



AGENDA
City of Archdale
City Council Meeting
August 25, 2020 – 7:00 p.m.
Please note there will be a pre-agenda session at 6:30
p.m.

1. Call To Order
2. Invocation And Pledge Of Allegiance
3. Council Action To Accept Or Amend The Agenda
4. Consideration Of Consent Agenda
These items are considered routine, non-controversial and are considered and approved by a single motion and vote.
 - 4.A. Approval Of The Minutes For The July, 28, 2020 City Council Meeting
Documents:
[JULY 2020 CITY COUNCIL MINUTES \(PDF\).PDF](#)
 - 4.B. Financial Summary Report
Documents:
[FINANCIAL SUMMARY REPORT-JULY 2020\(PDF\).PDF](#)
 - 4.C. Resolution Of Support To Apply For A Grant Through The North Carolina Recreational Trails Program For Extension Of Greenway Trail From Roby Drive To Archdale Trinity Middle School (ATMS).
Documents:

RESOLUTION-NC RECREATIONAL TRAILS PROGRAM-
EXTENTION OF GREENWAY TRAIL-ROBY DRIVE TO ATMS
(PDF).PDF

4.D. Disposal Of Surplus Property FY20 Annual Report

Documents:

DISPOSAL OF SURPLUS PROPERTY FY20 ANNUAL
REPORT(PDF).PDF

4.E. Budget Amendments 2021-1 And 2021-1WS

Documents:

BUDGET AMENDMENTS 2021-1 AND 2021-1WS
(PDF).PDF

4.F. Reappointment Of Councilman Lewis Dorsett To The Piedmont Triad
Regional Water Authority Board Of Directors For A Three (3) Year
Term

4.G. Appointment Of Brooke Johnson And Shirley Cheek And
Reappointment Of Dara Matthews And Helen Sikes To The Community
Appearance Commission.

Documents:

COMMUNITY APPEARANCE APPOINTMENTS AND
REAPPOINTMENTS(PDF).PDF

5. Public Comment Time: Notices, Petitions, And Comments From The Public
On Items That Are Not On The Agenda

6. Application For Extension Of Water & Sewer Service To A Proposed Single-
Family Subdivision (Quaker Field) Along Robbins Country And Deaton
Roads.

Documents:

WATER SEWER SERVICE APPLICATION-PROPOSED QUAKER
FIELD SUBD(PDF).PDF

7. Resolution Creating CARES Act Special Revenue Fund

Documents:

RESOLUTION CREATING CARES ACT SPECIAL REVENUE
FUND (PDF).PDF

8. Award Of Contract For Resurfacing Of Selected Streets

Documents:

[AWARD OF CONTRACT FOR RESURFACING OF SELECTED STREETS\(PDF\).PDF](#)

9. Additional Items

10. Adjournment

Anyone who needs an accommodation to participate in the meeting should notify the City Clerk's Office at 336-434-7343 at least forty-eight (48) hours prior to the meeting or call North Carolina Relay at 1-800-735-8262.

MINUTES

City Council
Pre-Agenda Session
Tuesday, July 28, 2020

Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; Brian Clodfelter, P&R Director; and Susan Swaim, City Clerk.

Media Present: A/T News.

Mayor Stone asked if there were any additions, deletions, or changes to the agenda as presented. City Manager Holden asked that two items be added to the Consent Agenda as Item D – Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2 years term, and Item E – Schedule of Fees Amendment for Parks & Recreation. He shared that Parks & Recreation staff are developing programming to help meet the needs of citizens due to the altered school day schedules.

Manager Holden asked that a moment of silence be held after the Invocation and Pledge of Allegiance to honor the memory of City employee, Scott Carver who passed away last month.

Manager Holden advised Council of the possibility of a budget amendment being presented at the August Council meeting associated with the expansion of greenways. He further advised that staff believes the City is in the position to be eligible for a grant in the amount of \$250,000.00 which is approximately half the cost of the project.

Manager Holden explained to Council some of the changes regarding utility accounts which are mandated by the Governor's executive orders. He shared that an extension to levy any type of fees or fines due to non-payment appears to have been extended until January 2021. Manager Holden further shared that the collection of sales and use tax is higher than initial projections.

Councilman Glass advised that the Planning Committee met to discuss an issue addressed during the June Council meeting regarding the short-term rental of single-family homes. He stated that after discussion and review of research completed by City staff, it is the recommendation of the Committee that no action be taken at this time. Manager Holden stated that staff will contact concerned residents regarding the Committee's determination.

Manager Holden shared that he had received a phone call from a citizen regarding the removal of the basketball goals at Creekside Park. He further shared that he advised the caller that CDC guidelines determined that basketball was a contact sport, therefore, that activity is discouraged at this time.

With no further discussion, Mayor Stone adjourned the July 28, 2020 Pre-Agenda session.

MINUTES
City of Archdale
City Council
Tuesday, July 28, 2020

Members Present: Bert Lance-Stone, Mayor; Roger Blackwell, Mayor Pro Tem; Council Members: Lewis Dorsett, John Glass, Larry Warlick, and Tim Williams.

Members Absent: Robert (Trey) Gray.

Others Present: Zeb Holden, City Manager; Beth Koonce, City Attorney; Shannon Craddock, Police Chief; Jason Miller, Planning Director; John Harrison, IT Director; Brian Clodfelter, P&R Director; and Susan Swaim, City Clerk.

Media Present: A/T News.

Item 1. Call to Order.

Mayor Stone called the meeting to order, welcomed everyone, and asked Chief Craddock to see that their attendance was registered.

Item 2. Invocation and Pledge of Allegiance.

Mayor Stone gave the invocation and Mayor Pro Tem Blackwell led those present in the pledge of allegiance to the flag.

Manager Holden asked for a moment of silence in remembrance of City employee Scott Carver who passed away last month.

Item 3. Council Action to Accept or Amend the Agenda.

Mayor Pro Tem Blackwell made a motion to amend the Consent Agenda to add Item D – Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2-Year Term, and Item E – Schedule of Fees Amendment for Parks & Recreation. The motion was seconded by Councilman Warlick and was approved unanimously.

Item 4. Consideration of Consent Agenda: These items are considered routine, non-controversial, and are considered and approved by a single motion and vote.

- A. Approval of the Minutes for the June 23, 2020 City Council Meeting.
- B. Financial Summary Report.
- C. Utility Customer Service Policy Amendment.
- D. Reappointment of Lisa Chadwell to the Stormwater Advisory Board for a 2-Year Term.
- E. Schedule of Fees Amendment – Parks & Recreation.

Manager Holden stated that as discussed during the Pre-Agenda meeting, the Utility Customer Service Policy Amendment includes late fees which the City may possibly not be allowed to collect at this time pursuant to further guidance from the state.

Mayor Pro Tem Blackwell made a motion to approve the Consent Agenda as amended. The motion was seconded by Councilman Dorsett and was approved unanimously.

Item 5. Public Comment Time.

There was no one to speak during this time.

Item 6. Request to revise an Approved Preliminary Plat for Royal Pines (formerly Diamonds Keep) Subdivision Phase 5, located off of Archdale Road and being Randolph County parcel #7726496982.

Jason Miller, Planning Director addressed Council on this item. Mr. Miller stated that Keystone Group, Inc. wishes to submit a revised preliminary plat for Royal Pines subdivision Phase 5 for approval. He further stated that a preliminary plat for Phase 2-5 was approved in February 2017 and final plats have been recorded for Phases 2 and 3 and Phase 4 is currently under construction.

Mr. Miller advised that there are minimal changes to the proposed site plan. He shared that the developer is seeking to add 11 lots to Phase 5, increasing the total number of buildable lots to 75. Mr. Miller stated that additional revisions pertained to pedestrian infrastructure within the subdivision. He mentioned that the proposed plat revision was reviewed by all members of the Technical Review Committee and that the property is zoned R-15 and meets the dimensional requirements for an R-15 cluster subdivision. Mr. Miller advised that when added to the 118 lots in Phases 1 through 4, Phase 5 will complete the Royal Pines Subdivision and that staff recommends approval of this request.

After further discussion related to pump station capacity, Mayor Pro Tem Blackwell made a motion to approve the revised preliminary plat for Royal Pines (formerly Diamonds Keep) Subdivision Phase 5, located off of Archdale Road and being Randolph County parcel #7726496982. The motion was seconded by Councilman Glass and was approved unanimously.

Item 7. Closed Session pursuant to NCGS 143-318.11(a)(6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Councilman Warlick made a motion to go into closed session pursuant to NCGS 143-318.11(a)(6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. The motion was seconded by Councilman Dorsett and was approved unanimously.

Councilman Warlick made a motion to return to open session. The motion was seconded by Councilman Dorsett and was approved unanimously.

