MINUTES

City Council
Pre-Agenda Session
Tuesday, August 25, 2020

Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Robert (Trey) Gray, and Tim Williams.

Members Absent: Larry Warlick.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; DJ Señeres, Stormwater Manager; and Susan Swaim, City Clerk.

Media Present: None.

Mayor Stone asked if there were any additions, deletions, or changes to the agenda as presented. Being none, City Manager Holden shared that the newly purchased knuckle boom truck was parked out front and further shared this knuckle boom truck replaces the first knuckle boom truck purchased in 2008. Councilman Dorsett mentioned that the PTRWA Board met and discussions continue to be centered around plant expansion in 4-5 years.

Discussion was had regarding street conditions in Center Point subdivision and Manager Holden advised that the developer is aware and is being held responsible for the repair of those issues.

Discussion was also had regarding the grant application for expansion of the greenway trail from Roby Drive to ATMS. Manager Holden shared that he and staff believe that the City is in a good position to be considered for the grant.

With no further discussion, Mayor Stone adjourned the August 25, 2020 Pre-Agenda session.

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Members Absent: Larry Warlick.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; Brian Clodfelter, P&R Director; DJ Señeres, Stormwater Manager; and Susan Swaim, City Clerk.

Media Present: None.

Item 1. Call to Order.

Mayor Stone called the meeting to order, welcomed everyone, and asked Chief Craddock to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Mayor Stone gave the invocation and Mayor Pro Tem Blackwell led those present in the pledge of allegiance to the flag.

Item 3. Council Action to Accept or Amend the Agenda.

Mayor Pro Tem Blackwell made a motion to accept the agenda as presented. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

A. Approval of the Minutes for the July 28, 2020 City Council Meeting.
B. Financial Summary Report.
C. Resolution of Support to Apply for a Grant through the North Carolina Recreational Trails Program for Extension of Greenway Trail from Roby Drive to Archdale Trinity Middle School (ATMS).
D. Disposal of Surplus Property FY20 Annual Report.
E. Budget Amendments 2021-1 and 2021-1WS.
F. Reappointment of Councilman Lewis Dorsett to the Piedmont Triad Regional Water Authority Board of Directors for a three (3) year term.
G. Appointment of Brooke Johnson and Shirley Cheek and Reappointment of Dara Matthews and Helen Sikes to the Community Appearance Commission.

Mayor Pro Tem Blackwell made a motion to approve the Consent Agenda as presented. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 5. Public Comment Time.

There was no one to speak during this time.

Item 6. Application for Extension of Water & Sewer Service to a proposed single-family subdivision (Quaker Field) along Robbins Country and Deaton Roads.

DJ Señeres, Stormwater Manager addressed Council on this item. Mr. Señeres stated that the City received an application from P.R.O. Development, LLC to extend the public water & sewer system to serve a proposed single-family subdivision (Quaker Field). He further stated that the property was annexed into the City and re-zoned to R-12.5 in August of 2019 in preparation for a proposed single-family subdivision. Mr. Señeres offered to answer any questions Council may have at this time.

With no further discussion, Mayor Pro Tem Blackwell made a motion to approve the application for extension of water & sewer service to a proposed single-family subdivision (Quaker Field) along Robbins Country and Deaton Roads. The motion was seconded by Councilman Glass and was approved unanimously.

Item 7. Resolution Creating CARES Act Special Revenue Fund.

Manager Holden addressed Council on this item. Manager Holden explained that the Federal Government passed the CARES Act which provides funding to help state and local governments cover expenses directly associated with the COVID-19 public health emergency. He advised that the North Carolina General Assembly distributed amounts to each county from the State's CARES allocation of which Archdale has been allocated $289,081. Manager Holden stated that these funds should be budgeted and accounted for in a special revenue fund to provide transparency and demonstrate that funds have been used appropriately.

Manager Holden advised that staff recommends approving a resolution to create a CARES Act Special Revenue Fund Budget Ordinance as an addition to the City of Archdale Operating Budget for the fiscal year ending June 30, 2021.

With no further discussion, Mayor Pro Tem Blackwell made a motion to adopt a Resolution creating a CARES Act Special Revenue Fund. The motion was seconded by Councilman Glass and was approved unanimously.

Item 8. Award of Contract for Resurfacing of Selected Streets.

Manager Holden addressed Council on this item. Manager Holden shared that staff received bids on August 20, 2020 for the City's annual street resurfacing contract which includes annual greenway maintenance as funded in the FY21 General Fund. He further shared that the City received 9 bids for this year's resurfacing project with the lowest adjusted bid being $354,945.40 from Sharpe Bros. Manager Holden advised that staff recommends awarding the annual resurfacing contract to Sharpe Bros. in the amount of $354,945.40.

After further discussion, Mayor Pro Tem Blackwell made a motion to award the contract for resurfacing of selected streets to Sharpe Bros. in the amount of $354,945.40. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 9. Additional Items.

Manager Holden mentioned that in past years, the Serco Club has held a community event providing music, food trucks, etc. but due to current COVID-19 restrictions, that will not be held event this year. He reported that the Serco Club is wanting to hold a food truck only event to support local food truck vendors. Manager Holden stated that the event would be held on Saturday, October 10th on Bonnie Place and they are requesting that Bonnie Place be closed from 4:00 p.m. until 9:00 p.m.

With no further discussion, Mayor Pro Tem Blackwell made a motion to close Bonnie Place for a food truck event sponsored by the Serco Club on October 10, 2020 from 4:00 – 9:00 p.m. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 10. Adjournment.

With no further business, Mayor Stone adjourned the Tuesday, August 25, 2020 City Council meeting.

Bert L Stone
Bert Lance-Stone, Mayor

ATTEST:
Susan T Swaim
Susan T. Swaim, City Clerk