

**NOTICE TO BIDDERS**

Sealed proposals will be received by the **City of Archdale**, North Carolina at Archdale City Hall, 307 Balfour Drive until Tuesday, October 22, 2020, at 2:00pm, at which time they will be opened and read for the furnishing of the following:

**Contract No. 2019-064**  
**Base Bid: Parking Lot Expansion**  
**Alternate Bid: Grading Activity Field**

Bids are invited upon the items and quantities of work as included on the attached Bid Proposal.

All hand carried bids are to be delivered to Archdale City Hall. Proposals are to be marked "**Contract No. 2019-064**". Label proposals as follows:

**Bids - Parking Lot Expansion and Grading Activity Field**  
**City of Archdale**  
**307 Balfour Drive**  
**Archdale, NC 27263**

Cash, Bid Bond, Certified Cashier's Check on a bank insured by the Federal Deposit Insurance Corporation made payable to the **City of Archdale**, North Carolina in the amount of *Five Percent* (5%) of the total bid amount must accompany all proposals in order to guarantee compliance with the provision of the proposal.

The Bid documents consist of this Notice to Bidders, the attached Bid Proposal, and Construction Drawings consisting of 5 sheets.

The City reserves the right to reject any and all bids as may in the judgment of the Council of the City of Archdale serve its best interests and to waive irregularities and informalities in any bid submitted. If the Contract is to be awarded, it will be awarded to the lowest Bidder whose evaluation by the Owner indicates that the award will be in the best interests of the Project. Award will be made to the lowest responsible, responsive Bidder for either the Base Bid only, or if the Owner elects to accept the Alternate Bid, the Contract will be awarded to the lowest Bid submitted for the combined Base Bid and Alternate Bid.

The City may at its discretion increase the quantity of work requested under this contract by up to 10%.

Bids may be held by the City Council of the City of Archdale for a period not to exceed *thirty* (30) days from the date of opening bids for the purpose of reviewing the bids and investigating the qualifications of bidders.

The Contractor will be required to post a performance bond and a payment bond for *One Hundred Percent* (100%) of the amount of his contract when the contract is awarded. The standard City of Archdale contract will be signed upon Council award.

The Contractor shall carry (a) Workmen's Compensation insurance in statutory amounts and employer's liability of not less than \$1,000,000.00, (b) auto liability including non-ownership and hired car in amount of not less than \$1,000,000.00 combined single limit, (c) comprehensive general liability of not less than \$2,000,000.00 CSL and including (1) premises/operations and (2) broad form contractual liability. The Contractor shall provide the City with a Certificate of Insurance evidencing these required coverages and naming the City as an additional insured before work begins. An endorsement with the following language shall be added to the required insurance policy: "It is understood and agreed that in consideration of the terms and conditions of the policy to which this endorsement is attached, the City of Archdale is recognized as an additional named insured under this policy."

**Project Special Provisions  
Contract Number 2019-064**

**A. Contract Time:**

Pre-Bid Meeting: Thursday, October 15<sup>th</sup> @ 2:00pm  
Meeting will begin at 5834 Mose Drive, Archdale

Anticipated Availability Date: October 28, 2020

Completion Date: 45 days after fully executed contract

**B. Contract Extension:**

It is understood that this contract may be increased in an amount equal to *Ten Percent* (10%) of the total contract at the City's option.

**City of Archdale  
Archdale, North Carolina**

**BID PROPOSAL**

Proposal of \_\_\_\_\_ (hereinafter called "BIDDER"), organized and existing under the Laws of the State of \_\_\_\_\_ doing business as \_\_\_\_\_.  
To City of Archdale (hereinafter called "OWNER").

BIDDER hereby proposes to perform all Site Work for the construction of Contract No. 2019-064, Parking Lot Expansion and Grading Activity Field, which is generally described in detail on the attached Bid Schedules.

