MINUTES

City Council
Pre-Agenda Session
Tuesday, May 24, 2022

Members Present: Lewis Dorsett, Mayor; John Glass, Mayor Pro Tem; Council Members: Roger Blackwell, Lorie McCroskey, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, Attorney; David Jones, Interim Police Chief; Lori Nurse, Finance Director; Mark Barnhardt, Deputy Finance Director; Jason Miller, Planning Director; Jamie Cox, IT Specialist; and Susan Swaim, City Clerk.

Media Present: None.

Mayor Dorsett asked if there were any additions, deletions, or changes to the agenda. Hearing none, he asked Manager Holden for any updates. Manager Holden advised Council that Planning staff had been awarded a Rural Transformation Grant (RTG) from the State of North Carolina. He further advised the grant pays the tuition of two staff members to attend classes on economic development and grant administration. Manager Holden mentioned that Staff members are at the first session of the classes now, and successful completion of the classes will make the City eligible for implementation grant opportunities in the fall grant cycle.

Councilman Williams stated that he was appreciative of the Spring Clean Up program offered to Archdale citizens and took advantage of that opportunity himself. He shared that the Federal Government is intending to change legislation related to affordable housing and mentioned that legislation may or may not affect local jurisdictions.

Councilwoman McCroskey shared that she attended the Park Advisory Board meeting and mentioned the many program opportunities and classes planned for the summer and beyond. She further shared that the Field of Honor memorial will begin Friday, May 27th and encouraged everyone to attend. Councilwoman McCroskey reported that the Creekside Parkrun had a recent participant from Ontario, Canada, and how the program not only showcases our Park, but also benefits the local hotel and restaurant industry.

Mayor Dorsett shared that he attended the County Commissioner's meeting earlier this month and reported that a meeting will be held June 15th to discuss the settlement of the opioid lawsuit and how those funds are to be distributed throughout the county. He further reported on the continuation of public hearings regarding the elimination of the current 15 cents tax cap for fire districts. Mayor Dorsett mentioned that he attended the Randolph County Trails Advisory Council and shared potential opportunities for expanding trails throughout the county. He also mentioned that Greg Flory with PTRWA is working to develop a plan which will incorporate the lake as part of the trail system.

With no further discussion, Mayor Dorsett adjourned the May 26, 2022 Pre-Agenda session.

MINUTES
City of Archdale
City Council
Tuesday, May 26, 2022

Members Present: Lewis Dorsett, Mayor; John Glass, Mayor Pro Tem; Council Members: Roger Blackwell, Lorie McCroskey, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, Attorney; David Jones, Interim Police Chief; Lori Nurse, Finance Director; Mark Barnhardt, Deputy Finance Director; Jason Miller, Planning Director; Jamie Cox, IT Specialist; and Susan Swaim, City Clerk.

Media Present: A/T News.

Item 1. Call to Order.

Mayor Dorsett called the meeting to order, welcomed everyone, and asked Interim Police Chief Jones to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Councilman Warlick gave the invocation and Mayor Pro Tem Glass led those present in the pledge of allegiance to the flag.

Item 3. Council Action to Accept or Amend the Agenda.

Mayor Pro Tem Glass made a motion to amend Item 8 on the agenda to include N.C.G.S. 143-318.11(a)(5) – to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property located at 215 Balfour Drive. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

A. Approval of the Minutes for the April 26, 2022 City Council Meeting.
B. Financial Summary Report.

Mayor Pro Tem Glass made a motion to approve the Consent Agenda as presented. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 5. Public Comment Time.

Wilma Wright, 205 Purvis Lane, Archdale, asked that Todd Prevost speak on her behalf. Mr. Prevost stated that he and Ms. Wright attended last month's Council meeting regarding stormwater issues associated with her property. He further shared that Ms. Wright wished to express her concerns again and that she is worried that should the vacant lot near her property is developed, it would cause a greater stormwater problem in her backyard. Mr. Purvis stated that Ms. Wright appreciates whatever may be done to remedy the flooding in her yard.

Item 6. Public Hearing: FY 2022-2023 Annual Budget.

Zeb Holden, City Manager, addressed Council on this item. Manager Holden stated that it is an honor and privilege to present the FY 2023 budget. He shared that earlier in May, a proposed budget was presented to Council for review and a subsequent budget meeting was held on May 16, 2022 for discussion and to make any adjustments requested by Council. Manager Holden advised that those adjustments have been made and are reflected in the proposed budget before them tonight. He further advised that the budget is balanced with the property tax rate remaining at 31 cents per one hundred dollars of assessed value. Manager Holden shared that the solid waste rate would increase 40 cents per trash cart which covers the increase from the service provider. He advised there would also be a 4 percent increase in the water/sewer rate which will partially offset the 3.5 percent increase from the Piedmont Triad Regional Water Authority and the 8.25 percent increase for sewer treatment from the City of High Point. Manager Holden indicated that the proposed budget addresses the needs of the City of Archdale as it continues to grow and appreciates Council's consideration of the budget presented to them tonight.

Mayor Dorsett then opened the public hearing and asked if there was anyone in attendance to speak in favor or opposition of the proposed FY 2022-2023 annual budget.

Being none, Mayor Dorsett closed the public hearing and turned the matter over to Council for discussion and possible action.

Councilman Warlick stated that the members of Council thoroughly reviewed and discussed the proposed budget and made a motion to approve the FY 2022-2023 Annual Budget. The motion was seconded by Councilman Blackwell and was approved unanimously.

Mayor Dorsett mentioned that staff spends a large amount of time developing the budget and it takes months to complete the entire document. He thanked staff for the effort and time spent to present a balanced budget. Mayor Dorsett explained that the increases in water and sewer costs are passed along to us from other entities. He shared that the City has no debt other than general operating expenses and credits the citizens of Archdale and City staff for being good stewards of public monies. Manager Holden stated that he appreciates the Finance Department staff and their effort spent in generating this budget. He further stated that this year has been more difficult than most due to issues associated with inflation, supply chain issues, and securing quotes from contractors. Manager Holden expressed his appreciation to City staff for working as a team to develop this budget.

Item 7. Public Hearing: FY 2022-2023 Budget Appropriations for Economic Development.

Councilwoman McCroskey asked that she be recused from voting on this item due to being a voting member on the Board of Directors of the Archdale/Trinity Chamber of Commerce pursuant to N.C.G.S. 14-234.3 which requires local elected officials to recuse themselves from voting on contracts for non-profit boards on which they serve.

Councilman Blackwell made a motion to allow Councilwoman McCroskey to be recused from voting on Item 7. The motion was seconded by Councilman Warlick and was approved unanimously.

Zeb Holden, City Manager, addressed Council on this item. Mr. Holden advised that the City is required to advertise and hold a public hearing prior to approving appropriations for economic development. He stated that the A/T Chamber of Commerce and Randolph County EDC have presented funding requests. Manager Holden reported that the proposed allocation for the A/T Chamber of Commerce is $7,000 which is consistent with FY22. He further reported that the RCEDC proposed allocation is $22,000 which is a 10% increase over the FY22 allocation.

Manager Holden mentioned that the budget also includes revenues and expenditures related to multiple Building Reuse Grants which are considered individually, not under consideration in this Public Hearing, with grant agreements being pulled forward into the new budget year. He stated that staff recommends that Council consider approval of this request.

Mayor Dorsett then opened the public hearing and asked it there was anyone in attendance to speak in favor or opposition of the proposed FY 2022-2023 budget appropriations for economic development.

Being none, Mayor Dorsett closed the public hearing and turned the matter over to Council for discussion and possible action.

With no further discussion, Mayor Pro Tem Glass made a motion to approve the FY 2022-2023 budget appropriations for economic development. The motion was seconded by Councilman Blackwell and was approved unanimously.

Item 8. Closed Session pursuant to N.C.G.S. 143-318.11(a)(6) – To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee and N.C.G.S. 143-318.11(a)(5) – To establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property located at 215 Balfour Drive.

Councilman Blackwell made a motion to go into closed session pursuant to N.C.G.S. 143-318.11(a)(6) – To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee and N.C.G.S. 143-318.11(a)(5) – To establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property located at 215 Balfour Drive. The motion was seconded by Mayor Pro Tem Glass and was approved unanimously.

Councilman Warlick made a motion to return to open session. The motion was seconded by Mayor Pro Tem Glass and was approved unanimously.

Mayor Dorsett stated that no action was taken.

Item 9. Additional Items.

Councilman Warlick, Chairman of the Personnel Committee, stated that members of the City Council have completed the annual performance review of the City Manager.

Councilman Warlick made a motion to increase the City Manager's salary by 3% for an annual salary of $123,600 effective July 2, 2022. The motion was seconded by Councilman Blackwell and was approved unanimously.

Mayor Dorsett shared that 2023 is the Year of the Trail and the Randolph County Advisory Council would like for each city to hold a ribbon cutting/ceremony to commemorate that designation. He further shared that each year, Mayors of participating cities sponsor a Mayor's Run/Walk event and he is anticipating that Archdale's event will be held in October.

Item 10. Adjournment.

With no further business, Councilman Warlick made a motion to adjourn the Tuesday, May 24, 2022 City Council meeting. The motion was seconded by Councilman Blackwell and was approved unanimously.

Lewis W. Dorsett, Mayor

ATTEST:

Susan T. Swaim, City Clerk