

Community Appearance Commission - Meeting Minutes
6:30pm @ Archdale City Hall
Tuesday, November 10th, 2020

Members Present: (6) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Angie Cudd, Brooke Johnson, Helen Sikes
Members Absent: (2) Cheri Gray, Shirley Cheek
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the October minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Holiday Yard of the Season

Chairwoman Matthews began the meeting with a discussion of plans for the upcoming Holiday Yard of the Season event. Mr. Wells informed the Commission, that Member Johnson was able to secure the Wet Whistle as the local sponsor for the event. The Commission discussed potential ways of safely observing homes and meeting for dinner. Some members expressed concerns with sharing vehicles due to safety issues. The Commission members ultimately decided that it would be best to collect photos of nominated houses ahead of time, then share and vote on the nominees at the usual dinner. The Commission unanimously agreed upon meeting at Rancho's on December 16th at 6:00 PM (*this was later revised to be a box dinner served while meeting at City Hall*).

Miscellaneous

- **Traffic Boxes** - Mr. Wells provided an update regarding the traffic boxes. After speaking with Management at NC DOT, he learned that the City just needed one more signature of approval before proceeding. Mr. Wells then showed the Commission an example of the vinyl wraps that had been provided by the contractor.
- **Placemaking Projects** - Mr. Wells encouraged the Commission to consider additional "Placemaking" projects. He went on to state that funds had been made available to paint a mural at the Creekside Park tunnel.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.