Councilman Warlick asked that the record reflect no action was taken.

Item 8. Additional Items.

There were no additional items.

Item 9. Adjournment.

With no further business, Mayor Stone adjourned the Tuesday, July 28, 2020 City Council meeting.

ATTEST:

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk



**CITY OF ARCHDALE
FINANCIAL SUMMARY REPORT
FOR PERIOD OF 07/01/20 - 07/31/20**

GENERAL FUND

REVENUES	CURRENT	ACTUAL	UNCOLLECTED	Y-T-D %	FYE 06/30/20
	BUDGET	TO DATE	TO DATE	COLLECTED	PRIOR YEAR ACTUAL TO DATE
PROPERTY TAXES	\$ 3,015,000	\$ 1,039	\$ 3,013,961	0.03%	\$ -
SALES TAXES/HOLD HARMLESS	2,500,000	-	2,500,000	0.00%	-
UTILITIES SALES TAXES	642,000	-	642,000	0.00%	-
GARBAGE & RECYCLING FEES	893,500	65,832	827,668	7.37%	65,580
RECREATION FEES	187,000	14,939	172,061	7.99%	32,074
INTEREST	40,000	990	39,010	2.48%	17,786
RESTRICTED INTERGOVERNMENTAL & OTHER	774,368	106	774,262	0.01%	106
OTHER REVENUES	108,500	3,860	104,640	3.56%	13,077
BALANCING APPROPRIATION	1,398,072	-	1,398,072	0.00%	-
	\$ 9,558,440	\$ 86,767	\$ 9,471,673	0.91%	\$ 128,623

EXPENDITURES & ENCUMBRANCES	CURRENT	EXPENDITURES	ENCUMBRANCES	UNSPENT	Y-T-D %	FYE 06/30/20
	BUDGET	TO DATE	TO DATE	TO DATE	SPENT	PRIOR YEAR ACTUAL TO DATE
GOVERNING BODY	\$ 51,860	\$ 3,739	\$ 462	\$ 47,659	8.10%	\$ 5,536
ADMINISTRATION	271,030	16,366	-	254,664	6.04%	17,121
INFORMATION/COMMUNICATIONS TECHNOLOGY	534,810	32,968	57,190	444,652	16.86%	52,063
FINANCE	367,450	20,679	-	346,771	5.63%	22,455
LEGAL	45,000	-	-	45,000	0.00%	-
BUILDINGS & GROUNDS	499,565	23,947	32,316	443,302	11.26%	40,615
POLICE	2,940,520	188,379	38,655	2,713,486	7.72%	250,837
FIRE	32,950	32,945	-	5	99.98%	-
PLANNING/ZONING	435,970	16,830	-	419,140	3.86%	39,489
STREET	721,850	28,681	150,852	542,317	24.87%	49,428
POWELL BILL	529,000	-	-	529,000	0.00%	-
SANITATION	963,700	14	-	963,686	0.00%	415
PARKS & RECREATION	1,419,550	56,188	76,727	1,286,635	9.36%	88,524
SENIOR BUILDING	15,310	513	6,507	8,290	45.85%	1,762
LIBRARY	150,300	1,236	20,337	128,727	14.35%	11,669
COMMUNITY PROMOTIONS	569,575	23,104	-	546,471	4.06%	35,632
CONTINGENCY TO GF (Original Budget of \$10,000)	10,000	-	-	10,000	0.00%	-
	\$ 9,558,440	\$ 445,588	\$ 383,047	\$ 8,729,805	8.67%	\$ 615,546
GENERAL FUND CAPITAL (Included in figures above)	\$ 1,131,500	\$ -	\$ -	\$ 1,131,500	0.00%	\$ 7,166

CASH BALANCES AS OF JULY 31, 2020

GENERAL FUND	\$ 8,901,387
PARTF GRANT	79,171
FEDERAL DRUG SEIZURE	213,757
POWELL BILL	655,870
	<u>\$ 9,850,184</u>

FUND BALANCE AS OF JUNE 30, 2019

NONSPENDABLE	
PREPAID ITEMS	\$ 15,824
RESTRICTED	
STABILIZATION BY STATE STATUTE	2,205,366
STREETS	626,977
PUBLIC SAFETY	174,723
Parks & Recreation	116,310
ASSIGNED	
ECONOMIC DEVELOPMENT	606,621
CAPITAL	2,309,009
UNASSIGNED	3,984,040
TOTAL FUND BALANCES	<u>\$ 10,038,870</u>

ARCHDALE LEOSSA TRUST

MARKET VALUE BASE	<u>\$ 569,907</u>
-------------------	-------------------

WATER & SEWER FUND

REVENUES	CURRENT BUDGET	ACTUAL TO DATE	UNCOLLECTED TO DATE	Y-T-D % COLLECTED	FYE 06/30/20
					PRIOR YEAR ACTUAL TO DATE
WATER CHARGES	\$ 1,716,400	\$ 55,720	\$ 1,660,680	3.25%	\$ 53,092
SEWER CHARGES	2,277,600	68,345	2,209,255	3.00%	64,385
INTEREST	32,000	176	31,824	0.55%	1,613
GRANTS & CONTRIBUTIONS	-	-	-	0.00%	-
OTHER REVENUES	180,380	6,479	173,901	3.59%	14,188
BALANCING APPROPRIATION	(219,580)	-	(219,580)	0.00%	-
\$	3,986,800	\$ 130,719	\$ 3,856,081	3.28%	\$ 133,278
OTHER REVENUES (FUND 70)					
INTEREST	\$ 32,000	\$ 42	\$ 31,958	0.13%	\$ 122
APPROPRIATED NET ASSETS	\$ 793,000	-	793,000	0.00%	-
TRANSFER FROM WATER/SEWER	-	-	-	0.00%	-
\$	825,000	\$ 42	\$ 824,958	0.01%	\$ 122
SPECIAL REVENUE (FUND 35)					
INTEREST	\$ -	\$ 3	\$ -	0.00%	\$ 3
CONNECTION FEES	\$ 25,000	\$ 2,010	\$ 22,990	8.04%	\$ 280
APPROPRIATED NET ASSETS	\$ (25,000)	\$ -	\$ -	0.00%	\$ -
\$	-	\$ 2,013	\$ 22,990	0.00%	\$ 283

EXPENDITURES & ENCUMBRANCES	CURRENT BUDGET	EXPENDITURES TO DATE	ENCUMBRANCES TO DATE	UNSPENT TO DATE	Y-T-D % SPENT	FYE 06/30/20
						PRIOR YEAR ACTUAL TO DATE
PERSONNEL	\$ 605,170	\$ 25,319	\$ -	\$ 579,851	4.18%	\$ 26,296
WATER PURCHASES	372,000	14	-	371,987	0.00%	13
SEWER TREATMENT	576,000	-	-	576,000	0.00%	-
DEBT SERVICE	863,340	27,952	-	835,388	3.24%	28,281
CONTRACT SERVICES & MAINTENANCE	244,000	1,038	30,272	212,690	12.83%	93
CAPITAL	540,000	-	-	540,000	0.00%	5,894
OTHER OPERATING EXPENDITURES	786,290	21,276	76,521	688,494	12.44%	56,725
\$	3,986,800	\$ 75,599	\$ 106,792	\$ 3,804,409	4.57%	\$ 117,303

OTHER EXPENDITURES & ENCUMBRANCES (FUND 70)	CURRENT BUDGET	EXPENDITURES TO DATE	ENCUMBRANCES TO DATE	UNSPENT TO DATE	Y-T-D % SPENT	FYE 06/30/20
						PRIOR YEAR ACTUAL TO DATE
CAPITAL OUTLAY	\$ 350,000	\$ -	\$ -	\$ 350,000	0.00%	\$ -
SPECIAL PROJECT	475,000	-	-	475,000	0.00%	-
UTILITY EASEMENTS	-	-	-	-	0.00%	-
\$	825,000	\$ -	\$ -	\$ 825,000	0.00%	\$ -

CASH BALANCES AS OF JULY 31, 2020	
WATER & SEWER FUND	\$ 4,806,863
CAPITAL RESERVE FUND	2,476,112
SPECIAL REVENUE FUND	66,578
	<u>\$ 7,349,552</u>

STORMWATER FUND

REVENUES	CURRENT BUDGET	ACTUAL TO DATE	UNCOLLECTED TO DATE	Y-T-D % COLLECTED	FYE 06/30/20
					PRIOR YEAR ACTUAL TO DATE
STORMWATER CHARGES	\$ 493,000	\$ 39,341	\$ 453,659	7.98%	\$ 39,570
INTEREST	1,300	106	1,194	8.15%	173
GRANTS & CONTRIBUTIONS	-	-	-	0.00%	-
OTHER REVENUES	-	-	-	0.00%	-
BALANCING APPROPRIATION	108,500	-	108,500	0.00%	-
\$	602,800	\$ 39,447	\$ 563,353	6.54%	\$ 39,743

EXPENDITURES & ENCUMBRANCES	CURRENT BUDGET	EXPENDITURES TO DATE	ENCUMBRANCES TO DATE	UNSPENT TO DATE	Y-T-D % SPENT	FYE 06/30/20
						PRIOR YEAR ACTUAL TO DATE
PERSONNEL	\$ 214,940	\$ 7,308	\$ -	\$ 207,632	3.40%	\$ 9,952
CAPITAL	155,000	-	-	155,000	0.00%	-
OTHER OPERATING EXPENDITURES	232,860	9,177	27,247	196,436	15.64%	22,061
\$	602,800	\$ 16,485	\$ 27,247	\$ 559,068	7.25%	\$ 32,013

CASH BALANCES AS OF JULY 31, 2020	
STORMWATER FUND	<u>\$ 1,093,583</u>



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Resolution of Support to Apply for a Grant through the North Carolina Recreational Trails Program for Extension of Greenway Trail from Roby Drive to Archdale Trinity Middle School (ATMS).

RECOMMENDATIONS OR COMMENTS: Staff has discovered a grant opportunity through the North Carolina Recreational Trails Program. The grant amount sought is \$200,000 and a minimum 25% Match is required. This greenway extension the City of Archdale is applying to this grant for is a 2,400 paved, 10-foot-wide greenway that will begin at the end of our current greenway on Roby Drive. After crossing a bridge and reaching Robin Lane, it will follow right-of-way to the back end of Archdale-Trinity Middle School (ATMS). The project is a priority of the City's adopted Pedestrian & Trails Network Plan and will enhance access to the park and its 3 miles of trails and other outdoor activity and encourage healthy and active lifestyles for residents, students and employees.

The estimated total cost of this section of greenway is \$584,000 (Pedestrian & Trails Network Cut Sheet #1). Staff feels that this project will be a strong candidate for the grant. As part of the grant application process, the state requires support from the local governing body.

SUMMARY OF INFORMATION: Resolution of Support, Detailed Project Cut Sheet.

ATTACHMENTS: YES NO



**RESOLUTION OF SUPPORT FOR EXTENSION OF
GREENWAY TRAIL FROM ROBY DRIVE TO ARCHDALE
TRINITY MIDDLE SCHOOL**

WHEREAS, the City Council is the duly recognized decision-making body for the City of Archdale; and

WHEREAS, to improve the city's pedestrian network and to provide more recreational opportunities, the city intends to connect the Robin's Nest subdivision and Archdale Trinity Middle School (ATMS) to our current greenway system; and

WHEREAS, the City of Archdale intends to construct an asphalt greenway trail from the existing termination at Roby Drive to ATMS; and

WHEREAS, this connection is a planned greenway as part of the city's Pedestrian & Trails Network Plan adopted in 2018; and

WHEREAS, the city will apply to the North Carolina Recreational Trails Program for a grant to fund \$200,000 of the greenway's \$584,000 estimated design, construction, and administration cost; and

NOW, THEREFORE BE IT RESOLVED, that the City of Archdale fully supports the proposed greenway extension to the Robin's Nest neighborhood and ATMS and intends to match \$384,000 of the estimated greenway cost if awarded the grant from the North Carolina Recreational Trails Program.

Adopted this 25th day of August 2020.

Bert Lance-Stone, Mayor

ATTEST:

Susan T. Swaim, City Clerk

1. SHARED-USE PATH: ARCHDALE PARKS AND RECREATION TO ARCHDALE-TRINITY MIDDLE SCHOOL

This project connects the Archdale Parks and Recreation to Archdale Trinity Middle School. The proposed greenway connection follows existing public easements and stays within roadway right-of-ways until it reaches the middle school. Since most of the trail alignment is located along trail easements, only a few meetings with nearby private residential property owners will be needed.

PROJECT AT A GLANCE

- Project type: greenway, sidepath, crosswalks
- Length: 2,400 ft (0.45 miles)
- Trip Generators:
 - » Archdale Parks and Recreation
 - » Archdale-Trinity Middle School
 - » Nearby neighborhood

PARCEL INFORMATION

Property Type	Length	# of Parcels
Industrial	0 LF	0
Residential	0 LF	0
Public	2,400 LF	4

POTENTIAL PERMITTING NEEDS

- Randolph County/Archdale Stormwater Management (National Pollutant Discharge Elimination System General Permit)
- Randolph County/Archdale Land Disturbance Permit

POTENTIAL PARTNERSHIPS

- City of Archdale
- Randolph County Schools

ESTIMATED CONSTRUCTION COST

Quantity	Item	Cost
2,400 LF	Asphalt Trail	\$391,000
	Contract Cost	\$391,000
	Design and Engineering Cost	\$76,245
	Acquisition Cost	\$0
	30% Contingency Cost	\$117,300
	Total Construction Cost	\$584,545



OPPORTUNITIES AND CONSTRAINTS

1. The trail follows along the edge of a property's fence line, along a public easement.
2. The trail moves along the north side of the road in front of residential property and within the right-of-way.
3. The trail crosses Robin Lane and will need a high-visibility crosswalk.
4. The trail is to be located on the east side of Robin Circle in front of residential properties and within the right-of-way.
5. The trail connects to the Archdale Trinity Middle School; due to the topography, the trail would need to switchback.

5. ARCHDALE-TRINITY MIDDLE SCHOOL CONNECTION

DESIGN CONSIDERATIONS

1. A Greenway with a 10 foot buffer follows alongside Robin Circle, until it reaches Trinity Middle School.
2. In the space between Robin Circle and the greenway, the existing ditches could be replaced by rain gardens for stormwater runoff.
3. A mulch or dirt pedestrian pathway leads to existing stairs, for a quick and alternative access route to the middle school ball park.
4. To create an ADA accessible pathway to the middle school and ball park, the pathway would have to switchback for a length of 240 feet, in order to reach the ball park at a 4.5% grade.



This is not a design plan; precise locations and elements should be designed in accordance with engineering standards and NCDOT review.



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Disposal of Surplus Property FY20 Annual Report

RECOMMENDATIONS OR COMMENTS: Per adopted policy, the City Manager shall give an annual report to City Council on the disposal of surplus property. Personal property that was disposed of during the fiscal year ending June 30, 2020 primarily included computers and IT hardware that had reached the end of their useful life for City staff. Additionally, the Public Works and Facilities & Grounds departments disposed of aged equipment such as trailers, mowers, and 2 pickup trucks.

SUMMARY OF ATTACHED INFORMATION: Disposal of Surplus Property Report for FY20 and associated policy document.

ATTACHMENTS: YES NO

City of Archdale
Surplus Personal Property Disposal
Fiscal Year 2020

Dept.	Description	VIN/Serial #	Model/Part #	Conveyed to:	Date Conveyed	Consideration Received
Facilities & Grounds	Bobcat Skidsteer & Attachments		S205	trade-in	08/22/19	13,000.00
Facilities & Grounds	2006 Dodge Ram 1500 Truck	1D7HU16N56J198549		Greensboro Auto Auction	09/18/19	2,880.00
Facilities & Grounds	CAT 420D Backhoe	CAT0420DCFD04349		GovDeals	12/13/19	20,900.00
Facilities & Grounds	Caterpillar 303 CR Mini Excavator	DMA04519		GovDeals	12/13/19	11,300.00
Facilities & Grounds	Exmark Mower	312600280	LZK801KT606	GovDeals	12/13/19	3,225.00
Facilities & Grounds	Finish Mower			GovDeals	12/13/19	329.00
Facilities & Grounds	John Deere Gator XUV 625I	MOHXOPA128603	1M0625GSHCM042846	GovDeals	12/13/19	4,350.00
Facilities & Grounds	Leaf Blowers, Weed Eater, Trimmer, Portable Generator			GovDeals	12/13/19	355.00
Facilities & Grounds	Leaf Vacuum			GovDeals	12/13/19	455.00
Facilities & Grounds	Truck Tool Boxes			GovDeals	12/13/19	42.00
Facilities & Grounds	Vermeer BC 1230 Brush Chipper	3824		GovDeals	12/13/19	9,600.00
Public Works - Street	2006 Dodge Ram 1500 Truck	1D7HA16NX6J111365		Greensboro Auto Auction	08/21/19	2,555.00
Public Works - Street	CAT 257B2 Track Loader		257B2	trade-in	08/22/19	19,000.00
Public Works - Street	Woods 15' Bat Wing Mower			GovDeals	09/12/19	2,005.00
Public Works - W/S	New Holland Backhoe			trade-in	08/22/19	23,000.00
Public Works - W/S	18' Kaufman Trailer	15XFD182X5L003125		GovDeals	09/12/19	2,714.99
Public Works - W/S	Argo Bigfoot 6x6	2DGGSOBT44NB14403		GovDeals	09/12/19	3,860.00
Public Works - W/S	Jet Trailer		747-FR 2000	GovDeals	09/12/19	6,500.00
Public Works - W/S	McGraw-Edison Onan Genset 230	K820641864	230.ODFP-17R/25311L	GovDeals	09/12/19	4,515.00
Public Works - W/S	Onan Genset 125	K870941055	125.ODVD-15R/26986B	GovDeals	09/12/19	1,805.00
	Copystar Printer	NHJ2600831	CS-5500i	E-Recycle Event	09/19/19	0.00
	Copystar Printer	L3P2X00628	CS-52550ci	E-Recycle Event	09/19/19	0.00
	DELL Inspiron 15	2RMBXC1	077570	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0PVGRC744454BSADHM	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN08VVND7444527UALEB	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0R0KGP641803CJ023T	S2240	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN06JX4Y641803780MDL	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0WH3204663371J5F9U	E-197	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0PVGRC744454BSADLM	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0RNMH67444503DEBEL	P190ST	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0RNMH67444503DEBLL	P190ST	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0Y44137287259I220Q	E153FPF	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0J18067161846JADXX	E17FP	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0PVGRC7444544IEW8L	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0R0KGP6418041MOSHT	S2240	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0PVGRC7444544IEJ7L	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN08VVND74445283198S	P1913	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0WH318728726AP0MJL	E177FP	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0R0KGP641804150P9T	S2240	E-Recycle Event	09/19/19	0.00
	Dell Monitor	CN0R0KGP641804150P7T	S2240	E-Recycle Event	09/19/19	0.00
	Dell Monitor	H9LMTF104258	EP228	E-Recycle Event	09/19/19	0.00
	Dell Monitor	A6LMTF006034	VK222	E-Recycle Event	09/19/19	0.00
	Dell Monitor	A6LMTF006025	VK222	E-Recycle Event	09/19/19	0.00
	DELL PC	D2ynq1	Optiplex 790	E-Recycle Event	09/19/19	0.00
	Dell PC	CXYJJK1	Optiplex 360	E-Recycle Event	09/19/19	0.00
	Dell PC	BXYJJK1	Optiplex 360	E-Recycle Event	09/19/19	0.00
	Dell PC	49ZQ6Y1	Optiplex 920	E-Recycle Event	09/19/19	0.00
	Dell PC	2QQ9481	Optiplex GX520	E-Recycle Event	09/19/19	0.00
	Dell PC	214W842	Optiplex 7020	E-Recycle Event	09/19/19	0.00
	Dell PC	BNHWW12	Optiplex 7020	E-Recycle Event	09/19/19	0.00
	Dell PC	40RS052	Optiplex 7020	E-Recycle Event	09/19/19	0.00
	Dell PC	8ZQS052	Optiplex 7020	E-Recycle Event	09/19/19	0.00
	Dell PC	5B77BP1	Optiplex 380	E-Recycle Event	09/19/19	0.00
	Dell PC Tower	9PB7V52	Precision 5810	E-Recycle Event	09/19/19	0.00
	Dell PC Tower	9PB8V52	Precision 5810	E-Recycle Event	09/19/19	0.00
	Dell PowerEdge R610 Server	2drjxq1	R610	E-Recycle Event	09/19/19	0.00
	External Hard Drive- Hitachi 2TB			E-Recycle Event	09/19/19	0.00
	Lenova Yoga 15 Thinkpad	1s20DQ001LUSMP08DUUQ	Yoga 15	E-Recycle Event	09/19/19	0.00
	Lenova Yoga 15 Thinkpad	1s20DQ001LUSMP08C61H	Yoga 15	E-Recycle Event	09/19/19	0.00
	Lenova Yoga 15 Thinkpad	1s20DQ001LUSMP08H84Q	Yoga 15	E-Recycle Event	09/19/19	0.00
	Maxter 1 touch 120GB HDD	Y34Y4BRE	AY120B0530201	E-Recycle Event	09/19/19	0.00
	Panasonic Toughbook	2JTYA34983	CF-53JULZF1M	E-Recycle Event	09/19/19	0.00
	Panasonic Toughbook	2BTYA67683	CF-53AUGZF1M	E-Recycle Event	09/19/19	0.00
	Panasonic Toughbook	4CTYA75906	CF-53SULZALM	E-Recycle Event	09/19/19	0.00
	Samsung Tablet	R52F811GS6P	SM-T530NU	E-Recycle Event	09/19/19	0.00
	Dell Inspiron Laptop	CN0YJ6FR7757171B41HUA00	CNP20170512R	E-Recycle Event	06/08/20	0.00
	Dell Inspiron Laptop	d2zp4f2	Inspiron	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0KW14V74261573294S	P2214	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0PVGRC744454BSADZM	P2214	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0J18067161846JADXX	E172	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0KW14V74261573291S	P2214	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0KW14V742615731N0S	P2214	E-Recycle Event	06/08/20	0.00
	Dell Monitor	CN0WH319728726815FTL	E197	E-Recycle Event	06/08/20	0.00

City of Archdale
Surplus Personal Property Disposal
Fiscal Year 2020

Dept.	Description	VIN/Serial #	Model/Part #	Conveyed to:	Date Conveyed	Consideration Received
	Epson Receipt Printer	G4VG012862	M147G	E-Recycle Event	06/08/20	0.00
	Epson Receipt Printer	EY5G017863	M147C	E-Recycle Event	06/08/20	0.00
	HP Aruba POE-switch	CN79FP5CD2	J9774A	E-Recycle Event	06/08/20	0.00
	HP Laser Jet 1536dnf MFP	CNG8G423VK		E-Recycle Event	06/08/20	0.00
	HP Monitor	CNC231P6ZN	W2072a	E-Recycle Event	06/08/20	0.00
	Lenovo Monitor	V5C58053	model E2224A	E-Recycle Event	06/08/20	0.00
	Lenovo Monitor	V5C58048	Model E2224A	E-Recycle Event	06/08/20	0.00
	Lenovo ThinkPad	1s20FQ000RUSR90KKCEB		E-Recycle Event	06/08/20	0.00
	Lenovo ThinkPad	1s20GS000BUSMP126GMG		E-Recycle Event	06/08/20	0.00
	OptiPlex 3010 PC	HDX8YV1	3010	E-Recycle Event	06/08/20	0.00
	Optiplex 320 PC	7K42QD1	320	E-Recycle Event	06/08/20	0.00
	Optiplex 390 PC	7GKCVV1	380	E-Recycle Event	06/08/20	0.00
	Optiplex 7020 PC	65RS052	7020	E-Recycle Event	06/08/20	0.00
	Optiplex 7020 PC	20RV842	7020	E-Recycle Event	06/08/20	0.00
	OptiPlex 7020 PC	BM8TW12	7020	E-Recycle Event	06/08/20	0.00
	Optiplex 9020 PC	49YR6Y1	9020	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-53SCLBYLM	4FTYA02762	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-52GUNBR2B	0ITYA50222	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-53SULZALM	4DTYA87645	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-532LQAYCM	6ETSA62421	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-53SCLBYLM	4FTYA02626	E-Recycle Event	06/08/20	0.00
	Panasonic Toughbook	CF-532LUZYNM	7D TSA03677	E-Recycle Event	06/08/20	0.00
						132,390.99



POLICY FOR DISPOSAL OF SURPLUS PERSONAL PROPERTY

PURPOSE:

To provide for the disposal of personal property that is no longer in use by City staff, which is valued at less than thirty thousand dollars (\$30,000) for any one item or group of items. These procedures shall be designed to recover fair market value for all property disposed of and to accomplish the disposal efficiently and economically as provided in G.S. 160A-266(c).

AUTHORITY:

The City Manager, with the agreement of the Department Head responsible for the specific item(s), shall have the authority to declare surplus personal property valued less than \$30,000 in accordance with G.S. 160A-266(c). Disposition of property may be with or without published notice in the discretion of the City Manager.

DEFINITIONS:

Surplus Personal Property:

- i. Equipment that has been replaced because it is outdated, OR
- ii. Equipment or other items that have been determined by the City as having no expected future use.

Fair Market Value:

- i. Any sale negotiated at arms length shall be presumed to be at fair market value.
- ii. May be set by the City Manager using any information available at the time of sale.