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with the OWNER to perform and furnish all Work as specified or indicated in the Construction Drawings for the contract price and within the contract time indicated in this Bid and in accordance with the construction drawings and terms of this Bid. BIDDER is aware that materials and method of installation must be in conformance with Standards and Details on the Construction Drawings, and N.C. Department of Transportation Standards when applicable.

The Contractor shall provide a warranty of one year for all work performed. The warranty shall begin on the date of acceptance by City of Archdale.

2. In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

(A) BIDDER has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

DATE	NUMBER
_____	_____
_____	_____
_____	_____

(B) BIDDER has familiarized himself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

(C) BIDDER is aware of the limited extent of reports of subsurface conditions, if any, and drawings of physical conditions.

(D) BIDDER is aware that he is solely responsible for the provision of all items, including but not limited to, labor, equipment, and materials necessary to comply with OSHA, Federal, State, and Local Safety Regulations.

(E) BIDDER has reviewed and checked all information and data shown or indicated on the Construction Drawings with respect to existing underground facilities at or contiguous to the site and assumes responsibility for the accurate location of said underground facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respect of said underground facilities are or will be required by BIDDER in order to perform and furnish the Work at the contract price established within the attached Bid Schedules, within the contract time and in accordance with the other terms and conditions of the Construction Drawings.

(F) BIDDER has correlated the results of all such observations, examinations, and investigations with the terms and conditions of the Construction Drawings.

(G) BIDDER has given the OWNER written notice of all conflicts, errors, or discrepancies that it has discovered in the Construction Drawings.

(H) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over OWNER.

(I) BIDDER is aware that all costs associated with soil compaction, stone base, asphalt, and concrete tests shall be paid by the OWNER. In addition, costs associated with re-testing due to failure of initial tests shall be paid by the Contractor.

(J) BIDDER is aware that payment for all Work shall be in accordance with the Bid Schedule as field measured complete, in place at the end of each month. The OWNER shall retain 10% from each monthly payment request until such time as all Work is accepted by the City of Archdale. The established contract prices shall include,

but not be limited to, furnishing all material, equipment, labor, overhead, excavation and backfilling necessary to provide a complete installation.

(K) The BIDDER is aware that, in addition to Item (J) above the following specific items will apply to applicable established total prices:

(1) It shall be the General Contractor's responsibility to establish cut and fill quantities necessary to provide the final grades indicated on the Construction Drawings. Associated costs of stripping topsoil, excavation, placement and compaction of fill material, provision of additional fill material, if required, and spreading of topsoil or excess material in fill slopes shall be included in the lump sum price established in the Bid Schedule. Preliminary estimates of cut and fill quantities are available upon request from the Engineer. These estimates are not part of the Contract Documents. BIDDER is responsible for any interpretation or conclusion BIDDER draws from the estimates and will not relieve the BIDDER from the responsibility to establish quantities included in the Lump Sum Price established in the Bid Proposal.

(2) Costs associated with the provision of diversion berms required for erosion control shall be included in the established contract price for unclassified excavation and/or temporary sediment pits.

(3) Following roadway grading, a proof-roll shall be provided by the Contractor prior to placement of stone base. Any areas determined as unsuitable by the Geo-Technical Engineer shall be removed and replaced with acceptable material, including CABC stone base to the proper sub-grade elevation at no additional cost to the OWNER.

(4) The Contractor acknowledges that he has obtained insurance policy requirements of the City of Archdale and included associated costs in the Bid Price for the duration of the Work.

(5) The OWNER is exempt from North Carolina State Sales and Use Taxes on materials and equipment to be incorporated in the Work. The Contractor shall pay North Carolina Sales and Use Tax on all equipment and materials and include such tax in the establishment of his contract prices.

Prior to the payment of the periodic estimate, OWNER shall be furnished by the Contractor documentary evidence showing materials used and sales tax paid by the Contractor and each of his sub-contractors,

for the periodic estimate period.

The documentary evidence shall consist of a certified statement by the Contractor, and each of his sub-contractors individually, showing total purchases of materials from each separate vendor and total sales taxes paid each vendor. The certified statement shall show the name of the vendor, the invoice number, or numbers covered and inclusive dates of such invoices.

