MINUTES

City Council
Pre-Agenda Session
Tuesday, July 28, 2020

Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; Brian Clodfelter, P&R Director; and Susan Swaim, City Clerk.

Media Present: A/T News.

Mayor Stone asked if there were any additions, deletions, or changes to the agenda as presented. City Manager Holden asked that two items be added to the Consent Agenda as Item D – Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2 years term, and Item E – Schedule of Fees Amendment for Parks & Recreation. He shared that Parks & Recreation staff are developing programing to help meet the needs of citizens due to the altered school day schedules.

Manager Holden asked that a moment of silence be held after the Invocation and Pledge of Allegiance to honor the memory of City employee, Scott Carver who passed away last month.

Manager Holden advised Council of the possibility of a budget amendment being presented at the August Council meeting associated with the expansion of greenways. He further advised that staff believes the City is in the position to be eligible for a grant in the amount of $250,000.00 which is approximately half the cost of the project.

Manager Holden explained to Council some of the changes regarding utility accounts which are mandated by the Governor's executive orders. He shared that an extension to levy any type of fees or fines due to non-payment appears to have been extended until January 2021. Manager Holden further shared that the collection of sales and use tax is higher than initial projections.

Councilman Glass advised that the Planning Committee met to discuss an issue addressed during the June Council meeting regarding the short-term rental of single-family homes. He stated that after discussion and review of research completed by City staff, it is the recommendation of the Committee that no action be taken at this time. Manager Holden stated that staff will contact concerned residents regarding the Committee's determination.

Manager Holden shared that he had received a phone call from a citizen regarding the removal of the basketball goals at Creekside Park. He further shared that he advised the caller that CDC guidelines determined that basketball was a contact sport, therefore, that activity is discouraged at this time.

With no further discussion, Mayor Stone adjourned the July 28, 2020 Pre-Agenda session.

MINUTES
City of Archdale
City Council
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Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; Brian Clodfelter, P&R Director; and Susan Swaim, City Clerk.

Media Present: A/T News.

Item 1. Call to Order.

Mayor Stone called the meeting to order, welcomed everyone, and asked Chief Craddock to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Mayor Stone gave the invocation and Mayor Pro Tem Blackwell led those present in the pledge of allegiance to the flag.

Manager Holden asked for a moment of silence in remembrance of City employee Scott Carver who passed away last month.

Item 3. Council Action to Accept or Amend the Agenda.

Mayor Pro Tem Blackwell made a motion to amend the Consent Agenda to add Item D – Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2-Year Term, and Item E – Schedule of Fees Amendment for Parks & Recreation. The motion was seconded by Councilman Warlick and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

A. Approval of the Minutes for the June 23, 2020 City Council Meeting.
B. Financial Summary Report.
C. Utility Customer Service Policy Amendment.
D. Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2-Year Term.
E. Schedule of Fees Amendment – Parks & Recreation.

Manager Holden stated that as discussed during the Pre-Agenda meeting, the Utility Customer Service Policy Amendment includes late fees which the City may possibly not be allowed to collect at this time pursuant to further guidance from the state.

Mayor Pro Tem Blackwell made a motion to approve the Consent Agenda as amended. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 5. Public Comment Time.

There was no one to speak during this time.

Item 6. Request to revise an Approved Preliminary Plat for Royal Pines (formerly Diamonds Keep) Subdivision Phase 5, located off of Archdale Road and being Randolph County parcel #7726496982.

Jason Miller, Planning Director addressed Council on this item. Mr. Miller stated that Keystone Group, Inc. wishes to submit a revised preliminary plat for Royal Pines subdivision Phase 5 for approval. He further stated that a preliminary plat for Phase 2-5 was approved in February 2017 and final plats have been recorded for Phases 2 and 3 and Phase 4 is currently under construction.

Mr. Miller advised that there are minimal changes to the proposed site plan. He shared that the developer is seeking to add 11 lots to Phase 5, increasing the total number of buildable lots to 75. Mr. Miller stated that additional revisions pertained to pedestrian infrastructure within the subdivision. He mentioned that the proposed plat revision was reviewed by all members of the Technical Review Committee and that the property is zoned R-15 and meets the dimensional requirements for an R-15 cluster subdivision. Mr. Miller advised that when added to the 118 lots in Phases 1 through 4, Phase 5 will complete the Royal Pines Subdivision and that staff recommends approval of this request.

After further discussion related to pump station capacity, Mayor Pro Tem Blackwell made a motion to approve the revised preliminary plat for Royal Pines (formerly Diamonds Keep) Subdivision Phase 5, located off of Archdale Road and being Randolph County parcel #7726496982. The motion was seconded by Councilman Glass and was approved unanimously.

Item 7. Closed Session pursuant to NCGS 143-318.11(a)(6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Councilman Warlick made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. The motion was seconded by Councilman Dorsett and was approved unanimously.

Councilman Warlick made a motion to return to open session. The motion was seconded by Councilman Dorsett and was approved unanimously.

Councilman Warlick asked that the record reflect no action was taken.

Item 8. Additional Items.

There were no additional items.

Item 9. Adjournment.

With no further business, Mayor Stone adjourned the Tuesday, July 28, 2020 City Council meeting.

Bert Lance-Stone, Mayor

ATTEST:

Susan T. Swaim, City Clerk