GENERAL GUIDELINES:

The City Manager shall determine the most efficient and economical method to dispose of applicable property on a case by case basis by first determining the most likely market for the items. The following methods may be used:

- a. Donate to a nonprofit organization primarily serving the citizens of Archdale.
- b. Negotiate sale with a company that regularly deals in surplus equipment.
- c. Participate in a joint sale with another governmental unit using any legal method for the sale.
- d. Participate in state surplus program or GovDeals.
- e. Advertise in City of Archdale newsletter.
- f. Publish ad in newspaper of general circulation and use any method of sale permitted by G.S. 160A-266(a), if property is expected to have sufficient value to cover all costs associated with the chosen method of sale.
- g. Hold public auction pursuant to G.S. 160A-270 or any other legal method as described in the statutes.
- h. Use of a new or existing private or public electronic auction service.

PUBLIC AUCTION:

Pursuant to N.C.G.S. § 160A-270 a notice of the public auction shall be published at least once and not less than 10 days before the date of the auction. The Council authorizes notice to be either published in the newspaper, by electronic means, or both at the discretion of the City Manager. The notice shall identify the property to be sold, the date, time, place and terms of the sale, the electronic address(es) where information about the property may be obtained and where electronic bids may be posted.

RECORD KEEPING AND REPORTING:

Record: The City Manager, or his or her designee, shall keep a record of all property disposed of under this policy, including description of the property, asset number if applicable, to whom it was conveyed, date conveyed, method used and the consideration received. The record should be initialed by the City Manager and the Department Head. Also, the Department Head shall be responsible for completing and submitting a Capital Asset Deletion Form. This record will be included in the capital asset records of the City.

Report to Council: The City Manager shall make an annual report to the Council, if the policy was used to dispose of any property, on August 1 summarizing disposal between July 1 and June 30.

TITLE TRANSFER:

The City Manager, or his or her designee, may convey title, if applicable, to any property sold within his/her authority following the procedures contained herein.

DISCARDING OF PERSONAL PROPERTY:

In accordance with G.S. 160A-266(d) the City may discard any personal property that:

- a. Is determined to have no value; or
- b. remains unsold or unclaimed after the City has exhausted efforts to sell the property using any applicable procedure; or
- c. poses a potential threat to the public health or safety.

CONFLICT OF INTEREST:

Elected officials, City Manager, Finance Director, and Department Heads shall not be permitted to purchase surplus equipment from the City.

Policy Adopted: 09/27/2011



RESOLUTION
Disposal of Surplus Personal Property

WHEREAS, the City Council is the duly recognized decision making body for the City of Archdale; and

WHEREAS, North Carolina General Statute 160A-266 allows adoption of regulations for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items;

WHEREAS, the City Manager may dispose of surplus property by any means which he/she judges reasonably calculated to secure the City the fair market value in money or other consideration; and

WHEREAS, the City Manager has the authority to accomplish the disposal of surplus property by means including, but not limited to, the methods of sale provided in Article 12 of the North Carolina General Statutes, Chapter 160-A-266;

WHEREAS, the City Manager has the authority to use electronic auctions; and

WHEREAS, disposal of surplus property may be with or without published notice in the discretion of the City Manager; and

NOW, THEREFORE, BE IT RESOLVED that the Archdale City Council does hereby adopt the Disposal of Surplus Personal Property policy as authorized under NCGS 160A-266(c) and authorizes the City Manager to dispose of personal property pursuant to said policy.

Adopted this the 27th day of September, 2011.

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: August 25, 2020

SUBJECT: Budget Amendments 2021-1 and 2021-1WS

RECOMMENDATIONS OR COMMENTS: Approve Budget Amendment 2021-1 for the general fund and Budget Amendment 2021-1WS for the water and sewer fund.

SUMMARY OF INFORMATION: The request for the budget amendment in the general fund includes the following items:

- Increase appropriation from Asset Forfeiture Program funds for additional cost of hazmat mask fitting equipment.
- Record revenue for insurance settlement for accident damages to police vehicles.
- Appropriate funds to purchase a new replacement police vehicle.
- Add funding for additional construction of the Roby Lane to Roby Drive and middle school sections of proposed greenway system.

The request for the budget amendment to the water and sewer fund is to purchase easements for desired expansion of the water and sewer system.

ATTACHMENTS: [X] YES [] NO



BUDGET AMENDMENT 2021-1
FISCAL YEAR ENDED JUNE 30, 2021

Whereas, the Archdale City Council desires to provide a greenway system for the healthy enjoyment of citizens; and,

Whereas, the Council provides proper equipment in support of public safety efforts of the Archdale Police Department; and,

Now therefore be it ordained by the Mayor and the City Council of the City of Archdale that the following amendment is made to the Budget Ordinance for the fiscal year ending June 30, 2021.

Section 1. The General Fund expenditures are to be changed as follows:

<u>EXPENDITURE</u>	<u>Budget Adopted Or Previously Amended</u>	<u>Increase/ (Decrease) per this Amendment</u>	<u>New Budget as Amended</u>
10-510 Police Department	\$ 2,940,520	\$ 41,800	\$ 2,982,320
10-620 Parks and Recreation Department	\$ 1,419,550	\$ 160,000	\$ 1,579,550
 <u>REVENUE</u>			
10-335 Miscellaneous Revenue	\$ 33,000	\$ 52,200	\$ 85,200
10-390 Fund Balance Appropriated	\$ (47,228)	\$ (52,200)	\$ (99,428)
10-390 Restricted Fund Balance	\$ 281,800	\$ 1,800	\$ 283,600
10-390 Assigned for Capital	\$ 1,163,500	\$ 200,000	\$ 1,363,500

Section 2. This amendment increases General Fund appropriations by \$201,800 to \$9,760,240.

Section 3. Copies of this budget amendment shall be furnished to the City Clerk and the Finance Director for their direction.

Adopted this 25th day of August 2020.

ATTEST

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk



BUDGET AMENDMENT 2021-1WS
FISCAL YEAR ENDED JUNE 30, 2021

Whereas, the Archdale City Council desires to extend the water and sewer utility systems for the benefit of new and existing customers; and,

Now therefore be it ordained by the Mayor and the City Council of the City of Archdale that the following amendment is made to the Budget Ordinance for the fiscal year ending June 30, 2021.

Section 1. The Water and Sewer Fund expenditures are to be changed as follows:

	<u>Budget Adopted Or Previously Amended</u>	<u>Increase/ (Decrease) per this Amendment</u>	<u>New Budget as Amended</u>
<u>EXPENDITURE</u>			
Water and Sewer Operations	\$ 3,986,800	\$ 9,500	\$ 3,996,300
<u>REVENUE</u>			
30-390 Fund Balance Appropriated	\$ (219,580)	\$ 9,500	\$ (210,080)

Section 2. This amendment increases Water and Sewer Fund appropriations by \$9,500 to \$3,996,300.

Section 3. Copies of this budget amendment shall be furnished to the City Clerk and the Finance Director for their direction.

Adopted this 25th day of August 2020.

ATTEST

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Appointment of Brooke Johnson and Shirley Cheek and Reappointment of Dara Matthews and Helen Sikes to the Community Appearance Commission.

RECOMMENDATIONS OR COMMENTS: The Community Appearance Commission (CAC) has received applications for membership from Brooke Johnson of Wood Avenue and Shirley Cheek of Aldridge Road. They both seek to fill vacancies on the Commission. Should their applications be approved, their terms would expire in August 2023.

Helen Sikes and Dara Matthews are both long time active members of the CAC and wish to complete another 3 year term of service. If approved, their terms would expire in February 2023.

SUMMARY OF INFORMATION: CAC Appointment.

ATTACHMENTS: YES NO



Application for Appointed Boards/Commissions

If you reside within the city limits or zoning jurisdiction of the City of Archdale and are willing to volunteer your time and knowledge to your community please complete and submit this form. All Boards/Commissions only meet once a month or less on evenings during the week.

Name: Brooke Johnson

Home Address: 3913 Wood Avenue

Mailing Address (if different): same as home address

City and Zip: Archdale, 27263

Telephone: (Cell) 3364046573 (Other) _____

E-mail: brooke.sierra.johnson@gmail.com

Place of employment: Wake Forest Baptist Medical Center, Medical ICU

Please mark boards of interest:

- Planning Board Community Appearance Commission
Parks and Recreation Advisory Board Stormwater Advisory Board

On a separate sheet of paper, please list reason of interest and any work, volunteer, and/or educational experience you would like us to consider in the review of your application. Feel free to also attach a resume.

Are you a registered voter? Yes No

Brooke Johnson
Signature

08/03/2020
Date

Please Mail or Email form to:
City of Archdale
Volunteer Applications
P.O. Box 14068
Archdale, NC 27263
sswaim@archdale-nc.gov



Application for Appointed Boards/Commissions

If you reside within the city limits or zoning jurisdiction of the City of Archdale and are willing to volunteer your time and knowledge to your community please complete and submit this form. All Boards/Commissions only meet once a month or less on evenings during the week.

Name: Shirley Cheek

Home Address: 231 Adridge rd

Mailing Address (if different): _____

City and Zip: Archdale, NC

Telephone: (Cell) 336-870-7330 (Office) _____

E-mail: rwild94@yahoo.com

Place of employment: Retired

Please mark boards of interest:

Planning Board

Parks and Recreation Advisory Board

Community Appearance Commission

Stormwater Advisory Board

On a separate sheet of paper, please list reason of interest and any work, volunteer, and/or educational experience you would like us to consider in the review of your application. Feel free to also attach a resume.

Are you a registered voter? Yes No

Shirley Cheek
Signature

8-4-20
Date

Please Mail or Email form to:

City of Archdale
Volunteer Applications
P.O. Box 14068
Archdale, NC 27263
sswaim@archdale-nc.gov



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Application for Extension of Water & Sewer Service to a proposed single-family subdivision (Quaker Field) along Robbins Country and Deaton Roads.

RECOMMENDATIONS OR COMMENTS: The City has received an application from P.R.O. Development, LLC to extend the public Water & Sewer system to serve a proposed single-family subdivision (Quaker Field). The property was annexed into the City and rezoned to R-12.5 in August of 2019 in preparation for a single-family subdivision.

The applicant has submitted a Minor Subdivision Sketch Plan to Staff, who will submit it to the Technical Review Committee (TRC) for review. The proposed minor subdivision currently proposes approximately 16 lots along Robbins Country and Deaton Roads, which is subject to modification. The proposed Minor Subdivision requires the extension of municipal water and sewer lines, which requires the City Council to review for feasibility and viability. A Final Plat shall not be approved until all utility extension improvements have been inspected and approved in accordance with the provisions of this ordinance.

The applicant is seeking approval to extend an 8" sewer line north along a utility easement, from a manhole on Whisper Oak Drive, within the Oak Forest Subdivision. The proposed sewer line proposes to serve 14 of the lots proposed through easements. The remaining 2 lots will be served from an existing 8" sewer line along Deaton Road.

The applicant is seeking approval to extend a 6" water line north along a utility easement, from an existing 6" water line along Whisper Oak Drive, within the Oak Forest Subdivision. The proposed water line is designed to serve lots 1 through 8, while the remaining 8 lots are to be served from an existing Davidson Water line along Robbins Country and Deaton Roads.

SUMMARY OF INFORMATION: Water & Sewer Extension Application, Aerial Map, Sketch Plan.

ATTACHMENTS: YES NO



APPLICATION FOR EXTENSION OF WATER/SEWER SERVICE

Owner/Applicant Information

Name of Owner: P.R.O. Development, LLC
Name of Applicant: (if different then owner)
Address: 213 Washboard Rd, Thomasville, NC 27360
Phone: 336-880-7422

Applicant's Contractor

Name: TBD
Address: TBD
Phone: TBD

Property Information

Property Address & PIN: Robbins Country Road PIN: 7717657655
Deed Book: 2694 Page: 289
Present Use: Vacant
Proposed Use: Single Family Residential Subdivision
Acreage: 11.46AC
Present Zoning: R-12.5
Proposed Zoning: R-12.5
Reason for Connection Request:

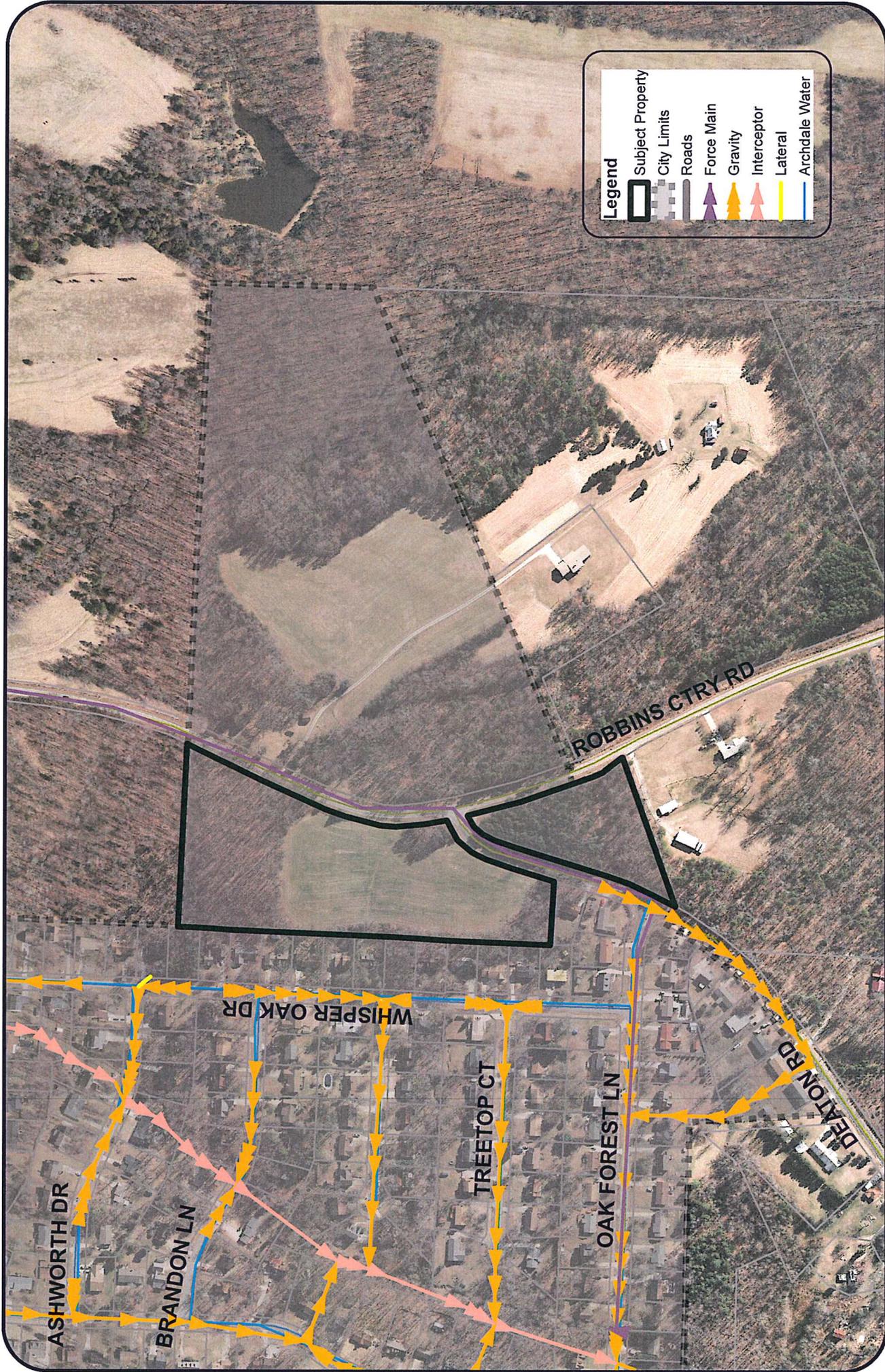
Proposed new single family subdivision

Type of Utility Extension Request:

Water Sewer Both

Estimated Linear Feet of Extension:

(Engineer Review Fee = \$ 100 + \$ 5 every 100 Linear Feet)



Legend

- Subject Property
- City Limits
- Roads
- Force Main
- Gravity
- Interceptor
- Lateral
- Archdale Water

Map By: PIZ Staff 8/25/2020 MW

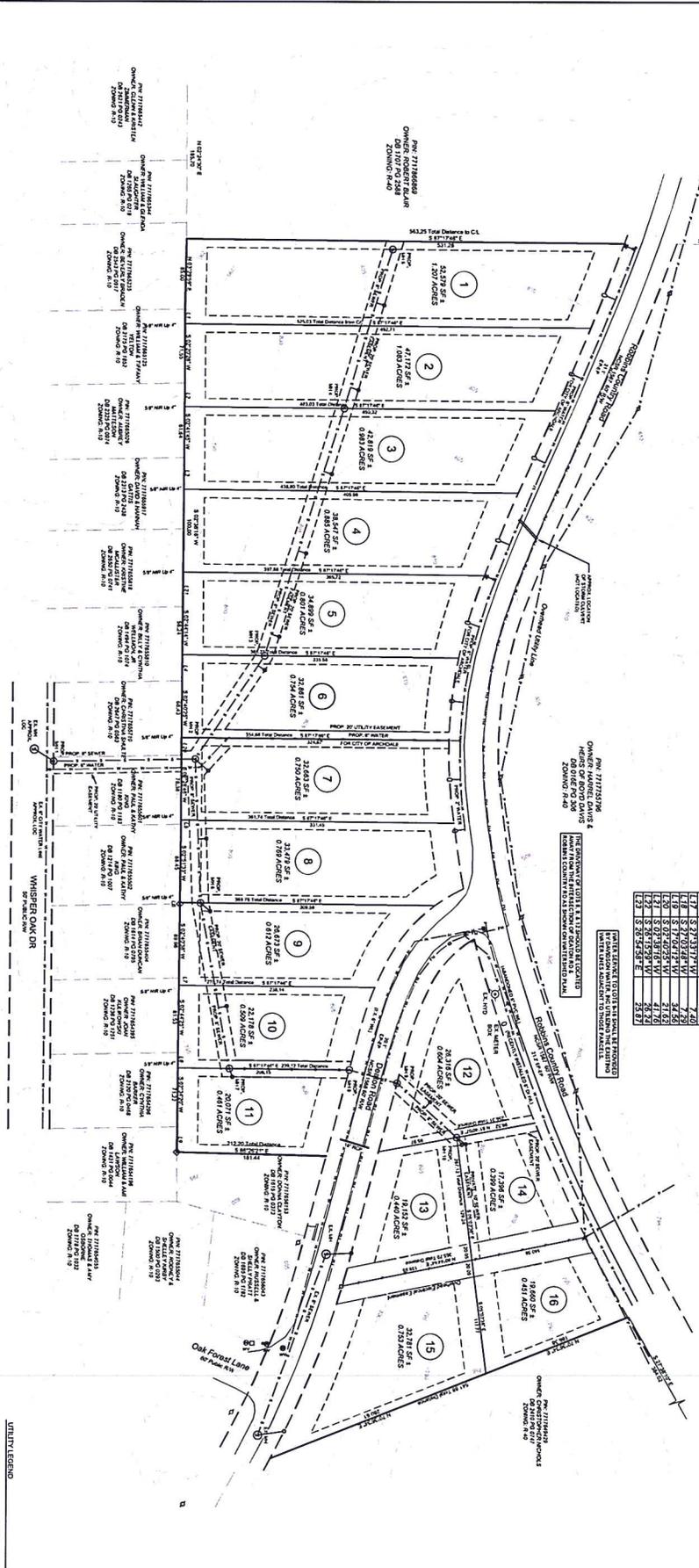
**City of Archdale Water and Sewer Extension
 Property located along Robbins Country and Deaton Roads,
 being Randolph County Parcel # 7717657655
 Subject Property: 10.75 Acres**



NOT TO SCALE

OWNER	PARCELS	PARCEL LENGTH	CHORD BEARING	DELTA ANGLE	LINE BEARING	DISTANCE
C1	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C2	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C3	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C4	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C5	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C6	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C7	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C8	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C9	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C10	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C11	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61
C12	533.00	87.83	N 87° 07' 29" E	17.61	N 87° 07' 29" E	17.61

OWNER: J. S. BECK ENGINEERING, PLLC
 5537 AUTUMN HARVEST DRIVE
 KERNERSVILLE, NC 27284
 PH: (336) 880-1229
 LICENSE NO. P-1388
 EMAIL: JSBECKENG@GMAIL.COM



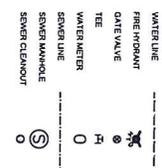
- UTILITY NOTES: SET COVER ON ALL WATER LINES WITH A MINIMUM OF 4 FEET.
- MAINTAIN A MINIMUM OF 10 FEET CLEARANCE FROM ALL ADJACENT PROPERTIES AND FROM ALL UTILITIES.
- INSTALL AND MAINTAIN CURBS AND GUTTERS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.
- INSTALL AND MAINTAIN DRIVEWAYS AND SIDEWALKS AS SHOWN ON THIS PLAN AND AS APPROVED BY THE CITY OF ARCHDALE.

SITE SIZE AND COVERAGE	
TOTAL ACRES	11.481 AC
BUILDING TO LAND	0.00%
OPEN SPACE	100.00%
TOTAL SQ. FT.	495,000
BUILDING SQ. FT.	0
OPEN SPACE SQ. FT.	495,000
TOTAL NUMBER OF LOTS	16
TOTAL AREA OF LOTS	11.481 AC
TOTAL AREA OF LOTS	11.481 AC

OWNER: J. S. BECK ENGINEERING, PLLC
 5537 AUTUMN HARVEST DRIVE
 KERNERSVILLE, NC 27284
 PH: (336) 880-1229

SETBACK REQUIREMENTS:
 FRONT: 10 FT
 REAR: 5 FT
 SIDE: 10 FT

PREPARED BY: J. S. BECK ENGINEERING, PLLC
 5537 AUTUMN HARVEST DRIVE
 KERNERSVILLE, NC 27284
 PH: (336) 880-1229



<p>Project: 11818</p> <p>Date: 8/16/20</p> <p>Scale: 1"=80'</p>	<p>OVERALL SITE PLAN</p> <p>QUAKER FIELD SUBDIVISION</p> <p>ROBBINS COUNTRY ROAD</p> <p>ARCHDALE, NC</p> <p>RANDOLPH COUNTY</p>	<p>No.</p>	<p>Revision/Issue</p>	<p>Date</p>	<p>J. S. BECK ENGINEERING, PLLC 5537 AUTUMN HARVEST DRIVE KERNERSVILLE, NC 27284 PH: (336) 880-1229 LICENSE NO. P-1388 EMAIL: JSBECKENG@GMAIL.COM</p>	
		<p>Sheet: 1</p>	<p>1</p>	<p>1</p>		



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Resolution Creating CARES Act Special Revenue Fund

RECOMMENDATIONS OR COMMENTS: The federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) on March 27, 2020. The Act provides funding to cover COVID-19 expenses for the public health emergency that were not budgeted as of March 27, 2020 and are incurred between March 1, 2020 and December 30, 2020. The funds provided by the Act are intended to help state and local governments cover costs directly associated with the emergency. The North Carolina General Assembly allocated amounts to each county from the State's CARES allocation. Randolph County is required to offer 25% of its allocation with municipalities based on population. Archdale has \$289,081 available from the Act.

Based on NCGS 159-26(b)(2) and GASB Statement 54, CARES Act funds should be budgeted and accounted for in a special revenue fund. Local governments should keep adequate records to improve transparency and demonstrate that funds have been used appropriately and within the limitations of the Act.

Staff recommends approving a resolution to create a CARES Act Special Revenue Fund Budget Ordinance as an addition to the City of Archdale Operating Budget for the fiscal year ending on June 30, 2021.

SUMMARY OF ATTACHED INFORMATION: Proposed Resolution and Proposed Fund Budget.

ATTACHMENTS: YES NO



RESOLUTION

Authorizing Special Revenue Fund

WHEREAS, the federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) on March 27, 2020 to help state and local governments cover costs directly associated with the COVID-19 emergency; and,

WHEREAS, the Act provides funding to cover COVID-19 expenses for the public health emergency that were not budgeted as of March 27, 2020, and, were incurred between March 1, 2020 and December 30, 2020; and,

WHEREAS, the U.S. Treasury Department has issued Guidance for the use of these emergency funds; and,

WHEREAS, NCGS 159-26(b)(2) authorizes the creation of a special revenue fund.

NOW, THEREFORE, BE IT RESOLVED

- Section 1.** The Archdale City Council hereby creates the CARES Act Special Revenue Fund for the purposes of tracking and reporting eligible expenditures and CARES Act revenues.
- Section 2.** This CARES Act Special Revenue Fund shall remain until the expiration of the original act and any subsequent extensions or additions provided by the federal government.
- Section 3.** This resolution shall become effective upon its adoption.

Adopted this 25th day of August 2020.

Bert Lance-Stone, Mayor

ATTEST:

Susan. T. Swaim, City Clerk



CITY OF ARCHDALE
CARES ACT SPECIAL REVENUE FUND BUDGET ORDINANCE
FISCAL YEAR ENDING JUNE 30, 2021

BE IT ORDAINED by the City Council of the City of Archdale, North Carolina that the following anticipated fund revenues and expenditures, with certain restrictions and authorizations, are hereby appropriated and approved for the CARES Act Special Revenue Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Section 1.

ESTIMATED REVENUES

Restricted Revenues

Revenue from Other Governments	\$ 289,081
--------------------------------	------------

APPROPRIATED EXPENDITURES

General Government	\$ 150,000
Public Safety	\$ 55,000
Parks and Recreation	\$ 50,981

Transfer to General Fund for prior year expenditures	\$ 29,200
Transfer to Water and Sewer Fund for prior year expenditures	\$ 3,900
	<u>\$ 289,081</u>

Section 2. The budget officer may transfer amounts between functions without limitation.

Section 3. Expenditure of CARES Act funds will be preaudited in accordance with the Local Government Budget and Fiscal Control Act and be used as allowed for in the "Coronavirus Relief Fund Guidance for State Territorial, Local and Tribal Governments" (April 22, 2020), and "FAQ."

Section 4. Copies of this budget shall be furnished to the City Clerk and the Finance Director for their direction.

Adopted this 25th day of August 2020.

ATTEST

Bert Lance-Stone, Mayor

Susan T. Swaim, City Clerk



CITY OF ARCHDALE

CITY COUNCIL

MEETING DATE: Tuesday August 25, 2020

SUBJECT: Award of Contract for Resurfacing of Selected Streets

RECOMMENDATIONS OR COMMENTS: Staff received bids on August 20, 2020 for the City's annual street resurfacing contract. In addition to street repairs, this contract includes annual greenway maintenance as funded in the FY21 General Fund.

Using the City's *2016 Pavement Condition Study* as the primary basis for consideration, the following street segments were identified as the highest priorities for resurfacing or repair. The funding source for the street work shown below is the City's Powell Bill Fund which, as of June 2020, stood at approximately \$655,870. The budgeted revenue for FY21 Powell Bill is \$314,600.

- Autumn Hill Ct.
- Daniel Paul Dr. (Surrett Dr. to Dylan Scott Dr.)
- Daniel Paul Dr. (Dylan Scott Dr. to Zachary Kent Dr.)
- Davidson St. (Columbus Ave. to Rivermeade Dr.)
- Davidson St. (Rivermeade Dr. to end of maintenance)
- Knollwood Dr. (Tarheel Dr. to Rand Blvd.)
- Lake Dr. (Trindale Rd. to Jernigan Pl.)
- Quakerwood Dr.
- Sagewood Ln. (Magnolia Ln. to Courtland Ln.)
- Sagewood Ln. (Courtland Ln. to just beyond Byron Ln.)
- Additional work as necessary

The City received 9 bids for this years' resurfacing and trail repaving contract. The entire adjusted bid tab is attached for reference, but the lowest three bids were:

Sharpe Bros.	\$354,945.40
Blythe Construction	\$362,206.60
Riley Paving, Inc.	\$369,176.43

Staff recommends awarding the annual resurfacing contract to Sharpe Bros.

SUMMARY OF ATTACHED INFORMATION: Adjusted Bid Tabulation.

ATTACHMENTS: YES NO



Annual Resurfacing Contract Bid Opening August 20, 2020 10:00 AM

Attendee Name	Address	E-mail	Telephone Number/Initial
David Joseph Señeres	307 Balfour Drive, Archdale NC 27263	dseneres@archdale-nc.gov	336.434-7344
Zeb Holden	' '	zholdene@archdale-nc.gov	336 934 7046
Lloyd Wilson	' '	LWilson@archdale-nc.gov	
Kevin Korb		Kevin.Korb@archdale-nc.gov	336-669-2630
Kevin Hales	2100 W. Greenville Rd. Greensboro NC	Kevin.Hales@archdale-nc.gov	336-288-5527
Jessica Pivley	101044 LINDAN DR. CANTONVILLE NC	jpivley@archdale-nc.gov	336-910-9973
Brook Myers	PO 2877, Lexington NC 27293	brookmyers@archdale-nc.gov	336-300-6067
Will Cressy	300 S. Benbow Rd. Greensboro NC	willcressy@archdale-nc.gov	336-314-6250
Jeff Wanda	3295 Haroldin Ell. road Franklinville NC	jeffwanda@archdale-nc.gov	336-824-4825
Paul Gilliam	201 Basil Leg Rd. Greensboro	paul.gilliam@archdale-nc.gov	336-269-2013

* Blytha Construction did not sign in

Adjusted Description/Quantity	Unit	City Estimate			APAC Atlantic Inc			Blythe Construction			Hanes Construction		
		Bid Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
Overlay - SF 9.5 A Thickness - 1-2 inches As Indicated Edge milling, 4 ft wide 0-	TN	1950	\$ 122.00	\$ 237,900.00	\$ 110.00	\$ 296,868.00	\$ 97.00	\$ 261,783.60	\$ 117.34	\$ 316,677.19			
1 inch Full depth patch, various locations,	LF	5600	\$ 2.25	\$ 12,600.00	\$ 2.00	\$ 15,500.80	\$ 1.00	\$ 7,750.40	\$ 5.20	\$ 40,302.08			
6-inch Adjustme nt of manhole ring and cover	TN	450	\$ 158.00	\$ 71,100.00	\$ 110.00	\$ 68,508.00	\$ 100.00	\$ 62,280.00	\$ 177.18	\$ 110,347.70			
Adjustme nt of water valve	EA	12	\$ 280.00	\$ 3,360.00	\$ 750.00	\$ 12,456.00	\$ 275.00	\$ 4,567.20	\$ 375.00	\$ 6,228.00			
Creekside Park Trail Maintena nce	EA	9	\$ 300.00	\$ 2,700.00	\$ 750.00	\$ 9,342.00	\$ 275.00	\$ 3,425.40	\$ 375.00	\$ 4,671.00			
	TN	160	\$ 122.00	\$ 19,520.00	\$ 210.00	\$ 33,600.00	\$ 140.00	\$ 22,400.00	\$ 152.72	\$ 24,435.20			
			\$	\$ 347,180.00	\$	\$ 436,274.80	\$	\$ 362,206.60	\$	\$ 502,661.18			

Adjusted Descriptor Quantity	Riley Paving, Inc		Sharpe Brothers		Triangle Grading & Paving		Turner Asphalt			
	Unit	Bid Quantity								
Overlay - SF 9.5 A Thickness - 1-2 inches As Indicated	TN	1950	\$ 93.00	\$ 250,988.40	\$ 91.67	\$ 247,399.00	\$ 126.00	\$ 340,048.80	\$ 99.50	\$ 268,530.60
Edge milling, 4 ft wide 0- 1 inch Full depth patch, various locations, 6-inch Adjustme nt of manhole ring and cover	LF	5600	\$ 3.95	\$ 30,614.08	\$ 1.04	\$ 8,060.42	\$ 6.50	\$ 50,377.60	\$ 1.07	\$ 8,292.93
Adjustme nt of manhole ring and cover	TN	450	\$ 105.00	\$ 65,394.00	\$ 98.45	\$ 61,314.66	\$ 185.00	\$ 115,218.00	\$ 158.00	\$ 98,402.40
Adjustme nt of water valve	EA	12	\$ 150.00	\$ 2,491.20	\$ 557.34	\$ 9,256.30	\$ 550.00	\$ 9,134.40	\$ 200.00	\$ 3,321.60
Creekside Park Trail Maintena nce	EA	9	\$ 142.00	\$ 1,768.75	\$ 557.34	\$ 6,942.23	\$ 550.00	\$ 6,850.80	\$ 200.00	\$ 2,491.20
	TN	160	\$ 112.00	\$ 17,920.00	\$ 137.33	\$ 21,972.80	\$ 138.00	\$ 22,080.00	\$ 128.00	\$ 20,480.00
				\$ 369,176.43		\$ 354,945.40		\$ 543,709.60		\$ 401,518.73

	Watkins Site Development		Waugh Asphalt, Inc		Bid Average			
Adjusted Descriptor Quantity	Unit	Bid Quantity						
Overlay - SF 9.5 A Thickness - 1-2 inches As Indicated	TN	1950	\$ 130.60	\$ 352,463.28	\$ 106.58	\$ 287,638.10	\$ 107.97	\$ 291,377.44
Edge milling, 4 ft wide 0- 1 inch	LF	5600	\$ 2.28	\$ 17,670.91	\$ 4.59	\$ 35,574.34	\$ 3.07	\$ 23,793.73
Full depth patch, various locations, 6-inch	TN	450	\$ 135.00	\$ 84,078.00	\$ 182.11	\$ 113,418.11	\$ 138.97	\$ 86,551.21
Adjustme nt of manhole ring and cover	EA	12	\$ 400.00	\$ 6,643.20	\$ 250.00	\$ 4,152.00	\$ 389.70	\$ 6,472.21
Adjustme nt of water valve	EA	9	\$ 300.00	\$ 3,736.80	\$ 250.00	\$ 3,114.00	\$ 377.70	\$ 4,704.69
Creekside Park Trail Maintena nce	TN	160	\$ 150.00	\$ 24,000.00	\$ 165.00	\$ 26,400.00	\$ 148.12	\$ 23,698.67
			\$	\$ 488,592.19	\$	\$ 470,296.55	\$	\$ 436,597.94