

**Community Appearance Commission - Meeting Minutes**  
**6:30pm @ Archdale City Hall**  
**Tuesday, March 2<sup>nd</sup>, 2021**

**Members Present:** (4) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Helen Sikes  
**Members Absent:** (4) Cheri Gray, Shirley Cheek, Angie Cudd, Brooke Johnson  
**Others Present:** Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

**CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:**

Chairwoman Matthews welcomed everyone and brought the meeting into session.

**APPROVAL OF MINUTES:**

*Chairwoman Matthews first asked for a motion to approve the November minutes; Member Sikes made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.*

**Litter Sweep**

Mr. Wells began the meeting with the planning of the upcoming fall litter sweep. Mr. Wells stated that the NC DOT had promoted the days of April 10<sup>th</sup>-24<sup>th</sup> as potential days for their Spring Litter Sweep. Saturday April 24<sup>th</sup> was ultimately chosen as the day of the litter sweep. Mr. Wells suggested that the sweep focus on Aldridge Road and NC-62, to which the Commission members were in agreement. Chairwoman Matthews suggested that they take before-and-after photos for promotional purposes. Member Sikes inquired if they should reach out to high schools for support, to which Chairwoman Matthews stated that they could not due to COVID complications. It was suggested that the Commission reach out to civic organizations and students who may need service hours.

**2021 Activities**

- **Movies in the Park** - Mr. Wells mentioned that Jocelyn Moon of the Parks and Recreation Department had inquired if the Commission would be interested in sponsoring a movie again. The Commission was provided with four potential dates (June 4<sup>th</sup>, August 6<sup>th</sup>, September 10<sup>th</sup>, and October 1<sup>st</sup>); Mr. Wells reminded the Commission that they had sponsored the October movie in the previous year. The Commission members agreed that they would be willing to sponsor in September or October, to which Mr. Wells stated that he would inform Ms. Moon.
- **Comprehensive Plan** - Mr. Wells shifted discussion to the Comprehensive Plan. Mr. Wells stated that the plan may bring about new or revised Committees that could affect the composition of the CAC. One of these changes may include the renaming of the CAC and an influx of additional members.

Member Sykes inquired about a recent economic incentive agreement that Archdale's City Council had approved. Mr. Wells informed her that this was a

joint agreement between the applicant and the City to provide funds to encourage Lancaster Custom Crafted Upholstery to choose an expansion site within the City.

Mr. Wells also encouraged the members to continue to think of potential projects for the City and the Commission to engage in going forward.

**Miscellaneous**

- **Yard of the Season** - Mr. Wells informed the Commission that they would plan on discussing the Spring Yard of the Season during the April meeting and plan to vote during the May meeting.

**ADJOURNMENT:**

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.