

MINUTES

City Council
Pre-Agenda Session
Tuesday, February 25, 2020

Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Tim Williams, and Larry Warlick.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Lori Nurse, Finance Director; Jason Miller, Planning Director; Brian Clodfelter, Parks & Recreation Director; Rob Welborn, Human Resources Director; John Harrison, IT Director; Don Eddins, Building & Grounds Director; and Susan Swaim, City Clerk.

Media Present: A/T News.

Mayor Stone asked if there were any additions, deletions, or changes to the agenda as presented. Being none, Jason Miller, Planning Director, advised that he attended the February TAC meeting and reported the SPOT 6.0 (the process which guides the development of a 2023-2032 Statewide Transportation Improvement Program) is beginning the process of evaluating and prioritizing roadway and non-roadway projects. He further advised that the Plan Archdale consulting team is working to provide staff with a draft plan in early April, which will be presented to the Plan Archdale Steering Committee later that month.

Councilman Dorsett reported that the PTRWA is projecting a 3.5% increase in water purchase rates for all members.

Manager Holden thanked staff for their efforts in the preparation of the CIP presented during the retreat this past weekend. He also thanked Council for their time and attention as well as the opportunity for staff to present their thoughts and visions for the capital items they wish to pursue during the coming fiscal year.

With no further discussion, Mayor Stone adjourned the February 25, 2020 Pre-Agenda session.

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Media Present: A/T News.

Item 1. Call to Order.

Mayor Stone called the meeting to order, welcomed everyone, and asked Chief Craddock to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Mayor Stone gave the invocation and Mayor Pro Tem Blackwell led those present in the pledge of allegiance to the flag.

Item 3. Council Action to Accept or Amend the Agenda.

Mayor Pro Tem Blackwell made a motion to accept the Consent Agenda as presented. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

- A. Approval of the Minutes for the January 28, 2020 City Council Meeting.
- B. Financial Summary Report.
- C. Budget Amendment 2020-3.
- D. Request to Close Bonnie Place to traffic for SerCo's 2nd Annual Spring Bash Food Truck Festival.
- E. Reappointment of Vicki Fletcher and Tommy Hazelwood to the Stormwater Advisory Board for a 1-Year Term.

(Let the record reflect that a clerical error made on the presented Agenda was corrected - Item A: 2019 changed to 2020.)

Mayor Pro Tem Blackwell made a motion to approve the Consent Agenda as presented including the correction of clerical error in Item A. The motion was seconded by Councilman Warlick and was approved unanimously.

Item 5. Public Comment Time.

There was no one to speak during this time.

Item 6. Presentation of 2018-19 Annual Audit Report – Valerie Kiger, Canon & Co.

Valerie Kiger, Cannon & Company, addressed Council. Ms. Kiger outlined for Council the various sections of the report and the financial information found within those sections. Ms. Kiger advised that the audit for the period ending June 30, 2019 has been completed, filed with the Local Government Commission, and was approved. She reported that the City received a clean opinion and she also reported that the audit found no areas of non-compliance with federal or state funds. Ms. Kiger advised Council that at the end of FY 2018-19 the City's net position was \$54,559,978. She further advised that the City collected 99.4% of property tax revenue and had an overall solid financial performance for the year. Ms. Kiger stated that the audit went very smoothly and her audit staff spoke highly of City staff.

Mayor Stone thanked Ms. Kiger for her report and she also recognized and thanked the Finance Department staff for their outstanding work.

Item 7. Award of Contract for Water Tank Coating Rehabilitation.

Manager Holden addressed Council on this item. Manager Holden advised that bids were received for the rehabilitation and repainting of the Water Tank on Davidson Street. He further advised that three bids were received, with the lowest responsible, responsive bidder being Utilities Service Co., Inc. in the amount of \$175,500. Manager Holden recommended that Council award the contract and authorize the City Manager to issue a Notice to Proceed.

With no further discussion, Councilman Dorsett made a motion to award the contract for water tank coating rehabilitation to Utilities Service Co., Inc. in the amount of \$175,500. The motion was seconded by Mayor Pro Tem Blackwell and was approved unanimously.

Item 8. Additional Items.

Councilman Dorsett shared that the new City logo will be painted on the water tank as part of the tank rehabilitation which was approved in Item 7. He also thanked staff for a well-organized and informative retreat.

Item 9. Adjournment.

With no further business, Mayor Stone adjourned the Tuesday, February 25, 2020 City Council meeting.

ATTEST:

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk