

MINUTES
Archdale City Council
Pre-Agenda Session
Tuesday, January 27, 2026

Members Present: Lewis Dorsett, Mayor; Kelly Grooms, Mayor Pro Tem; Council Members: Roger Blackwell, John Glass, Trey Gray, and William Wood.

Members Absent: None.

Others Present: Matthew Christian, City Manager; Rob Brown, City Attorney; Jason Jones, Assistant City Manager; David Jones, Police Chief; Jason Miller, Planning Director; Matthew Wells, Planning Administrator; John Harrison, IT Director; Jeff Allred, MPO; Amy Myers, City Clerk.

Media Present: None.

Mayor Dorsett asked if there were any additions, deletions, or changes to the agenda or any committee reports.

City Manager, Matthew Christian reported the Transportation Advisory Committee (TAC) meeting was canceled due to weather.

Mayor Dorsett shared that the Piedmont Triad Regional Water Authority (PTRWA) met on January 13th, and a summary report regarding the expansion will be available soon. He also reported attending the Archdale-Trinity Chamber of Commerce Board meeting on January 15th and the swearing-in ceremony of Michael Burroughs as the new City Manager of Trinity on January 5th. He also thanked City staff for their hard work during the inclement weather event.

Mayor Dorsett introduced new Assistant City Manager, Jason Jones.

Mayor Dorsett reviewed the procedure for public comment and asked those in attendance planning to speak to make sure they have signed the attendance form.

City Manager, Matthew Christian, advised Council and those in attendance of a revision to the agenda due to several presenters being unable to attend the meeting because of the weather. He also shared that the utility extension requests have been renumbered to comply with legal requirements.

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Members Absent: None.

Others Present: Matthew Christian, City Manager; Rob Brown, City Attorney; Jason Jones, Assistant City Manager; David Jones, Police Chief; Jason Miller, Planning Director; Matthew Wells, Planning Administrator; John Harrison, IT Director; Jeff Allred, MPO; Amy Myers, City Clerk.

Media Present: None.

Item 1. Call to Order.

Mayor Dorsett called the meeting to order, welcomed everyone, and asked the Police Chief to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Mayor Dorsett gave the invocation and Mayor Pro Tem Grooms led those present in the Pledge of Allegiance.

Item 3. Council Action to Accept or Amend the Agenda.

Councilman Glass made a motion to approve the Agenda as presented. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

- A. Approval of the Minutes of December 16, 2025 City Council Meeting.
- B. Financial Summary – November, 2025.
- C. Financial Summary – December, 2025.

Mayor Pro Tem Grooms made a motion to approve the Consent Agenda as presented. The motion was seconded by Councilman Glass and was approved unanimously.

Item 5. Archdale-Trinity Chamber of Commerce Annual Report.

Pam Webb, Board of Directors Chair for the Archdale-Trinity Chamber of Commerce along with Charity Bunting, Chair Elect, addressed Council. Ms. Webb thanked City Council for their continued support of the Chamber. Ms. Webb stated the Chamber currently honors a contract with the City of Archdale and asks Council to consider renewing the partnership for the 2026-2027 budget year. She further stated through this agreement the Chamber provides marketing services to the City for events held at Creekside Park, Archdale Police Department, the Archdale Library, and soon the new Aldridge Park.

Ms. Webb shared in March the Chamber will host its annual Junior Golf Tournament at Holly Ridge Golf Links and noted continued growth in participation. She reported Chamber membership continues to increase with expanded events and programs which provide additional opportunities promoting local businesses. Ms. Webb concluded by requesting Council's continued support during the next fiscal year and reaffirmed the Chamber's continued commitment to delivering services to the City while expanding efforts to further promote the community.

Mayor Dorsett thanked Ms. Webb for her report and stated the City is appreciative of the Chamber and the support they provide.

Item 6. Presentation of 2025 Audit Report – Casie Wilson, Martin Starns and Associates.

Kang Moua with Martin Starns and Associates presented the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2025. Ms. Moua reviewed the various sections of the report and highlighted key financial information contained within each section. She reported that her firm issued a clean, unmodified opinion on the City's financial statements. Ms. Moua further reported that, based on performance indicators generated by the North Carolina Local Government Commission (LGC) data input report, the Water & Sewer Capital Assets condition ratio is 49.73%, which falls below the 50% threshold and as a result, the City will be required to submit a written response outlining corrective action to the LGC within 60 days. She also provided an overview of the General Fund balance, and noted that the audit process proceeded smoothly, and spoke highly of City staff for their cooperation and assistance throughout the audit.

Mayor Dorsett thanked Ms. Moua for the presentation.

Item 7. Application for Extension of Sewer, 703 Ashland Street.

Matthew Wells, Planning Administrator, addressed Council. Mr. Miller reported the City has received an application from Starla Jolly Garcia and Fred B. Jolly to connect onto the existing City sewer line along Ashland Street and per the water sewer extension policy, the applicant has also applied for annexation into the city limits of Archdale. He stated all utility extensions require City staff and City Council to review for feasibility and viability and it has been reviewed and given preliminary approval by City staff, and Public Works staff will supervise the connection that is to be completed by the applicant's contractor; to be determined at a later date.

Councilman Blackwell made a motion to approve the request as presented. The motion was seconded by Councilman Wood and was approved unanimously.

Rob Brown, City Attorney advised Council to address Item 9 prior to Item 8 due to annexation protocol. He also advised one public hearing and vote was appropriate.

Item 8. Public Hearing: Request by Casandra Griffin to rezone property at 703 Ashland Street from Guilford County RS-5 (Single-Family Residential) to Archdale R-15 (Single-Family Residential), being Guilford County Parcel #7719604773.

Item 9. Public Hearing: Request by Starla Garcia & Fred B. Jolly to annex property located at 703 Ashland Street, Guilford County Parcel #7719604773.

Jason Miller, Planning Director addressed Council. Mr. Miller stated the applicants have petitioned the City to annex property at 703 Ashland Street. He also stated the request for annexation is associated with an application for municipal sewer service which requires the applicant to apply for voluntary annexation. Mr. Miller reported if the property is successfully annexed it will need to be rezoned from an unincorporated Guilford County zoning district to a City of Archdale zoning district; the applicant has applied for the property to be rezoned to R-15 (Single-Family Residential). The subject property is approximately 0.6 acres and is contiguous to the current city limit boundary, as shown in the attached map.

Mayor Dorsett opened the public hearing for item 8 and item 9. With no one in attendance to speak for or against the request, Mayor Dorsett closed the public hearing and turned the item over to Council for possible action.

Mayor Pro Tem Grooms made a motion to approve the annexation and R-15 zoning as presented for 703 Ashland Street and find that the application is consistent with the City's adopted Future Land Use Map/Plan and does support objectives and goals outlined in the City's Comprehensive Land Development Plan (Plan Archdale). The Future Land-Use Plan has the property designated as Suburban Neighborhoods. Examples of moderate density single-family residential housing surround the immediate vicinity of the subject property. The subject property is bounded by Liberty Road (172 ft) and Ashland Street (204 ft). The subject parcel is 26,136 sq ft, and meets the R-15 dimensional requirements and sewer is already adjacent to the property along Ashland Street. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 10. Application for Extension of Water, 5750 Old Poole Road.

Matthew Wells, Planning Administrator addressed Council. Mr. Wells reported the City has received an application from homeowners to connect onto the existing City water line along Old Poole Road. He shared per the water sewer extension policy; the applicant has also applied for annexation into the city limits of Archdale as they are in the ETJ, the property is already zoned in Archdale zoning district R-40. Mr. Wells stated all utility extensions require City staff and the City Council to review for feasibility and viability. As a point of reference, a similar water extension request at 5766 Old Poole Road was considered in 2024. He reported the water extension was granted, and the annexation was denied. Mr. Miller stated the request has been reviewed and given preliminary approval by City staff, and Public Works staff will supervise the connection that is to be completed by the applicant's contractor, at a later date.

Councilman Blackwell made a motion to approve the request as presented at outside rates. The motion was seconded by Councilman Wood and was approved unanimously.

Item 11. Public Hearing: Request by Mathem Pham & Hue Tran to annex property located at 5750 Old Poole Road, Randolph County Parcel # 7727970203.

Jason Miller, Planning Director, addressed Council. Mr. Miller reported the applicants have petitioned the City to annex property at 5750 Old Poole Road and the request for annexation is associated with an application for municipal water service which requires the applicant to apply for voluntary annexation. He shared the subject property is approximately three and a half acres and is not contiguous to the current city limit boundary.

Mayor Dorsett opened the public hearing and with no one in attendance to speak for or against the request, Mayor Dorsett closed the public hearing and turned the item over to Council for discussion.

Councilman Blackwell made a motion to deny the request for annexation as presented. The motion was seconded by Mayor Pro Tem Grooms and was approved unanimously.

Item 12. Award of Contract for Resurfacing of Selected Streets.

D.J. Señeres, Stormwater Manager, addressed Council. He reported that staff received four bids for the annual resurfacing contract and staff recommends awarding the contract to Sharpe Brothers in the amount of \$546,472.34.

Councilman Blackwell made a motion to approve the Sharpe Brothers quote. The motion was seconded by Councilman Wood and was approved unanimously.

Item 13. Manager Updates.

Matthew Christian, City Manager, stated \$412,000 of the cost for street resurfacing is from the Powell Bill and the remainder is from our General Fund. He shared he met with Floyd Johnson, the new Director of the Randolph County Senior Adults this week.

Manager Christian welcomed the new Assistant City Manager, Jason Jones to Archdale and also noted CIP budget meetings will begin with staff next week and will be scheduling budget meetings with Council. He also thanked the Police Department, Public Works, and Facilities & Grounds for their hard work during the winter weather event.

Item 14. Public Comment:

Members of the public may address City Council on matters not listed on the agenda. Speakers must sign up with the City Clerk before the meeting, state their name and address, and limit comments to three minutes.

Mayor Dorsett explained procedure for public comment.

Megan McGrath, 3718 Spring Street, addressed Council. Ms. McGrath shared she would like to address the need to update the City's fowl ordinance. Ms. McGrath stated that the current ordinance does not reflect how residents live in Archdale today and that a complete prohibition on backyard hens drives the practice out of sight. She suggested Council consider a data-driven, low-risk approach, such as implementing a permit system or pilot program, to provide the City with factual information rather than relying on assumptions. Ms. McGrath noted that clear rules, setbacks, and limits have proven effective elsewhere and stated that Archdale must decide whether to rely on facts or fear when updating its ordinances.

Steve Fricke, 422 Aldridge Road, addressed Council. Mr. Fricke reported speeding drivers are creating a dangerous situation on Aldridge Road. He stated that he has contacted the City of Archdale Planning Department to seek approval to place large rocks as a barrier to help protect his property from vehicles.

Item 15. Closed Session pursuant to NCGS 143-318.11(a)(5) – To establish, or to instruct the public body, staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease And NCGS 143-318.11(a)(6) – To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Mayor Pro Tem Grooms made a motion to go into Closed Session. The motion was seconded by Councilman Wood and was approved unanimously.

Mayor Pro Tem Grooms made a motion to return to Open Session. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 16. Additional Items.

Mayor Pro Tem Grooms made a motion to appoint Councilman Glass to the Transportation Advisory Committee (TAC). The motion was seconded by Councilman Blackwell and was approved unanimously.

Mayor Pro Tem Grooms made a motion to appoint Herb Andrews to the Archdale City Council representing Ward 1 to replace retired Councilman Larry Warlick. The motion was seconded by Councilman Blackwell and was approved unanimously.

Mayor Dorsett shared SERCO Club representative J.D. Peace has verbally requested the City continue its support, but due to health issues is unable to present a formal request to City Council.

Mayor Dorsett along with Councilman Blackwell and Mayor Pro Tem Grooms welcomed Herb Andrews to City Council.

Item 17. Adjournment.

Councilman Blackwell made a motion to adjourn the January 27, 2026 City Council meeting. The motion was seconded by Mayor Pro Tem Grooms and was approved unanimously.

ATTEST:

Lewis W. Dorsett, Mayor

Amy H. Myers, City Clerk