statement. The proposed rezoning is consistent with Future Land Use Plan (FLUP); the Future Land Use Plan has the property designated as Highway Business; the proposed HB zoning classification would match an adjoining 16 acre parcel the applicant owns; the property is conducive for future commercial activity; the property is bounded by Interstate 85 to the south and east and has access from Kersey Valley Road and Cecil Farm Road. The motion was seconded by Councilman Glass and was approved unanimously.

Item 7. Code of Ordinances Amendment (Section 10-15).

Manager Holden addressed Council on this item. Manager Holden advised that the City's Code of Ordinances and Utility Customer Service Policies establish that a late fee that will be applied to an account that is unpaid as of the 20th of each month. He further advised that additionally, those accounts that remain unpaid on the 4th of the month following the bill's due date, require a nonpayment fee and involuntary suspension of utility services. Manager Holden stated that during a public crisis such as the COVID-19 pandemic, staff seeks the opportunity to offer flexibility to customers in need.

With no further discussion, Councilman Dorsett made a motion to approve the Code of Ordinances Amendment (Section 10-15). The motion was seconded by Councilman Gray and was approved unanimously.

Item 8. Code of Ordinances Amendment (Section 13).

Manager Holden addressed Council on this item. Manager Holden advised that currently, Archdale's City Code of Ordinances limits the length of an adopted State of Emergency to five days. He stated that the proposed change would give the Mayor, or his/her designee, the flexibility to enact an appropriate termed SOE based on the current situation or possible future situations. Manager Holden recommends approval of this amendment.

With no further discussion, Councilman Dorsett made a motion to approve the Code of Ordinances Amendment (Section 13). The motion was seconded by Councilman Gray and was approved unanimously.

Item 9. Additional Items.

Manager Holden shared a picture of the new water tank graphics and paint scheme. He mentioned that the tank had been drained and the interior is currently being cleaned and painted.

Mayor Pro Tem asked that the Manager research the current ordinance pertaining to pan-handling within the City limits and report back to Council at a later date.

Item 10. Adjournment.

With no further business, Mayor Pro Tem Blackwell adjourned the Tuesday, March 24, 2020 City Council meeting.

ATTEST:

 Bert Lance Stone, Mayor

 Susan T. Swaim, City Clerk