3. BIDDER will complete the Work for the following total price:

City of Archdale

Parking Lot Expansion and Grading Activity Field

NO.	ITEM	UNIT	UNIT PRICE	AMOUNT	TOTAL PRICE
<u>A. Base Bid: Parking Lot Expansion</u>					
A-1	Construction Entrance	LS	_____	1	_____
A-2	Installation & Routine Maintenance of Temporary Basin Nos. 1 & 2 including, but not limited to, Coir Baffles, Diversion Berms/Swales	EA	_____	2	_____
A-3	Silt Fence	LF	_____	170	_____
A-4	Clearing & Grubbing	LS	_____	1	_____
A-5	Site Grading including all unclassified excavation, and placement/compaction of fill material	LS	_____	1	_____
A-6	15" HDPE Storm Pipe	LF	_____	36	_____
A-7	Curb Inlets including Temporary Inlet Control	EA	_____	1	_____
A-8	Rip-rap Apron	EA	_____	1	_____
A-9	Install 2" Conduit & Temporary End Caps (30" Minimum Depth)	LF	_____	400	_____
A-10	Saw Cut & Remove/Dispose of Existing Asphalt & Existing Field Fencing	LS	_____	1	_____
A-11	Fine Grade Parking Areas & Shoulder Sections including Proofroll	LS	_____	1	_____
A-12	24" Concrete Curb & Gutter	LF	_____	380	_____
A-13	Asphalt Parking Areas including 6" CABC Stone Base, 2" S 9.5B Intermediate Asphalt Course, 1" SF 9.5A Asphalt Surface Course	SY	_____	3,450	_____

A-14	1" SF 9.5A Surface Course Placed Over Existing Paved Areas	SY _____	1,850 _____
A-15	Concrete Sidewalks	SF _____	2,820 _____
A-16	Handicap Ramps, Complete	EA _____	3 _____
A-17	Handicap Parking Signs	EA _____	6 _____
A-18	Stripping Spaces & Handicap Spaces	LS _____	1 _____
A-19	Wheel Stops	EA _____	24 _____
A-20	Fine Grade & Seed all Disturbed Areas	LS _____	1 _____

**TOTAL BASE BID = \_\_\_\_\_**

**B. Alternate Bid: Grading Activity Field**

B-1	Incidental Clearing & Grubbing & Removal of Fencing	LS _____	1 _____
B-2	Installation & Routine Maintenance Of Temporary Skimmer Basin No. 3 & Sediment Basin No. 4 including, but Not limited to, Skimmer, Coir Baffles & Diversion Berms/Swales	EA _____	2 _____
B-3	Silt Fence	LF _____	180 _____
B-4	Temporary Inlet Protection	EA _____	2 _____
B-5	Site Grading including Transport, Placement, & Compaction of Fill From Borrow Area & Provision of Additional Fill, if required	LS _____	1 _____
B-6	Excelsior Matting	SY _____	110 _____
B-7	Fine Grade & Seed all Disturbed Areas	LS _____	1 _____

**TOTAL ALTERNATE BID = \_\_\_\_\_**

**TOTAL BASED BID + TOTAL ALTERNATE BID = \_\_\_\_\_**

4. BIDDER agrees that the Parking Lot Renovations will be completed within 45 days of executed agreement.

5. Communications concerning this Bid shall be addressed to:

\_\_\_\_\_ (Contractor)

Attention: \_\_\_\_\_

\_\_\_\_\_ Mailing Address

SUBMITTED BY:

By \_\_\_\_\_  
(Corporation Name)

\_\_\_\_\_  
(State of Incorporation)

By \_\_\_\_\_  
(Name of Person Authorized to Sign)

\_\_\_\_\_  
(Title)

(Corporate Seal)

ATTEST \_\_\_\_\_  
(Secretary)

Business Address: \_\_\_\_\_

\_\_\_\_\_  
Phone No.: \_\_\_\_\_

N. C. License No. \_\_\_\_\_